Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

 As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2024 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2024 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

 Your CoC Must Approve the Consolidated Application before You Submit It
- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2024 CoC Program Competition on behalf of your CoC.
- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions
 Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

 Attachments
 Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed–including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.
- Attachments must match the questions they are associated with–if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.
- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
  - FY 2024 CoC Application Navigational Guide;
 - Section 3 Resources;
 - PHA Crosswalk; and
  - Frequently Asked Questions

1A-1. CoC Name and Number: MA-507 - Pittsfield/Berkshire, Franklin, Hampshire Counties CoC

1A-2. Collaborative Applicant Name: Community Action Pioneer Valley

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Community Action Pioneer Valley

1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
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 - PHA Crosswalk; and
 - Frequently Asked Questions

1B-1.	Inclusive Structure and Participation–Participation in Coordinated Entry.	
	NOFO Sections V.B.1.a.(1), V.B.1.e., V.B.1f., and V.B.1.p.	

	In the chart below for the period from May 1, 2023 to April 30, 2024:
1.	select yes or no in the chart below if the entity listed participates in CoC meetings, voted–including selecting CoC Board members, and participated in your CoC's coordinated entry system; or
2.	select Nonexistent if the organization does not exist in your CoC's geographic area:

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing CoC Board Members	Participated in CoC's Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	Yes	No
2.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
3.	Disability Advocates	Yes	Yes	Yes
4.	Disability Service Organizations	Yes	Yes	Yes
5.	EMS/Crisis Response Team(s)	Yes	No	No
6.	Homeless or Formerly Homeless Persons	Yes	Yes	Yes
7.	Hospital(s)	Yes	No	Yes
8.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent	No	No
9.	Law Enforcement	Yes	No	Yes
10.	Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	Yes	Yes	Yes
11.	LGBTQ+ Service Organizations	Yes	Yes	Yes
12.	Local Government Staff/Officials	Yes	Yes	Yes
13.	Local Jail(s)	Yes	No	No
14.	Mental Health Service Organizations	Yes	Yes	Yes
15.	Mental Illness Advocates	Yes	Yes	Yes
16.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	Yes	Yes

17.	Organizations led by and serving LGBTQ+ persons	Yes	Yes	Yes
18.	Organizations led by and serving people with disabilities	Yes	Yes	Yes
19.	Other homeless subpopulation advocates	Yes	Yes	Yes
20.	Public Housing Authorities	Yes	Yes	Yes
21.	School Administrators/Homeless Liaisons	Yes	Yes	Yes
22.	Street Outreach Team(s)	Yes	Yes	Yes
23.	Substance Abuse Advocates	Yes	Yes	Yes
24.	Substance Abuse Service Organizations	Yes	Yes	Yes
25.	Agencies Serving Survivors of Human Trafficking	Yes	Yes	Yes
26.	Victim Service Providers	Yes	Yes	Yes
27.	Domestic Violence Advocates	Yes	Yes	Yes
28.	Other Victim Service Organizations	Yes	Yes	Yes
29.	State Domestic Violence Coalition	Yes	Yes	Yes
30.	State Sexual Assault Coalition	Yes	No	Yes
31.	Youth Advocates	Yes	Yes	Yes
32.	Youth Homeless Organizations	Yes	Yes	Yes
33.	Youth Service Providers	Yes	Yes	Yes
	Other: (limit 50 characters)			
34.	Western Mass Network to End Homelessness	Yes	Yes	Yes
35.				

1B-1a.	Experience Promoting Racial Equity.	
	NOFO Section III.B.3.c.	

Describe in the field below your CoC's experience in effectively addressing the needs of underserved communities, particularly Black and Brown communities, who are substantially overrepresented in the homeless population.

(limit 2,500 characters)

1. The Three County CoC is deeply committed to ensuring our programs prioritize equity. The newly-appointed CoC Director is a Latina with lived experience of homelesness, and we take seriously our work to elevate the voices of Black and Brown communities, who are historically marginalized in housing and homeless services. We actively engage people with lived experience of homelessness as partners in program design and decision-making. Our People with Lived Experience Action Board meets monthly to share insights that shape policies directly impacting their communities. We also collaborate with culturally specific organizations that understand the unique challenges of underserved populations, enabling us to co-create responsive programs. These partnerships ensure our services are not only equitable in intent but lead to culturally competent, effective outcomes for Black and Brown communities. At least one Board member represents an organization serving Black, Brown, Indigenous and other people of color.

2. In February 2020, the Three County CoC committed to centering racial equity in our homelessness response, recognizing that People of the Global Majority are disproportionately impacted. We launched several initiatives, including: Analyzing data through a racial equity lens to identify disparities and improve service delivery; Providing antiracism training to providers across the homelessness system to ensure culturally competent care and dismantle systemic biases; Partnering with community organizations to develop strategies that address racial inequities and improve access to housing and supportive services, and; Creating and implementing a Racial Equity Plan to guide our work. Significant progress has been made, but racial equity work is ongoing. In February 2024, we reconvened our Racial Equity Workgroup to revise the plan, ensuring current needs are reflected. The updated plan, to be released at the start of 2025, will include new strategies to address ongoing disparities and further advance equity within our homeless response system.

1B-2.	Open Invitation for New Members.	
	NOFO Section V.B.1.a.(2)	

	Describe in the field below how your CoC:	
	1.	communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC;
	2.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and
	3.	invited organizations serving culturally specific communities experiencing homelessness in your CoC's geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).

(limit 2,500 characters)

1. The CoC website features a dedicated section about all CoC participation levels, including membership and committees. Meeting announcements, updates, and resources are regularly posted on our website and with partner organizations. We conduct targeted membership recruitment quarterly, sharing opportunities through listservs with community providers and groups. CoC members who are involved in other groups are encouraged to promote these membership opportunities in their networks. When recruiting for committees, workgroups, or specific initiatives, the CoC directs these efforts towards entities with relevant experience and expertise. These strategies have successfully expanded engagement in our People with Lived Experience Action Board, Youth Action Board, and Domestic Violence Workgroup. 2. CoC Committee, Board, and partner meetings are primarily conducted via Zoom, with call in options available upon request. To ensure meetings are accessible to all participants, we offer hybrid options for in-person and virtual attendance. Virtual meetings are equipped with captions, and language interpretation or sign language services upon request. These practices help sustain participation and foster new partnerships. CoC projects and committees regularly assess how to best meet the needs of individuals with disabilities and other underserved communities. Materials for workgroups, trainings, and NOFO/RFP processes are provided in both written and digital formats, with 1:1 instruction available upon request. 3. Equity is a top priority across all levels of the CoC. Our membership recruitment includes ongoing outreach to groups that represent and serve culturally diverse subpopulations. The Racial Equity and PLE workgroups develop strategies to expand outreach to organizations serving BIPOC, LGBTQIA+, and other culturally specific communities. Additionally, the CoC has integrated a scored equity measure into project monitoring to ensure accountability. We also collaborate with consultants and workgroups to continuously implement and refine strategies that promote equity.

	1B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
		NOFO Section V.B.1.a.(3)	

		Describe in the field below how your CoC:
	1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;
	2.	communicated information during public meetings or other forums your CoC uses to solicit public information;
	3.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and
	4.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.

(limit 2,500 characters)

1. Our CoC is made up of many small to mid-size communities over a large geographic area. To engage partners across this region, the CoC coordinates closely with the Western MA Network to End Homelessness to enhance the impact of our efforts across sectors (healthcare, municipal, education, housing, criminal justice, and others). Through our multiple committees and workgroups, and new coalition that responds to the emergency needs of people experiencing homeless in encampments, the CoC proactively seeks the ideas and experiences of both organizational stakeholders and people with lived experience of homelessness. 2. In addition to leading public meetings on housing, equity, and homelessness, the CoC is committed to enhancing our presence in various community sectors, including coalitions, business associations, and culturally specific groups. This outreach has broadened our sources of feedback and input for the CoC's planning and operations, enabling us to share training and resources with community organizations through our web-based platform, TalentLMS. Information and updates are communicated through our quarterly newsletter, distributed to over 620 individuals. We also post Board meeting minutes on our website. 3. All Board, Committee, and Membership meeting dates are posted on the CoC website, sent via listserv, and shared through other means when needed. The CoC partners with agencies like Massachusetts Rehabilitation Center and municipal Public Health Departments to provide stakeholders with assistive technology and tools to give feedback and participate in discussions on homelessness prevention. To advance equity, the CoC conducted surveys, including a Diversity Survey to assess equity within partner agencies and whether front-line staff reflect the communities served. The Gaps Analysis, done with local providers and developers, identifies needs across the counties and guides future CoC-funded projects. 4. We value all the ideas and perspectives we gather from our meetings and forums and constantly seek to provide the opportunities that our partners ask for. For example, we administered a Diversity Survey to all partner providers. After reviewing the results, we organized multiple trainings that staff asked for, and partnered with a local community college to offer a free Spanish for Social Service Professionals course, so staff could best serve housing insecure community members.

	1B-4.	Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.	
		NOFO Section V.B.1.a.(4)	

		Describe in the field below how your CoC notified the public:
	1.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;
	2.	about how project applicants must submit their project applications–the process;
	3.	about how your CoC would determine which project applications it would submit to HUD for funding; and
	4.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats.

(limit 2,500 characters)

1. The CoC notified our membership of over 650 individuals and posted the RFP notification on our website. The notices was also shared by other coalition groups to reach organizations in our region that do not receive CoC funding. Non-CoC affiliated organizations were also contacted based on identified service gaps, and they received the RFP notification and attachment via email. The CoC hosted two virtual Bidders' Conferences to provide additional information on the RFP. Additionally, the CoC held three Office Hours sessions to answer general questions for prospective applicants. 2. As outlined in RFP instructions, new or expansion project applications were due on September 27,2024. Applicants were instructed to complete the New Project & Threshold Application Form, Appendix F in the RFP. Project seeking to expand were instructed to contact the CoC in advance. The application for new projects was available as an editable Word document or PDF. Once completed, Appendix F was emailed to the CoC Program Director. Renewal projects were instructed to complete their e-snaps application by September 27, 2024. We also held three office hours this year, where new project applicants could drop in and ask specific questions. 3. The CoC's threshold requirements were included in our RFP and include requirements listed in the FY24-25 NOFO. Projects must be located in the CoC's geographic area, demonstrate a commitment to Housing First, submit an audit to ensure financial stability, agree to work with CoC staff on project implementation, and comply with all Coordinated Entry and HMIS requirements. The CoC's Project Application Evaluation Criteria & Scoring were included in the RFP. All new projects that met threshold criteria were forwarded to the CoC's Ranking and Evaluation Committee to review and score. The Committe met on 10/3/24 to go over each project application. Final recommendations on ranking was forwarded to the CoC Board for approval. 4. As outlined in the RFP, individuals with disabilities can request an accessible application format. The RFP was available electronically with links to online documents, and outreach was conducted through accessible platforms, such as Zoom for the bidders' conferences.

1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
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    - FY 2024 CoC Application Navigational Guide;
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  - PHA Crosswalk; and
    - Frequently Asked Questions

1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section V.B.1.b.	

	In the chart below:	
1.	select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or	
2.	select Nonexistent if the organization does not exist within your CoC's geographic area.	

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1.	Funding Collaboratives	Yes
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Yes
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Yes
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	
18.		Nonexistent

1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section V.B.1.b.	

In the chart below select yes or no to indicate whether your CoC:

1.	Consulted with ESG Program recipients in planning and allocating ESG Program funds?	Yes
2.	Provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area?	Yes
3.	Ensured local homelessness information is communicated and addressed in the Consolidated Plan updates?	Yes
4.	Coordinated with ESG recipients in evaluating and reporting performance of ESG Program recipients and subrecipients?	Yes

1C-3.	Ensuring Families are not Separated.	
	NOFO Section V.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated?	Yes
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure family members are not separated?	Yes
3.	Worked with CoC and ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients?	Yes
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance?	Yes
5.	Sought assistance from HUD by submitting questions or requesting technical assistance to resolve noncompliance by service providers?	No

1C-4.	CoC Collaboration Related to Children and Youth–SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	Yes
3.	Local Education Agency (LEA)	Yes
4.	School Districts	Yes

1C-4a.	Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

> Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

(limit 2,500 characters)

The CoC collaborates with various youth education providers to address the diverse educational needs of youth and young adults (YYA) served, while implementing the action items outlined our YHDP Coordinated Community Plan (CCP). Partnerships include colleges participating in the Moving-To-College program (a scholarship initiative offered through the MA Dept of Elementary and Secondary Education), the Executive Office of Health and Human Services (EOHHS), School-to-Work programs, and the Massachusetts Department of Children and Families, providing program participants with a wide range of services and access points for educational advancement. The CoC also facilitates technical assistance to strengthen collaboration between schools, housing providers, and housing authorities, with support from the Department of Elementary and Secondary Education (DESE) McKinney-Vento Regional Liaison for Western Massachusetts. Additionally, the CoC's governance charter specifies a reserved board seat for the McKinney-Vento Education Liaison, ensuring representation and focus on the educational needs of youth experiencing homelessness. There is a formal partnership between the CoC and the Collaborative Applicant CAPV's Youth & Workforce Development Programs (both housed within CAPV), which engages youth through Coordinated Entry (CE), the Youth Action Board (YAB), and the YYA committee. CAPV holds the contract for the Young Parents Program, which supports young parents in educational and workforce development and is funded through the MA Dept of Transitional Assistance. CAPV's Healthy Families home visiting program further supports pregnant and parenting youth in accessing education for themselves and their children. At YYA Coordinated Entry meetings, staff from CAPV and Youth Homelessness Demonstration Program (YHDP) funded agencies learn about educational resources and collaborate on programming and outreach to support YYA. Additionally, providers and CAPV work with Local Education Agencies (LEAs) to remove barriers to education and integrate education goals into service plans.

1C-4b.	Informing Individuals and Families Who Have Recently Begun Experiencing Homelessness about Eligibility for Educational Services.	
	NOFO Section V.B.1.d.	

> Describe in the field below written policies and procedures your CoC uses to inform individuals and families who have recently begun experiencing homelessness of their eligibility for educational services.

(limit 2,500 characters)

All CoC partners receiving CoC, YHDP, RHY, and funding through the MA Exec Office of Health & Human Services are required to incorporate education-related intake questions and collect education-related data, as outlined in the CoC's written Education Policy. Providers assess educational status (e.g., using National Center for Homeless Education tools), incorporate education goals into service plans, and explore available education and training options and eligibility. These requirements are reflected in the CoC guidelines and the written program policies of providers. Compliance is evaluated during monitoring of case files and policy reviews by CoC staff. The CoC is part of the School-to-Housing Partnership with the region's McKinney-Vento Education Liaison, who also serves as a CoC Board Member. This partnership ensures that homeless children and youth have the opportunity to enroll in, attend, and succeed in school. Additionally, the CoC works closely with the College Student Services Collaboration to engage students experiencing housing instability and provide information about available housing and educational services. The Collaborative Applicant, CAPV, is a Community Action Agency serving three counties. CAPV has written agreements in place that provide match funding for the CoC's YHDP grants, ensuring that homeless and housing-unstable youth and families are linked to both the Coordinated Entry (CE) system and CAPV's Early Education & Care Services. These services include Center-based Child Care, Coordinated Family & Community Engagement, Early Head Start, Head Start, Parenting Education Workshops, and Play Groups. Additionally, CAPV offers Family Support Programs such as Healthy Families, the Parent-Child Home Program, the Family Center, and WIC, as well as Youth & Workforce Development Programs. All these programs screen for a variety of needs, including education and training, and provide information and enrollment assistance where appropriate. The CoC has also partnered with a local nonprofit to provide Financial Literacy training to youth and young adults (YYAs). CAPV shares information about accessing educational programs through online resources, regional networks, and program staff.

1C-4c.	Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	No	No
2.	Child Care and Development Fund	No	No
3.	Early Childhood Providers	No	No
4.	Early Head Start	No	Yes
5.	Federal Home Visiting Program–(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	No	Yes
6.	Head Start	No	Yes
7.	Healthy Start	No	No
8.	Public Pre-K	No	No
9.	Tribal Home Visiting Program	No	No

	Other (limit 150 characters)		
10.		No	No

	1C-5.	Addressing Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking–Collaboration with Federally Funded Programs and Victim Service Providers.
		NOFO Section V.B.1.e.

	In the chart below select yes or no for the organizations your CoC collaborates with:

	Organizations	
1.	State Domestic Violence Coalitions	Yes
2.	State Sexual Assault Coalitions	Yes
3.	Anti-trafficking Service Providers	Yes
	Other Organizations that Help this Population (limit 500 characters)	
4.		No

	1C-5a.	Collaborating with Federally Funded Programs and Victim Service Providers to Address Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
		NOFO Section V.B.1.e.	

	Describe in the field below how your CoC regularly collaborates with organizations that you selected yes to in Question 1C-5 to:
1.	update CoC-wide policies; and
2.	ensure all housing and services provided in the CoC's geographic area are trauma-informed and can meet the needs of survivors.

(limit 2,500 characters)

1. We work closely with local DV & sexual assault (SA) service agencies, the MA Dept of Transitional Assistance's DV unit, & state coalitions to advocate for public policies that address the root causes of domestic & sexual violence. These agencies promote justice, safety & healing at both the local & state levels, raising public awareness & advocating for person-centered prevention & intervention services for survivors. Our CoC policies reflect these same priorities, incorporating the expertise & voices of persons with lived experience of DV. We hold regular planning meetings with DV/SA providers to gather input, particularly around ensuring safe Coordinated Entry practices. Feedback from these meetings informs our policies on DV, safe transfers, moving on & anti-discrimination, which are then shared w/ funded agencies, emergency shelter providers (including ESG-funded providers) & other partners working with this population. Two voting members of our CoC Board represent DV/SA partner agencies, playing an active role in developing & evaluating CoC-wide and provider policies. We engage DV consultants, who collaborated with the DV Expansion workgroup to create a two-part training series that covered the dynamics of DV, its impact on Western MA residents, & practical guidance for providers, ESG-funded providers, & key players to respond effectively to DV. CoC DV partners also assist individuals by making sure that Housing Authorites follow VAWA laws, such as tranfers plans, confidentiality, prioritization. 2. The CoC collaborates with national organizations and consultants (Jane Doe, Racial Equity Partners, Translate Gender, GLSEN, MA Safe Schools) to offer year-round training on trauma-informed care, client-centered approaches, motivational interviewing, CE assessor training, & service delivery. These trainings are available to CoC staff, CoC members, ESG-funded programs & subrecipients. Additionally, we provide trauma-informed data collection training. DV/SA providers safely connect survivors to the CE system through a population-specific referral form & resource sharing, while maintaining strict confidentiality to protect survivors. Advocates participating in DV Case Conferencing sign a DV-Specific Confidentiality Agreement detailing what can & cannot be shared. The CoC prioritizes client autonomy and choice; survivors can decline any opportunity and make decisions regarding their own safety. Housing providers also offer participant handbooks for feedback

	1C-5b.	Implemented Safety Planning, Confidentiality Protocols in Your CoC's Coordinated Entry to Address the Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
		NOFO Section V.B.1.e.	

		Describe in the field below how your CoC's coordinated entry addresses the needs of DV survivors by including:
	1.	safety planning protocols; and
	2.	confidentiality protocols.

(limit 2,500 characters)

1. Our CoC's CE System prioritizes survivor autonomy and safety. Client information is de-identified in our Homelessness Management Information System (HMIS). Client-choice & autonomy is critical, as survivors are the experts in planning for their own safety and have power over their experiences. We offer our housing partners training in identifying signs of DV, believing survivors' and other appropriate responses, safety planning, confidentiality measures, and VAWA protocols. With our EHV and DV MTW vouchers, the CoC prioritized households fleeing DV, sexual assault, stalking, & human trafficking. We coordinated with Victim Services Providers (VSPs) to ensure households in category 4 were assessed and placed at the top of the By Names List for vouchers. Our CoC meets monthly with area housing providers, VSPs, and other experts in the field to strengthen connection between these sectors; address the intersections of homelessness and DV; evaluate alternative models of access to CE system that limit repeated traumatization; address required data collection and reporting; and a process for continued quality improvement.
2. We work to ensure confidential data collection/information sharing. The CoC offers housing providers training on trust building, private spaces (for confidential conversations), cultural differences, language barriers, fear and normalizing common experience, and connecting to DV advocates. We review policies for legal protection/identify confidentiality breaches in the system and/or provider's efforts. CoC staff meet regularly with VSPs to share housing resources & allow them to make direct referrals to receiving agencies without having to share identifiable info with CoC staff and CE partners. Our EHV and DV MTW voucher process also enables VSPs to directly connect to RHAs around referrals, without sharing survivor info with the CoC. We applied for funding in FY21 for DV expansion to provide navigation services, safety planning, and increased confidentiality for this population in the CE system and are working directly with PLE and VSPs in the development of processes which set high standards of confidentiality for this population.

1C-5c.	Coordinated Annual Training on Best Practices to Address the Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

In the chart below, indicate how your CoC facilitates training for project staff and coordinated entry staff that addresses best practices on safety planning and confidentiality protocols:

		Project Staff	Coordinated Entry Staff
1.	Training Occurs at least annually?	Yes	Yes
2.	Incorporates Trauma Informed best practices?	Yes	Yes
3.	Incorporates Survivor-Centered best practices?	Yes	Yes
4.	Identifies and assesses survivors' individual safety needs?	Yes	Yes
5.	Enhances and supports collaboration with DV organizations?	Yes	Yes
6.	Ensures survivors' rights, voices, and perspectives are incorporated?	Yes	Yes
	Other? (limit 500 characters)		
7.		No	No

1C-5d.	Implemented VAWA-Required Written Emergency Transfer Plan Policies and Procedures for Domestic Violence, Dating Violence, Sexual Assault, and Stalking.		
	NOFO Section V.B.1.e.		

	Describe in the field below:	
1.	whether your CoC's written policies and procedures include an emergency transfer plan;	
2.	how your CoC informs all households seeking or receiving CoC Program assistance about their rights to an emergency transfer;	
3.	what your CoC requires households to do to request emergency transfers; and	
4.	what your CoC does in response to households requesting emergency transfers.	

(limit 2,500 characters)

1. Our CoC's policies & procedures include an Emergency Transfer Plan. It is distributed to all funded projects to ensure all households w/ safety concerns have access to emergency transfers. The plan is also available on our website & shared with partners & providers working specifically w/ survivors. Funded programs receive training on VAWA requirements & safety planning for participants. The CoC & its subrecipients ensure that all participants served by the Emergency Transfer Plan fully understand the policy. A copy of the policy, along with the notice & certification form outlined in 24 CFR 5.2005, is provided to participants when they are denied or admitted to housing, notified of eviction, or informed of assistance termination. If a participant must be temporarily relocated, they are given written notice detailing the date & expected duration, new unit location & occupancy terms, & reimbursement for reasonable expenses incurred. 2. All projects provide participants w/ clear instructions on how to initiate an Emergency Transfer: Program participants must notify their housing provider & submit a written request. The provider may ask for documentation, such as a written statement from the participant certifying that they meet the necessary criteria & are requesting an emergency transfer. Additional documentation, such as proof of the occurrence, may also be required. Once a request is made, providers must inform CoC staff by completing a "Notification of Emergency Transfer" form. 3. For households to request an emergency transfer, they must notify their housing provider & submit a written request. This request should include a statement certifying that the household meets the criteria for an emergency transfer as outlined in the applicable regulations. The housing provider may also request documentation of the occurrence leading to the transfer request, in accordance with § 5.2007. Once the request is submitted, the housing provider will work w/ the CoC to process the transfer & prioritize the household for available housing resources. 4. When a household requests an emergency transfer, the CoC works to promptly review the request & assist the housing provider in finding a new dwelling. Participants requesting emergency transfers are prioritized for available housing resources. While the CoC & the provider strive to quickly identify a new unit, the individual requesting the transfer can choose to accept or decline any new housing location offered.

1C-5e.	Facilitating Safe Access to Housing and Services for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.		
	NOFO Section V.B.1.e.		

Describe in the field below how your CoC ensures households experiencing trauma or a lack of safety related to fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking have safe access to all of the housing and services available within your CoC's geographic area.

(limit 2,500 characters)

1. The CoC works closely with local domestic violence (DV) and sexual assault (SA) victim service providers (VSPs) to enhance support for survivors of domestic, dating, sexual violence, stalking, and other forms of violence. We provide access to housing opportunities through a trauma-informed CE system by fostering partnerships between DV/SA providers and housing providers across the three counties. This collaboration ensures coordinated care when survivors need both DV/SA and housing services. We offer training on vulnerability assessment tools, and DV-specific case conferencing meetings with providers to share resources and offer support to ensure safe access for those fleeing DV/SA situations. Referrals are made to connect survivors to services that may not be available in their immediate location. The CoC works with VSPs to explore safe housing opportunities through monthly case conferencing, a dedicated by-names list, and a CoC-funded housing navigator placed within one of our VSP partner organization. Virtual intakes and victim-centered policies are in place to reduce retraumatization. The DV Expansion Workgroup also engages in ongoing training focused on trauma awareness, physical and emotional safety for survivors, trustworthiness in processes, and empowering survivors in their decision-making. The CoC actively alleviates homelessness through continuous safety planning and serves as a liaison with public housing authorities (PHAs) and private landlords to assist survivors in attaining and maintaining safe, permanent housing.

1C-5f.	Identifying and Removing Barriers for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

	Describe in the field below how your CoC ensures survivors receive safe housing and services by:
1.	identifying barriers specific to survivors; and
2.	working to remove those barriers.

(limit 2,500 characters)

1. To identify barriers, the CoC collaborates with key stakeholders—including survivors, VSPs, advocates, and shelter providers—to gain a comprehensive understanding of the system. This includes collecting and analyzing demographic data on homeless individuals and families, including survivors, to identify trends and disparities that highlight the barriers they face. Direct feedback from survivors, who are actively involved in decision-making, is crucial in understanding the challenges they encounter when seeking housing and services. The CoC also works closely with VSPs through the DV Expansion Workgroup, where we are in the process of developing a two-year action plan to address barriers raised. For example, training for service providers who do not work for VSPs was identified as a barrier. As part of this effort, we have created a two-part, four-hour training specifically designed for service providers who are not DV experts but often serve as the initial point of contact for many survivors. This ongoing collaboration with VSPs and continuous feedback from PLE ensures that our approach is informed, responsive, and centered on the needs of survivors. 2. To address these barriers, the CoC collaborates closely with VSPs, survivors, and other partners to tackle the identified challenges. This includes revising policies, improving access to housing and services, and prioritizing the safety and needs of survivors. As part of this effort, a new Domestic Violence/Sexual Assault (DV/SA) By-Name List (BNL) referral system was created, which only includes non-identifiable information, such as a coded name, the number of bedrooms needed, chronicity of homelessness, preferred geographical location, and the individual's CE assessment score. A key component of this approach is the CoC-funded Housing Navigator, housed at a partner VSP organization, who plays a vital role in helping survivors efficiently navigate the housing process, connecting them to safe housing options and resources. The Housing Navigator provides personalized support, streamlines access, and ensures that survivors' housing needs are addressed with care and sensitivity.

| 1C-6. | | Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+–Anti-Discrimination Policy and Equal Access Trainings. | |
| | | NOFO Section V.B.1.f. | |

	1.	Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
	2.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
	3.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	Yes

| 1C-6a. | Anti-Discrimination Policy–Updating Policies–Assisting Providers–Evaluating Compliance–Addressing Noncompliance. | |
| | NOFO Section V.B.1.f. | |

| | Describe in the field below: | |
| | 1. | how your CoC regularly collaborates with LGBTQ+ and other organizations to update its CoC-wide anti-discrimination policy, as necessary to ensure all housing and services provided in the CoC are trauma-informed and able to meet the needs of LGBTQ+ individuals and families; |

2.	how your CoC assisted housing and services providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy;	
3.	your CoC's process for evaluating compliance with your CoC's anti-discrimination policies; and	
4.	your CoC's process for addressing noncompliance with your CoC's anti-discrimination policies.	

(limit 2,500 characters)

1. The CoC's anti-discrimination policy was developed collaboratively with partners and is reviewed at least annually by our Equity & Inclusion Committee and YAB. In partnership with consultants and agencies, the CoC offers ongoing equity-related trainings, including annual Equal Access Rule training. We also provide racial equity-specific training, such as "Understanding Trauma-Informed Racial Equity" and "Diversity at Work: Representation & Belonging." We collaborate with a consultant to offer training on pronouns and affirming language. These sessions explore the impact of mistakes, misgendering, and microaggressions, allowing providers to practice using inclusive language, challenge their assumptions, and build confidence in affirming language for everyday interactions. The specific topics for these trainings are informed by our Diversity Survey, community feedback, and project needs. Partners involved in reviewing our EI policy and developing training programs include mental health, LGBTQIA-centered health, BIPOC-serving, and other service providers. 2. The CoC has shared our anti-discrimination policy with all partners and provide technical support to providers who need assistance developing or refining their own policies. The YAB created an anti-retaliation policy aimed at participants who engage with the CoC and may also be involved in funded programs. Recently affirmed by the Board, this policy outlines specific responses to discriminatory practices that youth may encounter and is set to be incorporated across all YHDP projects within the next year. We strongly encourage adult-serving CoC-funded projects to adopt this anti-retaliation policy and will begin integration next year. 3. The CoC evaluates compliance with anti-discrimination policies during our annual monitoring by reviewing policies and reviewing client files and client case notes for adherence to program policies. 4. Subrecipient agencies are required to sign and incorporate the CoC anti-discrimination policy into their operations. During the most recent monitoring, the CoC assessed how each project integrated and adhered to the principles outlined in this policy. Projects were also asked to describe their processes for reviewing policies through an equity lens. If major areas of concern were identified, we addressed noncompliance by providing specific feedback and guidance to those projects.

1C-7.	Public Housing Agencies within Your CoC's Geographic Area–New Admissions–General/Limited Preference–Moving On Strategy.	
	NOFO Section V.B.1.g.	

You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.
Enter information in the chart below for the two largest PHAs highlighted in gray on the current CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with–if there is only one PHA in your CoC's geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing or Housing Choice Voucher Program During FY 2023 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
Franklin County Regional Housing Authority	6%	Yes-Both	No
Northampton Housing Authority	50%	Yes-Both	Yes

1C-7a.	Written Policies on Homeless Admission Preferences with PHAs.	
	NOFO Section V.B.1.g.	

	Describe in the field below:	
1.	steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; or	
2.	state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.	

(limit 2,500 characters)

1. The CoC has worked effectively with multiple Housing Authorities in the geographic region, including the five largest PHAs, to adopt homeless admission preferences, including advocating for acceptance of EHV, DV-MTWs and homeless preferences for Section 811 vouchers. The five largest PHAs the CoC has a partnership with are: Franklin County Regional Housing and Redevelopment Authority, Executive Office of Housing and Livable Communities, Greenfield Housing Authority, Amherst Housing Authority, Northampton Housing Authority. The CoC has advocated for homeless admission preferences and PHA utilization of the CE system by: advocating for participation in any federal or state affordable housing programming targeting homeless population; advocating for providing and lowering barriers to access and to Emergency preferences for public housing and HCVs that give preference to homeless households; and encouraging participation in CoC committees, workgroups, Board, and other CoC initiatives that strengthen partnership between the PHAs and CoCs. A specific example of this work includes our partnership with FCRHRA, GHA, AHA and NHA on the Section 811 voucher program. The CoC continues to work with PHAs on helping CE households successfully utilize the Section 811 resource. The relationships established through the Section 811 process helped when coordinating roles and responsibilities around the EHVs. The CoC is actively working with FCRHA, NHA, BHDC, Wayfinders, and EOHLC to make referrals and coordinate services through the CE system for allotted EHV's and DV MTW's. The CoC is in communication and direct partnership with the other RAA's in the Berkshires like Hearthway and Upside413. 2. N/A

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored–For Information Only	

	Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:	

1.	Multifamily assisted housing owners		Yes
2.	PHA		Yes
3.	Low Income Housing Tax Credit (LIHTC) developments		Yes
4.	Local low-income housing programs		Yes
	Other (limit 150 characters)		
5.			No

1C-7c.	Include Units from PHA Administered Programs in Your CoC's Coordinated Entry.	
	NOFO Section V.B.1.g.	

	In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process:

1.	Emergency Housing Vouchers (EHV)	Yes
2.	Family Unification Program (FUP)	No
3.	Housing Choice Voucher (HCV)	Yes
4.	HUD-Veterans Affairs Supportive Housing (HUD-VASH)	Yes
5.	Mainstream Vouchers	No
6.	Non-Elderly Disabled (NED) Vouchers	No
7.	Public Housing	No
8.	Other Units from PHAs:	

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness.	
	NOFO Section V.B.1.g.	

1.	Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	No
		Program Funding Source
2.	Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	N/A

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV).	
	NOFO Section V.B.1.g.	

	Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	Yes

1D. Coordination and Engagement Cont'd

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
   - FY 2024 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
   - Frequently Asked Questions

1D-1.	Preventing People Transitioning from Public Systems from Experiencing Homelessness.	
	NOFO Section V.B.1.h.	

	Select yes or no in the chart below to indicate whether your CoC actively coordinates with the public systems listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1.	Prisons/Jails?	Yes
2.	Health Care Facilities?	Yes
3.	Residential Care Facilities?	Yes
4.	Foster Care?	Yes

1D-2.	Housing First–Lowering Barriers to Entry.	
	NOFO Section V.B.1.i.	

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2024 CoC Program Competition.	11
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2024 CoC Program Competition that have adopted the Housing First approach.	11
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2024 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1D-2a.	Project Evaluation for Housing First Compliance.	
	NOFO Section V.B.1.i.	

You must upload the Housing First Evaluation attachment to the 4B. Attachments Screen.
Describe in the field below:

1.	how your CoC evaluates every project–where the applicant checks Housing First on their project application–to determine if they are using a Housing First approach;	
2.	the list of factors and performance indicators your CoC uses during its evaluation;	
3.	how your CoC regularly evaluates projects outside of your local CoC competition to ensure the projects are using a Housing First approach; and	
4.	what your CoC has done to improve fidelity to Housing First.	

(limit 2,500 characters)

1. New project applications ask about the project's approach to Housing First including how the project will address eligibility criteria; the process for accepting new clients; and, the process and criteria for exiting clients. Complete applications are reviewed by the Ranking Committee, and if any questions arise regarding the project's plans, the CoC will meet individually with the project to discuss. If an applicant is already a funded project, performance related to Housing First will be reviewed during Monitoring (see element 3) as well as through their participation in Coordinated Entry. 2. Our CoC reviews the commitment to low barrier admissions by determining whether factors such as income, housing history, or criminal records prevent access to the program, whether enrollment is contingent upon sobriety or participation, documentation for any denials, and the time taken between referral and move-in. We focus on the services provided, including person-driven assessments and non-punitive engagement strategies. We consider causes for termination, ensuring that non-participation does not lead to termination unless there are immediate safety risks. We prioritize reasonable accommodations and promote a harm reduction model for substance use. We emphasize the importance of participation in the CE system to ensure effective access to services. 3. The CoC conducts an assessment of adherence to housing first practices during annual monitoring. The CoC reviews project's written policies, admission, termination, and grievances. We conduct reviews of at least 4 randomly selected participant files and use CE data to gather information on timeliness of admissions, denial of referrals and other evidence of low barrier access. We review participant agreements and leases to demonstrate how participants receive information from the project. Projects must notify the CoC prior to starting termination processes for any participant and the CoC remains informed of progress in these cases to provide guidance and to ensure that the process is in line with CoC and Housing First principles. 4. We provide ongoing training for program staff and local providers to ensure they fully understand and can effectively implement the Housing First model. During annual monitoring, we identify areas for improvement. The CoC has feedback mechanisms that allow participants, including those with lived experience, to share their experiences and provide input on the services they receive.

1D-3.	Street Outreach–Data–Reaching People Least Likely to Request Assistance.	
	NOFO Section V.B.1.j.	

Describe in the field below how your CoC tailored its street outreach to people experiencing homelessness who are least likely to request assistance.

(limit 2,500 characters)

1. An effective street outreach strategy tailored to meet the needs of individuals experiencing homelessness, especially those least likely to request assistance, involves collaboration with a wide range of partners, including individuals with lived experience, human services organizations, faith-based groups, public library staff, sanitation/public works departments, hospitals, healthcare workers, landlords, first responders, and law enforcement. Street outreach is a critical intervention designed to engage unsheltered individuals and connect them to services that support their transition into more stable living conditions. In FY23, 26 people exited street outreach services in HMIS, with 7 moving to temporary or institutional destinations, and 19 exiting to permanent housing, resulting in 100% of exits being considered 'successful.' One of the CoC's outreach partners, the Center for Human Development (CHD) Outreach Team, operates within a person-centered care framework, recognizing the diversity of needs among people living outdoors, and focuses on building trust through consistent presence, compassionate engagement, and addressing root causes of homelessness. Key strategies include forming multidisciplinary teams—comprising community health workers, case managers, social workers, and hospital liaisons—and using warm hand-offs to ease transitions from outreach to services or housing. The CoC has also launched the Emergency Multisector Engagement and Response Grid (EMERG) Coalition, a coordinated effort to strengthen this network of care by aligning partners through quarterly calls, emergency alerts, and rapid response teams. This initiative provides housing navigation, healthcare, transportation, and legal aid, while emphasizing trauma-informed, compassionate responses to address both immediate and long-term needs, particularly for individuals in encampments. The coalition fosters trust and collaboration to streamline resources and reduce service duplication, with a particular focus on those least likely to seek assistance.

1D-4.	Strategies to Prevent Criminalization of Homelessness.	
	NOFO Section V.B.1.k.	

Select yes or no in the chart below to indicate your CoC's strategies to prevent the criminalization of homelessness in your CoC's geographic area:

	Your CoC's Strategies	Engaged/Educated Legislators and Policymakers	Implemented Laws/Policies/Practices that Prevent Criminalization of Homelessness
1.	Increase utilization of co-responder responses or social services-led responses over law enforcement responses to people experiencing homelessness?	Yes	Yes
2.	Minimize use of law enforcement to enforce bans on public sleeping, public camping, or carrying out basic life functions in public places?	Yes	Yes
3.	Avoid imposing criminal sanctions, including fines, fees, and incarceration for public sleeping, public camping, and carrying out basic life functions in public places?	Yes	Yes
4.	Other:(limit 500 characters)		
	Implemented community wide plans	Yes	Yes

1D-5.	Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC) or Longitudinal Data from HMIS.	
	NOFO Section V.B.1.l.	

		HIC Longitudinal HMIS Data	2023	2024
	Enter the total number of RRH beds available to serve all populations as reported in the HIC or the number of households served per longitudinal HMIS data, e.g., APR.	HIC	165	369

1D-6.	Mainstream Benefits–CoC Annual Training of Project Staff.	
	NOFO Section V.B.1.m.	

	Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:	

	Mainstream Benefits	CoC Provides Annual Training?
1.	Food Stamps	Yes
2.	SSI–Supplemental Security Income	Yes
3.	SSDI–Social Security Disability Insurance	Yes
4.	TANF–Temporary Assistance for Needy Families	Yes
5.	Substance Use Disorder Programs	Yes
6.	Employment Assistance Programs	Yes
7.	Other (limit 150 characters)	
		No

1D-6a.	Information and Training on Mainstream Benefits and Other Assistance.	
	NOFO Section V.B.1.m	

	Describe in the field below how your CoC:	
1.	works with projects to collaborate with healthcare organizations, including those that provide substance use disorder treatment and mental health treatment, to assist program participants with receiving healthcare services, including Medicaid; and	
2.	promotes SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff.	

(limit 2,500 characters)

1. We disseminate information on mainstream benefits/resources and any important regulatory changes/barriers through our listserv, drawing information from HUD and a variety of state and national agencies and coalitions. We also share relevant information at our weekly CE meetings as part of the agenda, via email communication, population-specific case conferencing meetings, committees, regional coalitions, and trainings. With more complex changes, the CoC or the WMNEH often hosts a workshop for program staff and/or the community. This year, we partnered with another CoC to offer virtual "lunch and learn" information sessions on each of the topics listed in this question, as well as health and education resources. Staff learn about and share resource information in area networking meetings with employment/education partners, local/regional housing authorities, hospital-lead community health planning processes, and more. The CoC's quarterly newsletter also shares up-to-date information on mainstream benefits, and our CoC website includes links to resources. Our projects/CE partners have a standardized practice to identify resources/eligibility for mainstream resources as part of the initial vulnerability assessment or intake. CAPV is the first point of access for mainstream resources/benefits assistance in Franklin and Hampshire counties through our Information and Referral program, and the CoC promotes this resource within our networks. 2. Many of our funded agencies have worked to create MOUs with healthcare providers to provide SUD education services, mental health services, and health navigation services for participants and SO clients. We provide information sessions to area health care practitioners to help them recognize vulnerabilities surrounding these issues. We have a strong relationship with Health Services for the Homeless, local community health centers, and hospitals. Health Navigators at Community Health Centers and Baystate Franklin Medical Center meet with the CoC monthly to coordinate planning. 3. The CoC shares SOAR information with funded agencies and CE partners and CAPV. as The Collaborative Applicant, we require funded agencies to participate in SOAR training, and programs of Community action - like our Information and Referral phone line, our Community Collaborations Coordinator, & CoC staff, including the CE Specialist work to break down barriers to mainstream services and share resources.

ID-7.	Partnerships with Public Health Agencies–Collaborating to Respond to and Prevent the Spread of Infectious Diseases.	
	NOFO Section V.B.1.n.	

	Describe in the field below how your CoC effectively collaborates with state and local public health agencies to develop CoC-wide policies and procedures that:
1.	respond to infectious disease outbreaks; and
2.	prevent infectious disease outbreaks among people experiencing homelessness.

(limit 2,500 characters)

1. The CoC and partners host a regional task force of municipal leadership, health departments, the Department of Public Health (DPH), emergency managers, police & fire, hospitals, shelter & outreach/service providers, medical and mental health, SUD programs, and legislators to collaborate & prep for emergencies and prevent the spread of infectious diseases for people experiencing homelessness. The task force identifies policies and procedures and efforts to provide a high level of responsiveness on a public health level COC-wide. We partner re: dissemination of CDC and local guidelines/protocols to respond to infectious diseases. Some of our local municipal health departments participate in bi-weekly webinars provided by the MA DPH in re: COVID-19, Monkeypox, and other timely communicable diseases and support the CoC efforts in identifying disease definitions, symptomology, treatment, case investigation and spread control. During the COVID-19 pandemic, the City of Northampton health department worked closely with Shelters to educate staff on PH protocols/best practices, and provide recommendations to reduce infectious disease spread; increase social distancing; screening, nursing support, & contact tracing. 2. The MA Department of Public Health meets regularly with other local boards of health and service agencies regarding infectious diseases outbreaks, to develop plans and procedures re: infectious disease outbreaks, and assure treatment protocols. Using COVID as an example, they worked with the hospital & MA DPH, to get an additional Homeless Shelter open to allow for less crowding. The CoC supported 3 county-wide plans that addressed needs specific to peorple experiencing homelessness. The City of NOHO runs a county Emergency Preparedness and response coalition. A Public Health Emergency Planner works closely with regional partners to review and refine shelter plans & prevent infectious disease outbreaks among PEH. We continue to educate shelter staff on public health protocols re: social distancing; screening; and contact tracing.

ID-7a.	Collaboration With Public Health Agencies on Infectious Diseases.	
	NOFO Section V.B.1.n.	

	Describe in the field below how your CoC:
1.	effectively shared information related to public health measures and homelessness; and
2.	facilitated communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants.

(limit 2,500 characters)

1. The CoC staff and partner organizations work with Public Health Departments and the regional task force of municipal leadership, health departments, DPH, emergency managers, police and fire, hospitals, shelter & outreach/service providers, medical and mental health, and legislators to respond to emergencies and prevent the spread of infectious diseases in our homelessness response. Most of our funded agencies participate in this task force to ensure a regional approach to training and information dissemination. In one example of info sharing around public health, the Pittsfield Health Department (PHD) provides "Just in Time" training to its local service providers such as shelters, housing providers, and food pantries to provide guidance about how to continue services safely (such as during COVID19), where and how our homeless population can access preventive services, including testing and vaccinations, if appropriate, along with how to prevent disease spread. 2. 2. The CoC works to facilitate communication between Public Health Nurses and shelter providers and CoC funded programs to ensure they know about homeless clients needing infectious disease follow up and to assist in making sure appropriate procedures and practices are in place to help the ill person while protecting staff and other homeless residents. This includes assisting in finding appropriate isolation/quarantine resources when needed. The Public Health Nurse also communicates necessary information to the COC, provided by local boards of health as well as Federal Centers for Disease Control, regarding updates on communicable diseases, new protocols, new infectious cases, and homeless & housing clients' needs in an attempt to protect the public, reduce spread of infection, and make sure individual health care needs are met. The task force is an excellent bridge for facilitation between public health agencies and the service providers throughout our region to equip providers to respond to the ever-changing realities of infectious disease spread among this vulnerable population.

1D-8.	Coordinated Entry Standard Processes.	
	NOFO Section V.B.1.o.	

	Describe in the field below how your CoC's coordinated entry system:
1.	can serve everybody regardless of where they are located within your CoC's geographic area;
2.	uses a standardized assessment process to achieve fair, equitable, and equal access to housing and services within your CoC;
3.	collects personal information in a trauma-informed way; and
4.	is updated at least annually using feedback received from participating projects and households that participated in coordinated entry.

(limit 2,500 characters)

1. Our CE system covers all of Berkshire, Franklin, & Hampshire Counties. Trained assessors are available at sites in all three counties, from mental health care organizations & community centers to housing authorities & shelters to domestic violence agencies & veteran's service providers. All locations are posted on our website. Many street outreach workers are trained assessors, as they are in contact with individuals who may not be connected to systems of care. These workers are critical to our work of engaging & assisting people in encampments. Additionally, we hold geographic-specific case conferencing, as well as population-specific for veterans, youth & young adults, & survivors of domestic violence, to ensure we are reaching all households. 2. We use a community-created vulnerability assessment tool & a formal prioritization process to ensure equal access to housing & services, both of which are reviewed yearly through an equity lens. Our prioritizations are determined through member feedback, system performance measure data, and best equity practices. After an assessment has been completed, it is entered into HMIS & the individual is added to the By Names List (BNL). Place on the BNL is determined by vulnerabillity, not assessment date or assessing agency. 3. The CoC understands the trauma that accompanies homelessness & strives to not cause any additional harm. Filling out applications & retelling your story can be incredibly traumatic & assessors are trained to take on a conversational, rather than clinical, tone when appropriate. We only ask for information that is relevant to securing housing & individuals are free to provide as many or as few details as they like. Our assessors also have access to HUD's Client Centered Data Collection Approach VR Series. 4. The CoC is updated regularly using feedback. YHDP projects conduct anonymous, non-mandatory intake & exit surveys that are helpful in evaluating our CE system. The CoC also engages w/ people that have previously/are currently participating in our CE system for their input. Technical Assistance Collaborative recently completed an evaluation of our CE system, which involved listening sessions w/ current & previous project participants & providers. TAC's report suggested updates that will allow us to continue developing an equitable system of response that provides fast access to housing & resources. Additionally, our CE Committee shares best practices & addresses identified systems changes.

	1D-8a.	Coordinated Entry–Program Participant-Centered Approach.	
		NOFO Section V.B.1.o.	

		Describe in the field below how your CoC's coordinated entry system:
	1.	reaches people who are least likely to apply for homeless assistance in the absence of special outreach;
	2.	prioritizes people most in need of assistance;
	3.	ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their needs and preferences; and
	4.	takes steps to reduce burdens on people seeking assistance.

(limit 2,500 characters)

1. CE is designed to allow for easy access/entry. Outreach teams help inform the CoC of gaps that exist. The CoC has increased the number and variety of CE assessors and referrers to reach those who have historically not applied for assistance such as: people with DV/safety concerns; people with language barriers; YYA; and those who identify as BIPOC. We hold training courses in CE, racial equity, Implicit Bias, TI data collection, Fair Housing, DV, & PII to strengthen existing services and promote trauma-informed, culturally competent care. 2. We use a standard assessment tool, a formal prioritization process; and case conferencing. The CE system prioritizes households for PSH, TH, and other resources such as EHV and DVMTWs. The CoC recently reviewed the prioritization process with an equity lens and updated the CE Assessment Tool, which was rolled out in January of 2024. Factors included in the new prioritization include: overrepresented in homeless data, mortality factors/severe health risks, risk factors to the elements of homelessness, and LOT homeless. 3. CE is designed to quickly connect people with assistance by ensuring staff are trained in diversion, housing problem solving, and trauma-informed care, and are equipped to facilitate referrals to existing resources. In trainings and info sessions for CE partners, we stress the importance of client-driven, consistent engagement. Households immediately receive referrals for housing, safety, health, and basic resources. The CoC maintains a log of open CoC units and non-CoC funded housing opportunity/waiting lists to ensure all immediately available and longer-term housing can be applied for ASAP. CE projects are evaluated on quick movement into housing. 4. Our CE system takes steps to reduce burdens on people using CE. When available housing opportunities have been identified, the CE specialist works with the referring advocate to help the participant to gather documentation needed to meet eligibility and provides information about the needs of the participant. We train partners to recognize that little documentation is required (no IDs, birth certificates, etc.) beyond documentation of homelessness, and to screen people in versus screen them out (Housing first, no barriers due to CORI results; landlord references, past or current substance use, etc. We resource connection based on the unique needs and concerns of the individual or family. We have also increased the number of assessors/locations.

	1D-8b.	Coordinated Entry–Informing Program Participants about Their Rights and Remedies–Reporting Violations.	
		NOFO Section V.B.1.o.	

		Describe in the field below how your CoC through its coordinated entry:
	1.	affirmatively markets housing and services provided within the CoC's geographic area and ensures it reaches all persons experiencing homelessness;
	2.	informs program participants of their rights and remedies available under federal, state, and local fair housing and civil rights laws; and
	3.	reports any conditions or actions that impede fair housing choice for current or prospective program participants to the jurisdiction(s) responsible for certifying consistency with the Consolidated Plan.

(limit 2,500 characters)

1. The CoC's affirmative marketing efforts aim to ensure that information reaches all persons experiencing homelessness, including those who may be marginalized or hard to reach, by using various channels such as outreach teams, shelters, social service agencies, and the CoC website to disseminate information about available housing options and support services. Our system serves as a single point of entry for all individuals seeking assistance, creating a standardized and efficient process for assessment, referral, and placement through a no-wrong-door approach. The CoC also markets available housing openings and services that reach all individuals and families experiencing homelessness, by holding bi-weekly case conferencing meetings with area service providers, housing navigators, and case managers. During case conferencing, partners are made aware of all housing opportunities, as well as resource sharing. 2. The CoC is dedicated to upholding fair housing principles and preventing discrimination. To support this commitment, we have partnered with the Attorney General's Office to offer a variety of "Know Your Rights" trainings. These trainings provide program participants with detailed information about their rights and available remedies under federal, state, and local fair housing and civil rights laws. To ensure fair housing practices are followed, the CoC reports any barriers to housing choice to the appropriate authorities. By providing education, we empower program participants to understand their housing rights and seek remedies if they experience discrimination or rights violations. 3. The CoC actively monitors housing practices and conditions to identify any actions or circumstances that impede fair housing choice for current or prospective program participants. When such impediments are identified, the CoC takes prompt action to report them to the relevant jurisdiction(s) responsible for certifying consistency with the Consolidated Plan. This may involve reporting to local housing authorities, government agencies, or advocacy organizations responsible for fair housing enforcement. The CoC collaborates with these entities to address and rectify any discriminatory practices, barriers, or violations that hinder housing choice for individuals experiencing homelessness.

1D-9.	Advancing Racial Equity in Homelessness–Conducting Assessment.	
	NOFO Section V.B.1.p.	

1.	Has your CoC conducted a racial disparities assessment in the last 3 years?	Yes
2.	Enter the date your CoC conducted its latest assessment for racial disparities.	09/06/2023

1D-9a.	Using Data to Determine if Racial Disparities Exist in Your CoC's Provision or Outcomes of CoC Program-Funded Homeless Assistance.	
	NOFO Section V.B.1.p.	

	Describe in the field below:	
1.	the data your CoC used to analyze whether any racial disparities are present in your CoC's provision or outcomes of CoC Program-funded homeless assistance; and	

2.	how your CoC analyzed the data to determine whether any racial disparities are present in your CoC's provision or outcomes of CoC Program-funded homeless assistance.	

(limit 2,500 characters)

1. The CoC used a combination of the CoC Analysis Tool: Race and Ethnicity 4.0 as well as ad-hoc reports available locally through HMIS data and built in Looker. Data analyzed includes point in time count data, HMIS enrollment data, race and ethnicity data, exit destination data, and housing move in date data to compare to enrollment dates and compare lengths of time to housing move in. 2. The CoC worked with the Data Evaluation Committee, the Equity and Inclusion Committee, and the Persons with Lived Experience Action Board in order to review the CoC Analysis Tool and the results of ad-hoc data reports and to draw conclusions and brainstorm potential barriers and recommendations. Analysis of the data provided shows considerable overrepresentation of people who are Black or African American or Hispanic/Latina/o/e among the population experiencing homelessness, particularly sheltered homelessness. Also identified was, although exit rates to permanent housing are fairly close across persons of different races and ethnicities, exit rates to homelessness and insitutional settings was higher for Black and African American persons and Hispanic/Latina/o/e persons than for Non-hispanic White persons.

1D-9b.	Implemented Strategies to Prevent or Eliminate Racial Disparities.	
	NOFO Section V.B.1.p	

Select yes or no in the chart below to indicate the strategies your CoC is using to prevent or eliminate racial disparities.

1.	Are your CoC's board and decisionmaking bodies representative of the population served in the CoC?	Yes
2.	Did your CoC identify steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC?	Yes
3.	Is your CoC expanding outreach in your CoC's geographic areas with higher concentrations of underrepresented groups?	Yes
4.	Does your CoC have communication, such as flyers, websites, or other materials, inclusive of underrepresented groups?	Yes
5.	Is your CoC training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness?	Yes
6.	Is your CoC establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector?	Yes
7.	Does your CoC have staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness?	Yes
8.	Is your CoC educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity?	Yes
9.	Did your CoC review its coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness?	Yes
10.	Is your CoC collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system?	Yes
11.	Is your CoC conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness?	Yes
	Other:(limit 500 characters)	
12.	CoC committed to embedding racial equity in all aspects of our work.	Yes

1D-9c.	Plan for Ongoing Evaluation of System-level Processes, Policies, and Procedures for Racial Equity.	
	NOFO Section V.B.1.p.	

Describe in the field below your CoC's plan for ongoing evaluation of system-level processes, policies, and procedures for racial equity.

(limit 2,500 characters)

The CoC is committed to centering racial equity in its homelessness response, recognizing that Black & Latino populations are disproportionately represented among people experiencing homelessness, both in our region & nationally. Since February 2020, the CoC has implemented several initiatives under its Racial Equity Action Plan, including redesigning our Coordinated Entry system to focus on racial equity by studying national models, analyzing local data for disparities in housing placements, & developing equitable tools for intake, assessment, & prioritization. The CoC also stratifies data by race, ethnicity, & language to ensure the homeless population reflects the region's racial diversity without performance disparities. The CoC actively promotes antiracism work & workforce diversity through ongoing training, recruitment, retention, & leadership development across all levels of CoC-funded organizations. It is dedicated to increasing shelter capacity & low-barrier housing access for people of color, collaborating with stakeholders to ensure housing resources address the needs of communities of color. Furthermore, the CoC involves people with lived experience of homelessness, particularly from racially diverse backgrounds, in decision-making processes, compensating them for their participation & addressing barriers like childcare & transportation. Leadership training is also provided to these individuals. Legislative and policy advocacy is a priority for the CoC, working with the Western Massachusetts Network to End Homelessness to advance a racial equity policy agenda and engage legislators to support communities of color. The CoC continuously evaluates progress by tracking performance metrics stratified by race, ethnicity, and language and publishes an annual racial disparities report. Additionally, the CoC is exploring cross-system data sharing and diversion planning with systems such as criminal justice, child welfare, & healthcare to ensure racial equity across services. Our CoC's plan for ongoing systems-level evaluation is multifaceted. In early 2024, the CoC reconvened its Racial Equity Workgroup to revamp the racial equity plan, with the updated version—reflective of the current landscape—expected to be released in early 2025. By embedding these strategies & maintaining continuous evaluation, the CoC ensures that racial equity remains central to all decisions & processes within its homeless assistance programs.

1D-9d.	Plan for Using Data to Track Progress on Preventing or Eliminating Racial Disparities.	
	NOFO Section V.B.1.p.	

	Describe in the field below:
1.	the measures your CoC plans to use to continuously track progress on preventing or eliminating racial disparities in the provision or outcomes of homeless assistance; and
2.	the tools your CoC plans to use to continuously track progress on preventing or eliminating racial disparities in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

1. The CoC tracks progress on preventing and eliminating disparities in the provision of homeless assistance by analyzing outcome measures by race, ethnicity, gender, age, and household type. Measures reviewed include exits to permanent housing, length of time experiencing homelessness, increases in income, and returns to homelessness. A recent Coordinated Entry (CE) system evaluation also evaluated the outcomes of participants connected to the CE system by race and ethnicity to identify disparate outcomes for CE participants.
2. In the 2024 subrecipient monitoring process, the CoC informed funded partners that we have developed an equity outcomes dashboard that will be to projects on a regular basis. Beginning next year, these outcomes measures will be scored during monitoring. We also analyze disparate outcomes through reports in HMIS and HUD's Racial Equity Analysis Tool. Our ongoing work with consultants such as Racial Equity Partners and Technical Assistance Collaborative provide us with insight into best practices and options to expand assessment tools.

1D-10.	Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking–CoC's Outreach Efforts.	
	NOFO Section V.B.1.q.	

Describe in the field below your CoC's outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decisionmaking processes.

(limit 2,500 characters)

Efforts to recruit & engage PLEs in the CoC's work include disseminating fliers and newsletters to providers, food programs, outreach workers, and shelters in the region, as well as at VSPs and funded agencies, all of which may serve people experiencing homelessness in our geography. CoC staff have participated in statewide and national trainings to learn best practices in engaging PLEs in our work. The CoC also conducted a racial equity training series for PLE in the spring, a Credit Success class every other month, and all PLE are invited to attend all training opportunities that are provided to CoC partners. The CoC continues an orientation plan created for PLE, and we host both group and one-on-one meetings to inform PLEs about what the CoC does to ensure they are sufficiently informed to engage effectively with our work. The CoC's Equity and Inclusion Committee, which is co-chaired by a person with lived experience of homelessness, is leading the effort to engage PLEs. Engaging PLE is a key component of our PLE Action Plan, and the Committee works to further detail the plan and is taking the lead on continuing strategies and monitoring achievements towards the identified goals. As a result, the CoC has been engaging with PLE consistently over the past 3 years. Since establishing a PLE Action Board 2 years ago, we have seen a significant increase of PLE that work on service delivery and decision-making efforts, identify and provide feedback on systemic issues, and create a safe space where PLE can engage with each other and the CoC on the priorities that they feel strongly about. We have secured various sources of funding to pay PLE for their time and expertise and continue to apply for additional funding. The PLE Action Board works collaboratively with our established Youth Action Board. The newly appointed CoC Program Director is a people with lived experience of homelessness and we assess sub-recipient agencies on how they develop policies that allow feedback from PLE in their programs and how they create leadership opportunities for PLE in their organizations.

1D-10a.	Active CoC Participation of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

You must upload the Lived Experience Support Letter attachment to the 4B. Attachments Screen.
Enter in the chart below the number of people with lived experience who currently participate in your CoC under the four categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Routinely included in the decisionmaking processes related to addressing homelessness.	35	15
2.	Participate on CoC committees, subcommittees, or workgroups.	35	15
3.	Included in the development or revision of your CoC's local competition rating factors.	15	15
4.	Included in the development or revision of your CoC's coordinated entry process.	15	15

1D-10b.	Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

(limit 2,500 characters)

The CoC is dedicated to providing people with lived experience (PLE) a wide range of training opportunities. Over the past year, some of our offerings included: sessions on the Equal Access & Gender Identity Rule; Inclusive Language in Housing Programs; a two-part series on creating LGBTQIA+ inclusive housing programs; a two-part DV series that covered DV dynamics from an intersectional lens, recognizing & responding to DV, & understanding how all providers can effectively support survivors; sessions on accessing substance use treatment, cash assistance (EAEDC/TANF), SSI and SSDI; harm reduction practices, Community Legal Aid; Fair Housing 101; a three-part racial equity series focused on diversity, belonging, & trauma-informed racial equity practices specific to our region; & trainings on worker's rights and the basic responsibilities once turning 18 from the Massachusetts Attorney General's Office. Financial literacy workshops were also offered. The PLE Action Board also created a two-part training called "Nothing About Us Without Us" specifically for service providers. The CoC ensures that all training opportunities are accessible to PLEs. Flyers and information are sent to the entire membership, which includes PLEs & our advisory groups, the Youth Action Board (YAB) & PLE Action Board. PLEs are invited to participate in hiring committees, gaining valuable interviewing skills throughout the process. When job openings arise within CoC partner agencies, they are shared with the entire membership, including PLEs. As a result, three PLE Action Board members were hired within CoC partner organizations over the past year. One PLE, who was formerly in a CoC-funded PSH program, has shared her journey from experiencing homelessness & addiction to gaining employment in the shelter system. She has moved from direct care staff to site manager & is now permanently housed, reunited with her teenage child. Additionally, she now serves on the CoC Board, co-chairs both the Equity and Inclusion Committee and PLE Action Board, using her lived experience to inform & uplift others facing similar challenges. Our funding from the Executive Office of Health and Human Services also provides employment services for youth and young adults. By empowering PLEs to have a voice & participate in decision-making, the CoC fosters a sense of belonging and supports their continued involvement in homelessness services.

1D-10c.	Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

	Describe in the field below:
1.	how your CoC gathers feedback from people experiencing homelessness;
2.	how often your CoC gathers feedback from people experiencing homelessness;
3.	how your CoC gathers feedback from people who received assistance through the CoC Program or ESG Program;

4.	how often your CoC gathers feedback from people who have received assistance through the CoC Program or ESG Program; and	
5.	steps your CoC has taken to address challenges raised by people with lived experience of homelessness.	

(limit 2,500 characters)

1. Local outreach teams regularly interact w/ unsheltered individuals, providing real-time insights to the CoC. Feedback is also collected through surveys & focus groups. The CoC engages individuals in shelters through staff-led feedback sessions, addressing service barriers. The People with Lived Experience (PLE) Action Board meets monthly & holds emergency meetings as needed, ensuring immediate concerns are addressed. Additionally, the board uses social media to share updates, involve the community & collect informal feedback. There are over 35 active PLE partners, including at least 15 who were/are unsheltered. 2. The CoC gathers feedback regularly through monthly PLE Action Board & Youth Action Board (YAB) meetings, surveys, listening sessions, & ongoing engagement w/ people in shelters & encampments. 3. The CoC gathers feedback from previous CoC & ESG program participants through several key channels, including the YAB & PLE Action Board. The YAB has 15 active members, w/ an average of 6-8 attending each meeting. The majority of YAB members were/are CoC program participants & at least 2 PLE members were. The CoC holds listening sessions w/ both youth & adults & collaborates with PLE partners. The CoC has also implemented surveys for YHDP program participants & provided tablets to collect intake & exit feedback. This evaluation model will be expanded to all CoC-funded programs. The CoC Director regularly engages w/ both the YAB & PLE partners to gather feedback on policy development, continuous quality improvement & services received. 4. Our CoC gathers feedback from individuals who have received assistance regularly, through monthly meetings w/ the PLE Action Board, ongoing surveys for participants in CoC-funded programs & listening sessions w/ both youth & adults. Additionally, we engage w/ YAB members during their bi-monthly meetings. 5. The YAB & PLE partners are key advisors & shape our CoC's responses to challenges identified by people experiencing homelessness. For example, this summer the PLE Action Board organized 3 collection drives to support the creation of Emergency Cooling Kits for unhoused individuals. With donated items, they assembled & distributed essential supplies to help people stay safe & comfortable during the heat. The PLE distributed these kits at local community breakfasts & outreach events. As challenges arise from the YAB & PLE partners, the CoC remains committed to addressing & resolving them to the best of its ability.

1D-11.	Increasing Affordable Housing Supply.	
	NOFO Section V.B.1.s.	

	Describe in the field below at least two steps your CoC has taken in the past 12 months to engage city, county, or state governments that represent your CoC's geographic area regarding the following:
1.	reforming zoning and land use policies to permit more housing development; and
2.	reducing regulatory barriers to housing development.

(limit 2,500 characters)

1. The CoC works with municipalities, local housing committees, and nonprofit developers to address zoning concerns. The CoC and its partners meet regularly with elected officials and advocacy organizations that work on issues related to zoning. Massachusetts is facing an affordable housing crisis, with much attention being paid to building new housing. Additionally, Massachusetts has some of the most innovative zoning bylaws in the country. Massachusetts General Law Chapter 40B allows developers of affordable housing to bypass restrictive, local zoning laws if a certain percentage of the new units built will be affordable. The CoC works together with other partners to educate communities about Chapter 40B and how innovation can be used to build more housing, particularly in our rural counties. The CoC is a member of several statewide housing advocacy organizations and regularly participates in housing listening sessions offered by the MA Executive Office of Housing and Livable Communities. This year, those listening sessions resulted in an unprecedented Housing Bond Bill of over $5 billion to build 200,000 new homes. The CoC has also worked closely with local housing committees such as Housing Greenfield and the Easthampton Affordable and Fair Housing Partnership on local strategies. 2. With our partners, the CoC convened the region's mayors and town managers to discuss the barriers they face in creating more affordable housing in their communities. As a result, the CoC and partners convened a meeting with 12 municipal leaders, the MA Interagency Council on Housing and Homelessness, and the MA Dept. of Housing & Community Development (DHCD) to advocate for reform in DHCD's project approval processes. This advocacy contributed to DHCD's adoption of a "One Door" policy that will enable housing developers to seek state support for capital, subsidies, and services through a streamlined approach that will significantly increase project feasibility.

1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
  - FY 2024 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
  - Frequently Asked Questions

1E-1.	Web Posting of Advance Public Notice of Your CoC's Local Competition Deadline, Scoring and Rating Criteria.	
	NOFO Section V.B.2.a. and 2.g.	

1.	Enter the date your CoC published its submission deadline and scoring and rating criteria for New Project applicants to submit their project applications for your CoC's local competition.	08/28/2024
2.	Enter the date your CoC published its submission deadline and scoring and rating criteria for Renewal Project applicants to submit their project applications for your CoC's local competition.	08/28/2024

1E-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., 2.d., and 2.e.	

You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen.
Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:

1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Provided points for projects that addressed specific severe barriers to housing and services.	Yes
5.	Used data from comparable databases to score projects submitted by victim service providers.	No

6.	Provided points for projects based on the degree the projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	Yes

1E-2a.	Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., and 2.d.	

You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.
Complete the chart below to provide details of your CoC's local competition:

1.	What were the maximum number of points available for the renewal project form(s)?	202
2.	How many renewal projects did your CoC submit?	11
3.	What renewal project type did most applicants use?	PH-PSH

1E-2b.	Addressing Severe Barriers in the Local Project Review and Ranking Process.	
	NOFO Section V.B.2.d.	

	Describe in the field below:
1.	how your CoC analyzed data regarding each project that has successfully housed program participants in permanent housing;
2.	how your CoC analyzed data regarding how long it takes to house people in permanent housing;
3.	how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and
4.	the severe barriers your CoC considered.

(limit 2,500 characters)

1. The CoC tracks housing placements through HMIS housing move in dates and exits to permanent housing. This data is considered in renewal project ranking, with an expectation that 90% of participants are either remaining housed in PSH or are exiting to other permanent housing. In addition to disaggregating system-wide housing performance data by race, ethnicity, gender, and age, the CoC reviews the proportion of participants served in each funded project which fall under the following categories: history of domestic violence, chronic homelessness, and entered with no income. 2. To review the average length of time between enrollment in a PSH or RRH program and housing move-in date, our CoC uses HMIS data across race, ethnicity, gender, age, chronic homelessness status, domestic violence history, income, and substance use disorder status. When someone is housed through the Coordinated Entry system, the length of time between initial vulnerability assessment and move-in to housing is assessed, whether through a housing program enrollment or problem solving/diversion efforts. In addition to the CoC average, HUD's Stella P visualizing tool is used to evaluate the average lengths of time for different pathways to housing. 3. Program participants who have multiple disabling conditions, no income at entry, are experiencing chronic homelessness, and/or who are part of a marginalized group (including people of color, gender non-confirming, and survivors of DV) are expected to have additional barriers to rapid placement. Agencies may be awarded additional points in this rating factor if their programs serve a majority of participants experiencing one or more of these barriers. Additional points are also awarded for agencies serving high needs populations or underserved populations (at least 40% of participants). 4. The CoC considered barriers including co-morbidity, lack of income, chronic homelessness, geography, experiences of domestic violence, and systemic inequities when analyzing program performance. All barriers are included in scoring measures on the CoC's annual monitoring and evaluation process for renewal projects except for geography, which is considered as needed. In this year's priority listing, a project was placed in Tier 1, despite having a lower score than a project in Tier 2. This was due to the lower scoring project's rural nature and necessity; the renewal grant must be in Tier 1 in order to maintain the valuable individual and family PSH units

1E-3.	Advancing Racial Equity through Participation of Over-Represented Populations in the Local Competition Review and Ranking Process.	
	NOFO Section V.B.2.e.	

	Describe in the field below:	
	1.	how your CoC used input from persons of different races and ethnicities, particularly those over-represented in the local homelessness population, to determine the rating factors used to review project applications;
	2.	how your CoC included persons of different races and ethnicities, particularly those over-represented in the local homelessness population in the review, selection, and ranking process; and
	3.	how your CoC rated and ranked projects based on the degree that proposed projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and steps the projects took or will take to eliminate the identified barriers.

(limit 2,500 characters)

1. Many of the CoC committee members involved in determining this year's rating factors were BIPOC individuals & persons with lived experience of homelessness. Based on suggestions from our members, we changed language, increased our equity questions score level, & identified specific policy development needs for funded projects. These committees have been deeply involved in developing the project ranking tools and process, as well as our ongoing work to target racial equity in our homelessness response. Some of the BIPOC individuals are part of a population that is overrepresented in the population of people experiencing homelessness; specifically Black & Latino. 2. This year's Ranking & Evaluation Committee included diverse representation in order to provide an inclusive response to the applications, including people from unfunded partner agencies that provide homeless services & PLEs. Of the individuals who participated in this year's project review, selection, & ranking process, 28.6% were persons of races & ethnicities overrepresented in the population experiencing homelessness, specifically Black and Latino. All committee members were sent the new project applications that met the established minimum threshold requirements to review & score. Participants sent scored applications to the CoC & we met as a group the next day to discuss differences in scoring & interpretation. At the end of this meeting, committee members recommended the ranking structure for new & renewal projects. After a vote, this recommended priority listing was sent to the CoC Board for final approval. 3.The CoC established ranking criteria that could be evaluated through site monitoring for current projects & esnaps applications for new/renewal projects. We require project applicants to identify their policies & procedures that ensure staff & participants reflect the overrepresented populations in our homeless breakdown locally. Our ranking process also gives points for serving people in these priority populations. Projects are awarded points if they can prove that at least 40% of their participants are persons who meet a high need category, such as persons of color, gender non-conforming indiduals, & survivors of DV. Projects that do not meet this threshold lose 5 points towards ranking for renewal projects. For new projects, priority is given to agencies which have reviewed internal policies & procedures w/ an equity lens & can demonstrate racial equity in service delivery.

1E-4.	Reallocation–Reviewing Performance of Existing Projects.	
	NOFO Section V.B.2.f.	

	Describe in the field below:	
1.	your CoC's reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;
2.	whether your CoC identified any low performing or less needed projects through the process described in element 1 of this question during your CoC's local competition this year;
3.	whether your CoC reallocated any low performing or less needed projects during its local competition this year; and
4.	why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable.

(limit 2,500 characters)

1. Our Ranking & Evaluation Committee determines the annual ranking processes, upholds the CoC's reallocation policies, and reviews program performance. The Committee participates in project monitoring and outcome evaluation and makes corrective action recommendations for the Board of Directors. When identifying reallocation opportunities, the Committee considers the following: sub-grantee performance targets around populations served and program types; changes in local priorities (per HUD's NOFO) and gaps in services & housing availability; inability to meet threshold requirements as per annual expectations; outstanding obligations to HUD that are in arrears or do not have agreed-upon payment schedules; audit findings where a response is overdue or unsatisfactory; history of inadequate financial management or accounting, including untimely billing; history of underspent funds; evidence of untimely expenditures on prior award; history of not reimbursing sub-grantees for eligible costs in a timely fashion; history of other major capacity issues that have significantly affected project operations & performance; history of serving ineligible participants, expending funds on ineligible costs, or failing to expend funds within statutorily established timeframes; and serious or significant privacy or security data breeches. The Committee also considers reallocations that are self-initiated by providers or launched by the CoC Board. When the Committee determines that projects are not meeting minimum threshold requirements or are consistently performing poorly across site monitoring and renewal application evaluations, they will recommend to make the funds available for reallocation. 2. One subrecipient was identified as low performing after scoring 41.09% in the site monitoring and performance evaluation process. 3. Two subrecipients self-initiated for reallocation of funding this year and worked closely with the CoC to manage the process so that no one currently housed in these programs will exit to homelessness. 4. The CoC did not reallocate low performing projects during the local competition this year.

1E-4a.	Reallocation Between FY 2019 and FY 2024.	
	NOFO Section V.B.2.f.	

	Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2019 and FY 2024?	No

1E-5.	Projects Rejected/Reduced–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen.	

1.	Did your CoC reject any project application(s) submitted for funding during its local competition?	Yes
2.	Did your CoC reduce funding for any project application(s) submitted for funding during its local competition?	No
3.	Did your CoC inform applicants why your CoC rejected or reduced their project application(s) submitted for funding during its local competition?	Yes
4.	If you selected Yes for element 1 or element 2 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2024, 06/27/2024, and 06/28/2024, then you must enter 06/28/2024.	10/11/2024

1E-5a.	Projects Accepted–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2024, 06/27/2024, and 06/28/2024, then you must enter 06/28/2024.	10/11/2024

1E-5b.	Local Competition Selection Results for All Projects.	
	NOFO Section V.B.2.g.	
	You must upload the Local Competition Selection Results attachment to the 4B. Attachments Screen.	

	Does your attachment include: 1. Project Names; 2. Project Scores; 3. Project Status–Accepted, Rejected, Reduced Reallocated, Fully Reallocated; 4. Project Rank; 5. Amount Requested from HUD; and 6. Reallocated Funds +/-.	Yes

1E-5c.	Web Posting of CoC-Approved Consolidated Application 2 Days Before CoC Program Competition Application Submission Deadline.	
	NOFO Section V.B.2.g. and 24 CFR 578.95.	
	You must upload the Web Posting–CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC's website or partner's website–which included: 1. the CoC Application; and 2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings.	10/18/2024

1E-5d.	Notification to Community Members and Key Stakeholders by Email that the CoC-Approved Consolidated Application is Posted on Website.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application was posted on your CoC's website or partner's website.	10/25/2024

2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
   - FY 2024 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
   - Frequently Asked Questions

2A-1.	HMIS Vendor.	
	Not Scored–For Information Only	

	Enter the name of the HMIS Vendor your CoC is currently using.	Bitfocus, Inc.

2A-2.	HMIS Implementation Coverage Area.	
	Not Scored–For Information Only	

	Select from dropdown menu your CoC's HMIS coverage area.	Single CoC

2A-3.	HIC Data Submission in HDX.	
	NOFO Section V.B.3.a.	

	Enter the date your CoC submitted its 2024 HIC data into HDX.	04/30/2024

2A-4.	Comparable Databases for DV Providers–CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers.	
	NOFO Section V.B.3.b.	

	In the field below:	
1.	describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in HMIS comparable databases; and	
2.	state whether DV housing and service providers in your CoC are using a HUD-compliant comparable database–compliant with the FY 2024 HMIS Data Standards.	

(limit 2,500 characters)

1.There are currently no DV housing providers in our CoC, but we have been working to engage with DV service and shelter providers in the region through an expansion of our Coordinated Entry system. In FY21, the CoC was awarded a DV Bonus SSO-CE grant and some of those funds were used to build out a comparable database. The data collected by DV shelter and service providers is entered into a comparable database, which allows them to complete all required reports. The database has the ability to be further built out if needed in order for these providers to more fully participate in CoC system-wide reporting. 2Domestic violence service providers in our geographic area are using a comparable database that is HUD compliant and meets the FY24 HMIS Data Standards. While not every report is currently available in this database, the vendor offers them as necessary..

2A-5.	Bed Coverage Rate–Using HIC, HMIS Data–CoC Merger Bonus Points.	
	NOFO Section V.B.3.c. and V.B.7.	

Using the 2024 HDX Competition Report we issued your CoC, enter data in the chart below by project type:

Project Type	Adjusted Total Year-Round, Current Non-VSP Beds [Column F of HDX Report]	Adjusted Total Year-Round, Current VSP Beds [Column K of HDX Report]	Total Year-Round, Current, HMIS Beds and VSP Beds in an HMIS Comparable Database [Column M of HDX Report]	HMIS and Comparable Database Coverage Rate [Column O of HDX Report]
1. Emergency Shelter (ES) beds	443	26	404	96.90%
2. Safe Haven (SH) beds	7	0	0	0.00%
3. Transitional Housing (TH) beds	171	25	146	100.00%
4. Rapid Re-Housing (RRH) beds	475	0	106	22.30%
5. Permanent Supportive Housing (PSH) beds	578	0	529	91.50%
6. Other Permanent Housing (OPH) beds	248	0	218	84.90%

2A-5a.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.	
	NOFO Section V.B.3.c.	

	For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:
1.	steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
2.	how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

(limit 2,500 characters)

1. Safe Haven (0%): There is one, 7-bed SH project in the CoC. It is run by an agency that uses their own Electronic Health Record system, and as they are not required to use HMIS, doing so would double their staff's data entry burden. The agency has other projects with HMIS requirements so the CoC will continue to support this agency in streamlining data requirements and increase the value of HMIS to all staff and participants. Data transfer options are also being pursued as scripts to map data to HMIS standards are in process. Rapid Rehousing (22.3%): Most RRH beds in our CoC are state-run and recorded in the MA Balance-of-State CoC HMIS. The state shares their RRH utilization with each CoC for the Housing Inventory and Point in Time Count reports but not for other HUD reports. The CoC will continue collaborating with the state offices to discuss other data reporting options for RRH programs. The CoC continues to prioritize development of additional RRH and Joint Component programs in new funding applications and in this year's evaluation of new projects, Joint TH/RRH programs were given additional priority over other project types. OPH (84.86%): The OPH bed coverage rate is just under 84.99% at 84.86% and will continue to increase as more landlord engagement work is pursued. 2. Safe Haven: The CoC will offer SH staff the use of advanced HMIS features such as real time inventory tracking, staff usage reports, and custom data entry screens, assessments, reports, and dashboards. The CoC will also consult with the HMIS vendor and Safe Haven program to determine if a data bridge is possible, and if so utilize HMIS funds to support the implementation. The CoC is currently developing scripts to map data to HMIS standards to import to avoid the agency needing to duplicate data collection. RRH: the CoC used and will continue to use the Stella Modeling tool in future years to determine possible bed targets for our system and for new CoC-funded projects. There is considerable need for new RRH beds in our system; this will remain a CoC priority and in the FY24 RFP for CoC funded projects, joint TH/RRH beds were identified as a priority. Our efforts will include seeking ESG providers to apply for RRH funding when available and increasing landlord engagement. OPH: The CoC has a landlord engagement plan and continues to work the state and housing authorities to ensure that other permanent housing opportunities are captured in HMIS.

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section V.B.3.d.	
	You must upload your CoC's FY 2024 HDX Competition Report to the 4B. Attachments Screen.	

Did your CoC submit at least two usable LSA data files to HUD in HDX 2.0 by January 24, 2024, 11:59 p.m. EST?	Yes

2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
   - FY 2024 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
   - Frequently Asked Questions

2B-1.	PIT Count Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC conducted its 2024 PIT count.	01/31/2024

2B-2.	PIT Count Data–HDX Submission Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC submitted its 2024 PIT count data in HDX.	05/10/2024

2B-3.	PIT Count–Effectively Counting Youth in Your CoC's Most Recent Unsheltered PIT Count.	
	NOFO Section V.B.4.b.	

	Describe in the field below how your CoC:
1.	engaged unaccompanied youth and youth serving organizations in your CoC's most recent PIT count planning process;
2.	worked with unaccompanied youth and youth serving organizations to select locations where homeless youth are most likely to be identified during your CoC's most recent PIT count planning process; and
3.	included youth experiencing homelessness as counters during your CoC's most recent unsheltered PIT count.

(limit 2,500 characters)

1.The CoC collaborated with youth providers both within the Collaborative Applicant and partner organizations, including Youth Homelessness Demonstration Program subrecipients, to participate in 2024 PIT count planning. The CoC worked to build a strong relationship with the YAB by attending their meetings as well as those the YAB oversees with local providers. YAB members were invited to participate in the Count and provided feedback for planning. Through partner support, we were able to provide YAB members with compensation for their time and expertise. Partners, providers, and YAB members helped in the planning of the count and, in some cases, helped survey YYA for the count. The YAB involvement influenced our survey methodology and design, the locations we surveyed, and our marketing. 2. In response to feedback from unhoused youth, the PIT count has included those under category 3 homelessness for the past 3 years. Our CoC's geography is largely rural, so working with providers with existing outreach relationships with unaccompanied unsheltered youth was essential to completing both the official and category 3 homelessness counts. The Point in Time Count Planning Workgroup consisted of Youth Action Board members as well as youth serving providers who helped to participate in the discussions around where volunteers and providers should be canvassing during outreach in different regions of the CoC's geography. 3. The CoC's official PIT count was facilitated by providers, outreach workers, and small groups of volunteers who conducted surveys the week of the count. Some YAB members who participated in the planning process for the Point in Time Count expressed interest in acting as a counter or interviewer during the PIT count. Volunteers and staff with outreach experience were asked to team up with new volunteers, including those YAB members, to increase all participants' safety and confidence. We hope to work with the YAB to see how we can increase the count's accessibility for youth.

2B-4.	PIT Count–Methodology Change–CoC Merger Bonus Points.	
	NOFO Section V.B.5.a and V.B.7.c.	

		In the field below:
	1.	describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2023 and 2024, if applicable;
	2.	describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2023 and 2024, if applicable;
	3.	describe whether your CoC's PIT count was affected by people displaced either from a natural disaster or seeking short-term shelter or housing assistance who recently arrived in your CoCs' geographic; and
	4.	describe how the changes affected your CoC's PIT count results; or
	5.	state "Not Applicable" if there were no changes or if you did not conduct an unsheltered PIT count in 2024.

(limit 2,500 characters)

1. N/A. 2. Between the 2023 and 2024 unsheltered PIT count the CoC increased emphasis on volunteer engagement and coordination, conducted volunteer training on doing outreach for the first time, held a donation drive to increase engagement with people experiencing unsheltered homelessness, and set up events at community meals to reach more people.3. Massachusetts has actively welcomed large numbers of new arrivals to the U.S., many of whom are seeking assistance with housing, employment, and a variety of wrap-around services. Massachusetts is a right to shelter state for families and has seen a dramatic increase in family homelessness as a result of new arrivals. 4. On the night of the 2024 PIT there were 7,505 households with children made up of 20,458 people in the Emergency Assistance (EA) family shelter system in all of Massachusetts, which was dramatically overwhelmed. So overwhelmed that there were an additional 33 settings throughout the Commonwealth (mostly hotels) that were staffed by the National Guard and operated outside of the formal EA family sheltering program. In the Three County region, the number of families experiencing homelessness increased by 2.6 times from our 2023 PIT to 2024 from 195 families to 507.

2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
  - FY 2024 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
  - Frequently Asked Questions

2C-1.	Reducing the Number of First Time Homeless–Risk Factors Your CoC Uses.	
	NOFO Section V.B.5.b.	

	In the field below:
1.	describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time;
2.	describe your CoC's strategies to address individuals and families at risk of becoming homeless; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time

(limit 2,500 characters)

1. By developing relationships with homelessness prevention agencies the CoC is able to review information on individuals and families who don't have any prior experience of homelessness when they present for homelessness prevention services. This allows us to identify and respond to common factors influencing the risk of homelessness. The CoC is also able to look at system-wide data from homelessness service providers for common risk factors among those experiencing homelessness for the first time. We are able to drill down into the client-level detail of Measure 5 of the SPM and analyze for common factors such as engagement with other services in the year prior to entering homelessness, demographics, and household size. Finally, we collaborate with local emergency shelters to gather anecdotal information about what shelter providers are hearing from individuals and families entering shelters for the first time. 2. The CoC works closely with homelessness prevention programs and helps develop diversion strategies to assist individuals and families at risk of entering homelessness. These strategies include rental assistance, assistance with fuel, energy, and water bills, mediation with family members, job/employment assistance, and support in applying for other benefits and state health insurance. Within our CoC, there are two regional RAFT programs, and the Massachusetts HomeBASE program, which provides prevention, diversion, and interim housing for families with children. Some of these programs are available within the Collaborative Applicant agency (CAPV) and CAPV staff also connect those at risk of homelessness to appropriate opportunities within the CoC region. In FY2023, there were 280 more people experiencing homelessness for the first time than in FY2022, which reflects reports from shelter providers of increasing numbers of individuals they have never met entering shelters. In 2022, the CoC began conducting an unofficial PIT count that included a separate local count of those experiencing category 3 homelessness, since these individuals are at very high risk of experiencing category 1 or 2 homelessness and this practice has continued into 2024. 3. The CoC's Program Director and Data & Evaluation Manager, in partnership with the Coordinated Entry committee, oversee the CoC's strategy to reduce the number of households experiencing homelessness for the first time.

2C-1a.	Impact of Displaced Persons on Number of First Time Homeless.	
	NOFO Section V.B.5.b	

	Was your CoC's Number of First Time Homeless [metric 5.2] affected by the number of persons seeking short-term shelter or housing assistance displaced due to:	

1.	natural disasters?	No
2.	having recently arrived in your CoC's geographic area?	Yes

(limit 2,500 characters)

On the night of the 2024 PIT there were 7,505 households with children (20,458 people) in the Emergency Assistance (EA) family shelter system in Massachusetts. This dramatic increase in homeless families seeking assistance overwhelmed the system so much that there were an additional 33 settings throughout the Commonwealth (mostly hotels) that were staffed by the National Guard and operated outside of the formal EA family sheltering program. Community of origin is not one of the HMIS universal data elements. While the family shelter system uses an HMIS with quite a few more data, we have not collected that information directly until just recently. We have, however, collected information about primary language for many years prior to the addition of HMIS data element C4 Translation Assistance Needed. Our methodology to calculate the percentage of households that are migrants is to use the percentage of households in which no member is a US citizen or permanent resident by primary language. Since we started collecting information about whether households were migrants, 1.1% of those where English was the primary language of the HoH were migrants, as opposed to 81.48% of HoH with Haitian Creole being the primary language and 32.73% of Spanish Speaking HoH. It's not a perfect methodology, but until most of those screened into the system prior to us asking about migrant status have left the program, it's the best we can do. We estimate that 50% of families currently active in EA statewide are "migrant" families statewide and extrapolate from that estimate that the number of persons from households with children served in the ES system in MA-507 to be at least 254 people. The increase in households and persons accessing the EA family shelter system in the CoC and statewide can then be extrapolated by applying the percentage of immigrants by primary language to EA clients' by primary language for the past 3 Point-in-Time dates. This data shows that the number of families estimated to be "migrant" families in MA-507 has increased from 71 in 2022 to 98 in 2023 and then jumped to 254 in 2024 [please note that these figures do not include the households that were in "rapid expansion sites" on the night of the 2024 PIT]. The absolute number of English-speakers has remained steady year after year, but the total number of EA clients has increased exponentially as a direct result of huge increases in Haitian Creole and Spanish speakers.

2C-2.	Reducing Length of Time Homeless—CoC's Strategy.		
	NOFO Section V.B.5.c.		

	In the field below:	
	1.	describe your CoC's strategy to reduce the length of time individuals and persons in families remain homeless;
	2.	describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and
	3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.

(limit 2,500 characters)

1. The CoC has increased outreach services and trained additional assessors to maximize engagement throughout the region, continued work on a DV expansion component within the Coordinated Entry system, and reviewed equity measures focusing on specific at-risk populations to reduce the length of time people remain homeless. Rental assistance program participants and recipients of vouchers of all kinds struggle to find open units at the FMR levels required to use the vouchers. The option to provide rental assistance up to rent reasonableness has been incredibly beneficial for CoC funded programs and we expect this to continue to shorten the length of time persons remain in homelessness once they have enrolled in a program. The CoC runs a Landlord Engagement program to encourage more landlords to rent to tenants with rental vouchers and broaden awareness of the resources available through the CoC. In FY22, the average length of time persons in ES, SH, and TH remained in homelessness increased, reflective of the state of emergency declared by MA Governor Healey due to rapidly rising numbers of families in need of shelter and a lack of shelter availability. Many families are therefore also in need of housing resources and increasing numbers of persons experiencing homelessness is contributing to longer lengths of time in homelessness.2. The CoC houses individuals and families in PSH and awards emergency housing vouchers through the Coordinated Entry (CE) system. CE utilizes a prioritization process that looks at both the vulnerability assessment score and length of time experiencing homelessness in order to house those who have been unsheltered or in shelter the longest amount of time. We hold population-specific case conferencing meetings that review specific housing needs for each person on the BNL and regularly review those who have been experiencing homelessness the longest. The CoC works closely with street outreach providers and shelter staff to collectively identify individuals and families who have been experiencing homelessness for the longest periods of time locally. 3. The CoC's Data Evaluation and Ranking & Eval committees will oversee planning to increase the rate of successful exits among all households. These committees are coordinated by the CoC's Data & Evaluation Manager and the CoC Director respectively.

2C-3.	Successful Permanent Housing Placement or Retention –CoC's Strategy.		
	NOFO Section V.B.5.d.		

	In the field below:	
	1.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations;
	2.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and
	3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to increase the rate that individuals and families exit to or retain permanent housing.

(limit 2,500 characters)

1.We are conducting disparities analyses to determine if people of certain races, ethnicities, genders, ages, or household types are entering & exiting PH at equal rates. This has helped the CoC to determine priority factors in administering EHVs through CE to ensure over-represented groups in our local homeless population and those that have lower exits to PH are prioritized for housing opportunities among the chronically homeless. The CoC looks at exits to PH as a significant scoring rating & ranking factor in renewal projects, and uses this data to identify any projects that need assistance to increase exits to PH. The CoC also has a landlord engagement initiative to assist voucher recipients currently residing in ES or TH and RRH tenants to find housing; this is expected to increase voucher utilization and ensure more people can move through Rapid Rehousing. 2. In addition to looking at exits to permanent housing among CoC-funded TH and RRH, the CoC scores renewal PH projects based on the rate at which people either remain in PH or exit to another form of permanent housing. This encourages funded projects to focus on this goal and also helps the CoC identify projects that may need assistance or reallocation. The CoC also conducts project-level racial disparities analyses to provide PH projects with additional information on which participants might struggle to find housing and need additional assistance before exiting PH programs. The CoC has a move on policy which is intended to help programs move program participants to other permanent housing options when they are ready to maintain housing without ongoing supportive services. 3. The CoCs Program Director, Compliance Manager, and Data & Evaluation Manager, in partnership with the Coordinated Entry committee, oversee the CoC's strategy to increase the rate of successful exits among all households. This measure is also reviewed by the Equity and Inclusion Committee to ensure that strategies around obtaining and retaining permanent housing are working to make our system more equitable.

2C-4.	Reducing Returns to Homelessness–CoC's Strategy.		
	NOFO Section V.B.5.e.		

	In the field below:	
1.	describe your CoC's strategy to identify individuals and families who return to homelessness;	
2.	describe your CoC's strategy to reduce the rate that individuals and families return to homelessness; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the rate individuals and persons in families return to homelessness.	

(limit 2,500 characters)

1.The CoC identifies and evaluates common factors among households who return to homelessness through practitioner reports and management meetings and input at the provider and coalition levels. The CoC also conducts ad-hoc analyses and runs system performance measures by project with a racial disparity lens to determine which projects may need to provide additional move on assistance to specific populations that have higher rates of returns to homelessness. We then meet with agencies to discuss disparities identified in our analysis that affect returns to homelessness. Street outreach providers and shelter staff are often able to identify when someone has been experiencing homelessness repeatedly so that they are evaluated for chronicity and prioritized for housing appropriately based on a number of factors including the number of times they have experienced homelessness. 2.The CoC requires projects to share case management planning documents to demonstrate that they are working to support newly housed tenants in maintaining housing and setting goals to address barriers, needs for safety, and health or addiction concerns. The CoC has worked with Youth Homelessness Demonstration Project (YHDP) partners and DV agencies to design navigation programs that include a "warm hand-off", so program participants can continue working with their original case worker even after moving into permanent housing. The CoC created a CoC-wide "move on strategy & policy" and provided training to partner agencies in this area to help project participants remain successfully housed once they leave CoC housing with the assistance of transition supports and flexible financial resources. 3.The CoC's Program Director, Compliance Manager, and Data & Evaluation Manager, in partnership with the Coordinated Entry committee, oversee the CoC's strategy to decrease the rate of returns to homelessness among all households.

2C-5.	Increasing Employment Cash Income—CoC's Strategy.	
	NOFO Section V.B.5.f.	

	In the field below:
1.	describe your CoC's strategy to access employment cash sources;
2.	describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their employment cash income; and
3.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.

(limit 2,500 characters)

1. The CoC Lead, Community Action Pioneer Valley, provides workforce readiness programs for youth and young adults and targeted adult workforce programming (e.g. re-entry workforce development programs and the Young Parents Program), and has strong working relationships with MassHire and MassRehab employment programs. The CoC promotes access to these programs for individuals within its network. The CoC and partners have also addressed priority legislative efforts promoting increases to the minimum wage and are providing "salary negotiation," workshops for participants in CE and CoC-funded and non-funded supportive services programs. Also, the CoC lead participates in a coordinated effort to promote economic development in Western Mass and participates in lunch and learn series; that included MassHire career center leadership who shared details of all this service offers.
2.The Western Mass Network to End Homelessness and the two western Massachusetts CoCs including MA-507 has an active Career Services Committee and has run annual Career Services Fairs targeting people who are experiencing homelessness, to engage local mainstream employment organizations, like Mass Rehabilitation commission and MassHire Career Center. People experiencing homelessness are prioritized in a number of government workforce development programs but in practice, it is challenging to ensure this population accesses these programs. The two area CoCs work with their respective MassHire Career Centers to identify strategies and practices that work effectively. Finally, we include employment and career programs as part of our annual mainstream benefits information sessions and created a training series for PLE that also includes information on these programs. 3. The CoC Director and Compliance Manager in partnership with subrecipient organizations are responsible for overseeing the strategy to increase income from employment.

2C-5a.	Increasing Non-employment Cash Income—CoC's Strategy	
	NOFO Section V.B.5.f.	

		In the field below:
	1.	describe your CoC's strategy to access non-employment cash income; and
	2.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.

(limit 2,500 characters)

1. Through CoC , project staff are provided up-to-date information regarding state and federal eligibility for a variety of nonemployment benefits (e.g. TANF, SNAP, etc.) as well as regulatory or policy changes. This is provided via email, listservs, and informational sessions provided by advocacy/trade organizations – as part of a mainstream benefits learning series in partnership with another CoC. Program staff also receive updated information on benefits at sub-recipient level and regionally at various network and coalition meetings held throughout all three counties such as the Franklin County Resource Network, North Quabbin and North Berkshire Community Coalitions, Northampton Next Step, COSA, and Berkshire County Provider Network. The CoC provides a quarterly newsletter outlining these benefits. Population-specific strategy meetings are held monthly that help to identify benefits programs available and appropriate for participants. These meetings also provide venues to discuss and share strategies to overcome barriers to access and to develop advocacy initiatives. CAPV also has a program that helps people to access resources like SNAP, public health Insurance, heating and utility assistance, housing assistance, and more, and CoC programs are encouraged to refer participants to this program. 2. The CoC Director and Compliance Manager in partnership with subrecipient organizations are responsible for overseeing the strategy to increase non-employment cash income.

3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
  - FY 2024 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
  - Frequently Asked Questions

3A-1.	New PH-PSH/PH-RRH Project–Leveraging Housing Resources.	
	NOFO Section V.B.6.a.	
	You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	Yes

3A-2.	New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.	
	NOFO Section V.B.6.b.	
	You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	Yes

3A-3.	Leveraging Housing/Healthcare Resources–List of Projects.	
	NOFO Sections V.B.6.a. and V.B.6.b.	

If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.

Project Name	Project Type	Rank Number	Leverage Type
A Positive Place ...	PH-PSH	13	Healthcare
11 Ferry Street PSH	PH-PSH	12	Housing

3A-3. List of Projects.

1. What is the name of the new project?   A Positive Place Expansion

2. Enter the Unique Entity Identifier (UEI):   MBQ9NJJASF23

3. Select the new project type: PH-PSH

4. Enter the rank number of the project on your CoC's Priority Listing: 13

5. Select the type of leverage: Healthcare

3A-3. List of Projects.

1. What is the name of the new project?   11 Ferry Street PSH

2. Enter the Unique Entity Identifier (UEI):   WVY3ZZINY679

3. Select the new project type: PH-PSH

4. Enter the rank number of the project on your CoC's Priority Listing: 12

5. Select the type of leverage: Housing

3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
   - 24 CFR part 578;
   - FY 2024 CoC Application Navigational Guide;
 - Section 3 Resources;
 - PHA Crosswalk; and
   - Frequently Asked Questions

3B-1.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.r.	

	Is your CoC requesting funding for any new project application requesting $200,000 or more in funding for housing rehabilitation or new construction?	No

3B-2.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.r.	

		If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:
	1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
	2.	HUD's implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

(limit 2,500 characters)

n/a

3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
   - FY 2024 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
   - Frequently Asked Questions

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serve Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No

3C-2.	Cost Effectiveness of Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

	You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.
	If you answered yes to question 3C-1, describe in the field below:
1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,500 characters)

n/a

4A. DV Bonus Project Applicants for New DV Bonus Funding

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
  - FY 2024 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
  - Frequently Asked Questions

4A-1.	New DV Bonus Project Applicants.	
	NOFO Section I.B.3.j.	

	Did your CoC submit one or more new project applications for DV Bonus Funding?	Yes

4A-1a.	DV Bonus Project Types.	
	NOFO Section I.B.3.j.	

	Select yes or no in the chart below to indicate the type(s) of new DV Bonus project(s) your CoC included in its FY 2024 Priority Listing.	

	Project Type	
1.	SSO Coordinated Entry	No
2.	PH-RRH or Joint TH and PH-RRH Component	Yes

You must click "Save" after selecting Yes for element 1 SSO Coordinated Entry to view questions 4A-2, 4A-2a. and 4A-2b.

4A-3.	Data Assessing Need for New DV Bonus Housing Projects in Your CoC's Geographic Area.	
	NOFO Section I.B.3.j.(1)(c) and I.B.3.j.(3)(c)	

1.	Enter the number of survivors that need housing or services:	510
2.	Enter the number of survivors your CoC is currently serving:	127
3.	Unmet Need:	383

4A-3a.	How Your CoC Calculated Local Need for New DV Bonus Housing Projects.	
	NOFO Section I.B.3.j.(1)(c)	

	Describe in the field below:	
1.	how your CoC calculated the number of DV survivors needing housing or services in question 4A-3 element 1 and element 2; and	
2.	the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects); or	
3.	if your CoC is unable to meet the needs of all survivors please explain in your response all barriers to meeting those needs.	

(limit 2,500 characters)

1. At the Salasin Project, during the initial assessment—known as the referral process—survivors are asked about their housing needs and whether they currently have safe and secure housing or are unhoused. In addition to these self-reported needs, we also receive direct referrals from Craig's Doors, a local interim housing provider, for survivors of domestic or sexual violence residing in their shelter programs. The CoC requested data from Victim Service Providers (VSP) to track how many participants required homeless response services over the past year. Salasin served 308 participants, with 93 identifying as homeless. Nelcwit, another service provider, assisted 469 individuals, with 350 of those cases involving housing needs, while Safe Passage provided housing support to 67 survivors. CoC data also shows that 58 individuals on the By-Name List were referred for domestic violence-related housing, and 69 individuals with a history of domestic violence are currently housed through HMIS. 2. The Salasin Project uses the EMPOWER database to manage and track participant data, ensuring that the unique needs of survivors are met through personalized support. In addition, all Victim Service Providers (VSPs) within the CoC coverage area utilize a de-identified domestic violence and sexual assault (DV-SA) referral system, which is entered into HMIS. This approach protects the confidentiality of survivors while allowing for coordinated access to housing and support services across the region. 3. Our CoC faces certain barriers in meeting the needs of all survivors, particularly when they are located outside of our designated service area of Hampshire, Franklin and Berkshire counties. In these cases, we refer survivors to domestic violence providers within their region, such as Alianza DV Services or Parents Village in Hampden County. Additionally, if a survivor relocates outside of our catchment area while receiving our support, we ensure a warm referral to another victim service provider in their new location to maintain continuity of care. Geographic limitations and the need for cross-regional collaboration can sometimes challenge our ability to provide direct support to all survivors.

4A-3b.	Information About Unique Project Applicant Requesting New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)	

Use the list feature icon to enter information on each unique project applicant applying for New PH-RRH and Joint TH and PH-RRH Component DV Bonus projects–only enter project applicant information once, regardless of how many DV Bonus projects that applicant is applying for.

Applicant Name
Salasin Project H...

Project Applicants Applying for New PH-RRH and Joint TH and PH-RRH DV Bonus Projects

4A-3b.	Information About Unique Project Applicant Requesting New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)	

	Enter information in the chart below on the project applicant that applied for one or more New DV Bonus housing projects included on your CoC's FY 2024 Priority Listing for New Projects:

1.	Applicant Name	Salasin Project Housing Navigation
2.	Rate of Housing Placement of DV Survivors–Percentage	26%
3.	Rate of Housing Retention of DV Survivors–Percentage	93%

4A-3b.1.	Applicant's Housing Placement and Retention Data Explanation.	
	NOFO Section I.B.3.j.(1)(d)	

	For the rate of housing placement and rate of housing retention of DV survivors reported in question 4B-3b., describe in the field below:
1.	how the project applicant calculated the rate of housing placement;
2.	whether the rate for housing placement accounts for exits to safe housing destinations;
3.	how the project applicant calculated the rate of housing retention; and
4.	the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects).

(limit 1,500 characters)

1. During the state FY 24 54 survivors requested housing advocacy. 28 of those survivors identified as homeless and were either living rough, living in interim housing (shelters) or doubled up. 10 of those survivors accessed Housing Vouchers during FY 24 and 14 survivors were leased up to safe housing destinations with private landlords, PSH, state subsidized affordable units or transferred to safer locations. (14/54 = 26%). All but one of the 14 were able to maintain their housing during the same time period (13/14=93%). 2. These rates do not account for any exits to safe housing destinations. 3. Rates are based on data entered into the Salasin Project EMPOWER data base, a comparable database to HMIS.

4A-3c.	Applicant's Experience Housing DV Survivors.	
	NOFO Section I.B.3.j.(1)(d)	

	Describe in the field below how the project applicant:
1.	ensured DV survivors experiencing homelessness were quickly moved into safe affordable housing;
2.	prioritized survivors–you must address the process the project applicant used, e.g., Coordinated Entry, prioritization list, CoC's emergency transfer plan;

3.	determined survivors' supportive services needs;	
4.	connected survivors to supportive services; and	
5.	moved survivors from assisted housing to housing they could sustain–address housing stability after the housing subsidy ends.	

(limit 2,500 characters)

1. Since December 2022, the Salasin Project has been funded for a Housing Navigator through a 3 County Continuum of Care (CoC) Coordinated Entry Domestic Violence Bonus Project grant. Salasin also employs two experienced Housing Advocates who are well-versed in local affordable housing resources, as well as state and federal housing subsidies and application processes, to quickly move domestic violence survivors into safe and sustainable housing. Additionally, the CoC's Coordinated Entry System streamlines referrals, and Salasin staff take swift action to expedite housing applications for survivors. 2. Salasin Housing Advocates are trained COC Coordinated Entry Assessors. Survivors are assessed and results are submitted to the COC By Names List (BNL) where prioritization is based on vulnerability and need. To preserve survivor's confidentiality, only their case number and Assessment score, as well as housing preferences are shared with CE. Our Housing Advocates actively participate in the monthly COC Domestic Violence Case Conferencing; the bi-weekly general COC Case Conferences; as well as monthly meetings of the Westen MA Network to End Homelessness, in order to advocate for survivors to access to housing vouchers, permanent supportive housing units; and to learn about other available housing options, such as affordable apartment lotteries etc. 3. Survivors are thoroughly assessed by Salasin Project using our Referral form which identifies safety concerns; legal needs; gaps in basic needs such as food insecurity and what other essential supports may benefit the survivor such as referrals for recovery support or mental health support. This assessment process is ongoing and tailored to each survivors evolving needs. 4. Salasin is well connected with other service providers in the community and makes warm referrals for a variety of supports. Advocates can provide transportation assistance to appointments and accompany survivors during phone calls to providers and appointments. 5. Salasin Advocates work carefully with survivors to assess housing affordability for each family or individual. Advocates assist survivors in accessing financial benefits, and increasing income such as applying for social security disability or employment. Survivors are able to remain connected with a Salasin Advocate for as long as needed in order to sustain housing stability.

4A-3d.	Applicant's Experience in Ensuring DV Survivors' Safety.	
	NOFO Section I.B.3.j.(1)(d)	

	Describe in the field below examples of how the project applicant ensured the safety and confidentiality of DV survivors experiencing homelessness by:	
1.	taking steps to ensure privacy/confidentiality during the intake and interview process to minimize potential coercion of survivors;	
2.	making determinations and placements into safe housing;	
3.	keeping survivors' information and locations confidential;	
4.	training staff on safety and confidentially policies and practices; and	
5.	taking security measures for units (congregate or scattered site), that support survivors' physical safety and location confidentiality.	

(limit 2,500 characters)

1. Salasin Project receives funding from the MA Department of Public Health (MADPH), Division of Sexual and Domestic Violence Prevention and Services. As a MADPH funded domestic violence program, we are required to adhere to strict VAWA confidentiality standards.Salasin Project has always been an empowerment based peer led support program. We are intentionally a low barrier, trauma informed program designed to screen survivors "in" rather than "out," regardless of sexual orientation, class, ability, marital status, gender expression, substance misuse, or experience with the criminal legal system. Salasin Advocates provide outreach services meaning Advocates can travel to meet survivors wherever is convenient for them. When screening a new participant we first assess for safety and privacy in order to not further endanger the survivor. 2. Risk and Safety Assessment is an ongoing process when working with survivors. This includes considering the geographic location of available housing, as well as any other steps that can be taken to ensure safety, such as asking the courts to impound a new address, obtaining a Restraining Order, changing locks, developing a safety plan with a survivor to determine who, if anyone, in their network can be trusted to know their location, and/or assisting the survivor in purchasing security cameras. 3. Salasin does not share any information without a written Release of Information. The COC CE Domestic Violence Assessment and Case Conference protocols were developed with the safety and confidentiality of survivors in mind. As a result, Salasin only shares a case number and assessment score with Coordinated Entry. 4. All Salasin Advocates complete a 26 hour training on domestic violence as required by the DPH. The training addresses both physical and emotional safety of survivors, and confidentiality. Salasin staff sign a confidentiality agreement as part of their onboarding. Staff are aware that they can be terminated for breaching confidentiality. 5. Salasin Advocates routinely develop safety plans with survivors. If the survivor requests it and signs a Release of Information the Salasin Advocate will consult with staff at congregate or scattered sites about safety measures for the survivor. Salasin can provide financial resources to purchase security cameras. Salasin Advocates also work with landlords and Housing Authorities to support survivors in changing locks, installing additional security or cameras at their residences

4A-3d.1.	Applicant's Experience in Evaluating Its Ability to Ensure DV Survivors' Safety.	
	NOFO Section I.B.3.j.(1)(d)	

Describe in the field below how the project evaluated its ability to ensure the safety of DV survivors the project served in the project, including any areas identified for improvement throughout the project's operation.

(limit 2,500 characters)

The Salasin Project has been supporting survivors of domestic violence and their families for over 25 years. We are one of 34 community based domestic violence programs statewide funded by the MA Department of Public Health. As such we must comply with training and supervision standards; and service standards including Risk Assessment and Safety Planning. Advocates receives training in riisk assessment and safety planning during their onboarding. Salasin considers both the emotional safety of an individual and their children as well as physical safety. Risk assessment and safety planning is an ongoing process when working with survivors. Typical elements of a safety plan include: helping survivors develop "Go" bags that include important documents; prescriptions; spare keys and cash; important toys or blankets for children; identifying who in the neighborhood an individual could reach out to, or seek shelter with; development of code words to use with other family or close friends if a survivor needs them to call the police; changing phone numbers; limiting social media posts or obtaining a Restraining Order. Salasin has an ongoing relationship with the District Attorneys Office in our community and often consults with the Domestic Violence Coordinator (with the survivors permission) regarding an offender's status and to help plan for survivor safety. In terms of housing, safety assessment includes considering the geographic location of available housing, as well as any other steps that can be taken to ensure safety, such as asking the courts to impound a new address, obtaining a Restraining Order, changing locks, developing a safety plan with a survivor to determine who, if anyone, in their network can be trusted to know their location, and/or assisting the survivor in purchasing security cameras. Ultimately, maintaining the confidentiality of an address, or maintaining a Restraining Order is the decision of the survivor, and sometimes survivors choose to share their location, despite the best plans and intentions.

4A-3e.	Applicant's Experience in Placing and Stabilizing Survivors in Permanent Housing Using Trauma-Informed, Survivor-Centered Approaches.	
	NOFO Section I.B.3.j.(1)(d)	

	Describe in the field below the project applicant's experience in:
1.	prioritizing placement and stabilization of survivors;
2.	placing survivors in permanent housing;
3.	placing and stabilizing survivors consistent with their preferences; and
4.	placing and stabilizing survivors consistent with their stated needs.

(limit 2,500 characters)

1. Salasin has been working with the COC Coordinated Entry system since January 2021 when we started assessing survivors for the CE By Names List. Salasin has prioritized the most vunerable survivors such as those who were fleeing trafficking ,sexual violence or domestic violence, or who were unhoused as a result of domestic violence, survivors who identified as disabled and/or part of another over represented group, such as Black or Latinx survivors, survivors with children and chronically homeless survivors, for CE resources such as PSH and Housing Vouchers. We received state funding for a part time Housing Advocate who we hired in February 22. Through our relationship with the COC, Salasin developed a Supportive Services Only Housing Navigator position funded by CE DV Bonus money for which we hired in May 2022. 2. In the state fiscal year of July 1, 2023- June 30, 2024, Salasin Housing Advocates supported 54 domestic violence survivors who were requesting housing advocacy. 28 of the survivors were unhoused and either living rough, or in interim shelter. 10 survivors received vouchers due to our relationshiop with the COC. 1 survivor was assisted with an emergency transfer of her voucher from another state. 14 of the survivors were placed in permanent housing during the year, or assisted with transfers to other safer locations or 26%. 16% of the survivors were already housed and requesting assistance with remaining stably housed. 9% of the survivors stopped contacting Salasin or returning our calls. 3. During the CE assessment process survivors are asked about their preferences for housing. Preferences are identified and explored related to geographic location, school system, access to community, access to public transportation, location of non custodial children. 100% of survivors were placed according to their preference. 4. During Housing search meetings, Advocates and participants continue to discuss the current needs of the survivor and consider future goals, such as being located in a community with easy access to community college or job training.

4A-3f.	Applicant's Experience in Trauma-Informed, Survivor-Centered Approaches.	
	NOFO Section I.B.3.j.(1)(d)	

		Describe in the field below examples of the project applicant's experience using trauma-informed, victim-centered approaches to meet needs of DV survivors by:
	1.	establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures survivors and staff interactions are based on equality, and minimize power differentials;
	2.	providing survivors access to information on trauma, e.g., training staff on providing survivors with information on the effects of trauma;
	3.	emphasizing survivors' strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans worked towards survivor-defined goals and aspirations;
	4.	centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;
	5.	providing a variety of opportunities for survivors' connections, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
	6.	offering support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.

(limit 5,000 characters)

1. Salasin uses a peer model and specifically recruits staff with lived experience of domestic violence, as well as involvement with basic needs assistance and/or child protective services. As a result, experiences of poverty, trauma, homelessness, and recovery from substance misuse are common among our staff. The most important qualification we seek is the ability to empathize and build non-judgmental and healing relationships with participants. The foundation of our empowerment based peer support work recognizes the value of all individuals and sees the individual as the primary "expert." As a peer program we use the language of participant vs. client. Our Advocate's engagement and practice with individuals and families is guided by our values. These values are: compassion, acceptance, respect, equality, and safety. In practice this means that Salasin Advocates demonstrate care and compassion to all participants, listening with empathy and without judgement or criticism. 2. Staff training uses the curriculum of the National Center on DV, Trauma and Mental Health, which focuses on creating Accessible, Culturally Responsive and Trauma Informed Domestic Violence Services. It discusses personal, historical and intergenerational trauma, explores the short- and long-term impacts of trauma and explains the intersections of mental health, substance misuse and trauma. It gives practical approaches to creating low barrier, trauma sensitive spaces within which Advocates focus on restoring dignity and emotional safety in their relationships with participants. Advocates share about the impact of trauma with participants through individual conversations and support groups. 3 times a year, Salasin offers support groups using an evidence based curriculum called Healing Trauma: A Brief Intervention for Women & Gender Diverse People, developed by Stephanie Covington. The topics include: understanding of what trauma is; the physical and neurological effect of trauma; its impact on both the inner self (thoughts, feelings, beliefs, values) and the outer self (behavior and relationships); power and abuse, grounding and self-soothing, and healthy relationships.3. Support for survivors is guided by the strengths based Wellbeing Model of the Full Frame Initiative (FFI). According to the Full Frame, there are five domains of wellbeing: Safety, Stability, Mastery, Social Connectedness, and Meaningful Access to Resources (https://www.fullframeinitiative.org/). Based on this model, Advocates can identify strengths with participants, what is already going well, and areas where participants decide they would like to develop skills and resources. 4. Our trauma informed model focuses on accessible and culturally responsive support. We provide advocacy and support in English and Spanish, the second most common language in our community. We have written materials, referral forms and applications available in Spanish and large print (18 point font) for people with visual impairments. Advocates have access to language line interpreting; Sign Language (ASL) interpreting and translation services. As part of the extensive onboarding process, every Advocate completes the 24-hour Anti-Oppression training facilitated by the WMTC Wildflower Alliance. This training examines how to understand privilege and use it for good, effectively owning and apologizing for missteps, and strategies for interrupting. The training examines racism, sexism, heterosexism and transphobia, anti-Semitism, ableism, class privilege and psychiatric oppression. 5. An important part of the Salasin model is providing opportunities for community building and for participants to serve in valued roles within our community, including volunteering to help at outreach events, or assisting with a specific project, or being part of a Salasin hiring process. Participants are mentored to assume leadership roles within groups facilitated by Salasin. For example, a woman who has completed the Nurturing Program for Families in Recovery several times now has a leadership role. Participants are compensated for their time.

Participants are invited to attend the monthly Community Partners meetings facilitated by the Salasin Program Director to provide input on policies, learn about and give feedback on grants, and assist in developing programming. Participants recently helped create our policy on using the washer and dryer in our space. Other opportunities to connect include healing arts groups such as yoga, writing group and art groups. 6. Salasin has decades of experience advocating with survivors who are engaged with the child welfare system, and survivors engaged with the Family and Probate Court regarding custody, child support and visitation. We offer an ongoing parenting group that meets the DCF requirement for parenting education. We regularly assist survivors in accessing legal assistance and will accompany survivors to court as needed.

4A-3g.	Applicant's Experience Meeting Service Needs of DV Survivors.	
	NOFO Section I.B.3.j.(1)(d)	

Describe in the field below examples of supportive services the project provided to domestic violence survivors while quickly moving them into permanent housing and addressing their safety needs.

(limit 5,000 characters)

Our staff draw on their knowledge of community services and connections to community partners to arrange "warm referrals" for participants to a broad range of community services, including substance misuse treatment, legal support, and mental and physical health. For example, the Salasin Project regularly refers families to the Community Action Family Resource Center for various needs, such as support with school-based advocacy, access to diapers, or the children's clothes closet. If the family is struggling to make that connection, the Salasin Project Peer Advocate will make the phone call to the Center with the family or schedule a time to go there together and meet a Center staff person. Another common referral is the Center for Self-Reliance Food Pantry and Stone Soup Café. Advocates will help a family gather and copy any paperwork needed to apply to the Center for Self-Reliance, schedule a time to go to the Center with the family and accompany them to the meeting, providing transportation as needed. Salasin Project has also coordinated support with the Patient Care Coordinator at the Community Health Center and the Harm Reduction Specialists at Tapestry Health.   Substance Misuse: Salasin Project is affiliated with the Baystate Franklin Medical Center Moms Do Care program to support domestic violence survivors with histories of substance misuse who are pregnant or parenting. Salasin Project provides peer counseling on the dynamics of domestic violence, police and court advocacy, and housing search to the survivor, while the Moms Do Care Recovery Coach and Doulas support the participant's recovery from substance misuse and connect her to parenting resources. At the Center for Human Development Women's Recovery Center we provide a weekly support group addressing trauma. Safety Planning: When a high-risk perpetrator of domestic violence is being released from jail, Salasin Project collaborates (with the survivor's permission) with the District Attorney's Domestic Violence Coordinator to safety plan and access funding to have the survivor's locks changed. Divorce: Child Custody; Parenting Time: Salasin Advocates connect survivors to Community Legal Aid for assistance with divorce, and child custody, particularly when survivors have active Abuse Prevention Orders against their former partner or the father of their child. Criminal Records/CORI: For participants who have criminal records and/or have experienced discrimination in housing due to their criminal record, we partner with Community Legal Aid on the CORI Sealing Project. Incarcerated Survivors: We provide weekly in person support groups at the Franklin County House of Correction and a weekly Re-Entry Group at the Re-Entry Center in Greenfield.

4A-3h.	Applicant's Plan for Placing and Stabilizing Survivors in Permanent Housing Using Trauma-Informed, Survivor-Centered Approaches in the New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)(e)	

	Describe in the field below how the project(s) will:
1.	prioritize placement and stabilization of program participants;
2.	place program participants in permanent housing;
3.	place and stabilize program participants consistent with their preferences; and
4.	place and stabilize program participants consistent with their stated needs.

(limit 2,500 characters)

1. Salasin Project will support survivors as they obtain and maintain permanent housing though: 1) assessment and the development of a housing security plan; 2) addressing barriers to housing; 3) housing identification; 4) rental and move-in assistance; and 5) provision of flexible support services. 2. 20 families will be eligible for up to 9 months of RRH funding. The Housing Navigator and the participant will meet to review participants' income, expenses and debt; discuss rents in different communities in the region; their qualifications and/or barriers for housing, options for private and public/subsidized housing; a review of public benefits for which they are or may be eligible and a plan to maximize these benefits; and their ability and plan to increase earned and unearned income over time. As a result of these conversations, the participant and Housing Navigator will develop a Housing Security Plan that includes a budget for sustaining their portion of the rent for the duration of the program and beyond. The Housing Security Plan will also document progress towards achieving housing stability, including housing applications submitted, important documents received, increases in income sources, case management meetings, etc. 3. The development of the Housing Security Plan will include participants goals around safety; geopgraphic preference; addressing barriers to housing; available income and/or plan for increasing income, options for subsidized housing. The Housing Security Plan is a living document that will change over time, as the needs of the household change and develop. As part of progressive engagement and stabilization, every three months Salasin Project will review participants' income, expenses, debt, and progress within their Housing Security Plan. 4. The Housing Security Plan will be driven by participants goals, needs and preferences. Participants will continue to be eligible for Salasin Advocacy and support groups for as long as they choose.

	4A-3i.	Applicant's Plan for Administering Trauma-Informed, Survivor-Centered Practices in the New DV Bonus Housing Project(s).	
		NOFO Section I.B.3.j.(1)(e)	

		Describe in the field below examples of how the new project(s) will:
	1.	establish and maintain an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant and staff interactions are based on equality, and minimize power differentials;
	2.	provide program participants access to information on trauma, e.g., training staff on providing program participants with information on the effects of trauma;
	3.	emphasize program participants' strengths—for example, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans work towards survivor-defined goals and aspirations;
	4.	center on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;
	5.	provide a variety of opportunities for program participants' connections, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
	6.	offer support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.

(limit 5,000 characters)

1. Salasin Project has always been an empowerment based, peer led, trauma informed support program designed to recognize and address the intersections of interpersonal violence, substance misuse, and mental health. The Project is an intentionally low barrier, trauma informed program designed to screen survivors "in" rather than "out." 2. Staff training uses the curriculum of the National Center on DV, Trauma and Mental Health, which focuses on creating Accessible, Culturally Responsive and Trauma Informed Domestic Violence Services. It discusses personal, historical and intergenerational trauma, explores the short- and long-term impacts of trauma and explains the intersections of mental health, substance misuse and trauma. It gives practical approaches to creating low barrier, trauma sensitive spaces within which Advocates focus on restoring dignity and emotional safety in their relationships with participants. Advocates share about the impact of trauma with participants through individual conversations and support groups. 3 times a year, Salasin offers support groups using an evidence based curriculum called Healing Trauma: A Brief Intervention for Women & Gender Diverse People, developed by Stephanie Covington. The topics include: understanding of what trauma is; the physical and neurological effect of trauma; its impact on both the inner self (thoughts, feelings, beliefs, values) and the outer self (behavior and relationships); power and abuse, grounding and self-soothing, and healthy relationships. All Advocates are trained in this curriculum. 3. The crux of a participant's ability to obtain and maintain permanent housing lies within the individualized housing security plan. Based on information gathered from the assessment, this plan is created by the participant in partnership with their Housing Advocate. The plan includes steps to be taken to address safety and issues related to trauma; overcome barriers to permanent housing; increase earned and unearned income and economic stability (including remedying poor credit, arrearages, and past debt); understand financial costs for moving into housing and identification of available assistance; and maintain housing permanently beyond the RRH support. The plan also includes agreement of expectations of the participant, Salasin Project and the landlord; frequency of home visits and other contacts; and a timeline for re-assessment and evaluation of engagement and security plan. 4. Our Housing Navigator will provide advocacy in English and Spanish, the second most common language in our community. We have written materials, referral forms and applications available in Spanish and large print (18 point font) for people with visual impairments. Advocates have access to language line interpreting; Sign Language (ASL) interpreting and translation services. As part of the extensive onboarding process, every Advocate completes the 24-hour Anti-Oppression training facilitated by the WMTC Wildflower Alliance. Salasin is hosting on going social justice training including cultural humility and restorative justice practices. 33% of the survivors we provided housing advocacy to over the past 8 months identify as people of color. Because Franklin County is 88% Caucasian, we interpret this data to mean that survivors of color see Salasin Project as a safe program where they will not experience discrimination. 5. An important part of the Salasin model is providing opportunities for community building and for participants to serve in valued roles within our community, including volunteering to help at outreach events, or assisting with a specific project, or being part of a Salasin hiring process. Participants are mentored to assume leadership roles within groups facilitated by Salasin. For example, a woman who has completed the Nurturing Program for Families in Recovery several times now has a leadership role. Participants are compensated for their time. Participants are invited to attend the monthly Community Partners meetings facilitated by the Salasin Program Director to provide input on policies, learn

about and give feedback on grants, and assist in developing programming. Participants recently helped create our policy on using the washer and dryer in our space. Other opportunities to connect include healing arts groups such as yoga, writing group and art groups. 6. Salasin has decades of experience advocating with survivors who are engaged with the child welfare system, and survivors engaged with the Family and Probate Court regarding custody, child support and visitation. We offer an ongoing parenting group that meets the DCF requirement for parenting education. We regularly assist survivors in accessing legal assistance and will accompany survivors to court as needed.

4A-3j.	Applicant's Plan for Involving Survivors in Policy and Program Development, Operations, and Evaluation in the New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)(f)	

	Describe in the field below how the new project will involve survivors:
1.	with a range of lived expertise; and
2.	in policy and program development throughout the project's operation.

(limit 2,500 characters)

1. Salasin is a peer led program, meaning it values the wisdom that comes from lived experience and intentionally recruits and hires staff members who have lived experience with sexual or domestic violence; people in recovery from substance misuse; people who have used public benefits such as SNAP, section 8 and/or live(d) in low income housing; people who have a history with the criminal legal system; and people who have been unhoused. Experiences of poverty, trauma, homelessness, and recovery from substance misuse are common among our staff, and while they do not define our staff, their experiences inform service delivery. 2. An example of how Salasin incorporates feedback from people with lived experience of homelessness is the following. The Salasin Project recently moved into a new office space. With the larger space we were able to purchase and install a washer and dryer for participant use. The Project prioritized this based on feedback from participants who were unhoused and/or living in shelters with limited access to and money to wash their clothes. Another strategy Salasin Project uses to gain input from participants is our monthly internal Community Partners meeting. Current and former Salasin Project participants are invited to attend the Community Partners meetings facilitated by the Salasin Project Program Director. At this meeting, participants provide input on policies, learn about and provide feedback on grant applications, and assist in developing programming. Participants in the most recent Community Partners meeting reviewed and gave feedback on our new policy on using the Salasin Project washer and dryer. Participants are always compensated for their time.

4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

	1.	You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.
	2.	You must upload an attachment for each document listed where 'Required?' is 'Yes'.
	3.	We prefer that you use PDF files, though other file types are supported–please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.
	4.	Attachments must match the questions they are associated with.
	5.	Only upload documents responsive to the questions posed–including other material slows down the review process, which ultimately slows down the funding process.
	6.	If you cannot read the attachment, it is likely we cannot read it either.
		. We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).
		. We must be able to read everything you want us to consider in any attachment.
	7.	After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include.
	8.	Only use the "Other" attachment option to meet an attachment requirement that is not otherwise listed in these detailed instructions.

Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No	PHA Homeless Pref...	10/22/2024
1C-7. PHA Moving On Preference	No	PHA Moving On Pre...	10/17/2024
1D-10a. Lived Experience Support Letter	Yes	Lived Experience ...	10/25/2024
1D-2a. Housing First Evaluation	Yes	Housing First Eva...	10/17/2024
1E-2. Local Competition Scoring Tool	Yes	Local Competition...	10/17/2024
1E-2a. Scored Forms for One Project	Yes	Scored Forms for ...	10/17/2024
1E-5. Notification of Projects Rejected-Reduced	Yes	Notification of P...	10/17/2024
1E-5a. Notification of Projects Accepted	Yes	Notification of P...	10/17/2024
1E-5b. Local Competition Selection Results	Yes	Local Competition...	10/17/2024
1E-5c. Web Posting–CoC-Approved Consolidated Application	Yes		
1E-5d. Notification of CoC-Approved Consolidated Application	Yes		

2A-6. HUD's Homeless Data Exchange (HDX) Competition Report	Yes	HUD's Homeless Da...	10/17/2024
3A-1a. Housing Leveraging Commitments	No	Housing Leveragin...	10/17/2024
3A-2a. Healthcare Formal Agreements	No	Healthcare Formal...	10/17/2024
3C-2. Project List for Other Federal Statutes	No		
Other	No		

Attachment Details

Document Description: PHA Homeless Preference

Attachment Details

Document Description: PHA Moving On Preference

Attachment Details

Document Description: Lived Experience Support Letter

Attachment Details

Document Description: Housing First Evaluation

Attachment Details

Document Description: Local Competition Scoring Tool

Attachment Details

Document Description: Scored Forms for One Project

Attachment Details

Document Description: Notification of Projects Rejected-Reduced

Attachment Details

Document Description: Notification of Projects Accepted

Attachment Details

Document Description: Local Competition Selection Results

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description: HUD's Homeless Data Exchange (HDX)
Competition Report

Attachment Details

Document Description: Housing Leveraging Commitments

Attachment Details

Document Description: Healthcare Formal Agreements

Attachment Details

Document Description:

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. CoC Identification	09/20/2024
1B. Inclusive Structure	10/15/2024
1C. Coordination and Engagement	10/22/2024
1D. Coordination and Engagement Cont'd	10/17/2024
1E. Project Review/Ranking	10/25/2024
2A. HMIS Implementation	10/17/2024
2B. Point-in-Time (PIT) Count	10/25/2024
2C. System Performance	10/25/2024
3A. Coordination with Housing and Healthcare	10/22/2024
3B. Rehabilitation/New Construction Costs	10/15/2024
3C. Serving Homeless Under Other Federal Statutes	10/15/2024

4A. DV Bonus Project Applicants	10/25/2024
4B. Attachments Screen	Please Complete
Submission Summary	No Input Required

Cover Page

Community Action Pioneer Valley

Three County Continuum of Care (CoC)

1C-7

PHA Homeless Preference

COMMUNITY ACTION
COMMUNITY RESOURCES
& ADVOCACY

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is made on

the 19ᵗʰ day of July, 2021 between

Northampton Housing Authority
49 Old South Street, Ste 1
Northampton, MA 01060
    And
Three County Continuum of Care
Community Action Pioneer Valley
393 Main Street
Greenfield, MA 01301

The parties agree, as follows:

I.   **Introduction and Goals of the Partnership:**

    A. Northampton Housing Authority (NHA) and Three County CoC's commit to administering the Emergency Housing Vouchers in accordance with all program requirements.

    B. NHA and Three County CoC in partnership list the following goals:

        i.   To ensure that all Emergency Housing Vouchers (EHV) receive eligible referrals from the Three County Continuum of Care's Coordinated Entry System or directly from one of the following Victim Service Providers: Safe Passage, NELWCIT, Salasin Center, and Elizabeth Freeman Center.

        ii.   To create opportunities for individuals and families who are homeless, at-risk of homelessness, fleeing domestic violence and other forms of violence, and recently homeless to participate in the Continuum of Care (CoC) coordinated entry process to gain access to the Emergency Housing Vouchers.

        iii.   To connect individuals and families referred for EHV vouchers to appropriate supportive services and housing search support.

        iv.   To provide those eligible individuals and families with a voucher to help stabilize and sustain safe, decent, affordable housing and to create opportunities for supportive services.

C. NHA and Three County CoC in partnership commit to the following standards of success:
   i. Referrals for all vouchers to begin between 7/1 and 8/15.
   ii. All vouchers utilized by 7/1/2022.
   iii. All referrals are offered for connection to appropriate supportive services.
D. Identification of staff positions and the NHA and CoC who will serve as the lead EHV liaisons.
   i. Lead NHA Liaison: Jack Redman, Director of Leased Housing
   ii. Lead CoC EHV Liaison: Brooke Murphy, Homeless Services and Billing Manager

II. **Populations eligible for EHV Assistance to be referred by CoC:**
The following populations are eligible for referral for EHV vouchers through the Three County CoC Coordinated Entry system. Prioritization of referrals for the following populations will be based on prioritization of individuals and families overrepresented in the Three County CoC.
   A. Individuals and families who are homeless, (pursuant to the definition on page 17-18 in HUD Notice PIH2021-15).
   B. Individuals and families who are at-risk of homelessness, (pursuant to the definition on page 18-19 in HUD Notice PIH2021-15).
   C. Individuals or families who are fleeing, or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking, (pursuant to the definition on page 19-21 in HUD Notice PIH2021-15).
   D. Individual or families who are Recently Homeless, (pursuant to the definition on page 21 in HUD Notice PIH2021-15).

The EHV vouchers will be prioritized for eligible populations as outlined below and the prioritization will include an equity framework, which was developed using Three County data and community input:

- Five (5) vouchers to be allotted for individuals and families fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking, (pursuant to the definition on page 19-21 in HUD Notice PIH2021-15).
- Two (2) vouchers to be allotted as Move On for individuals and families who are Recently Homeless, (pursuant to the definition on page 21 in HUD Notice PIH2021-15).

   The remaining vouchers will prioritize:
   1. Literally Homeless
      a. Household includes one or more members of an overrepresented population in the homeless system when compared to the general population
      b. High risk of severe health impacts from homelessness
      c. Length of time homeless
   2. At-Risk of Homelessness

a. Household includes one or more members of an overrepresented population in the homeless system when compared to the general population
b. High risk of homelessness
c. Other

III. **Services to be provided to eligible EHV individuals and families**
A. Partnering Three County CE service providers will support individuals and families in completing applications and obtaining necessary supporting documentation to support referrals and applications for assistance; while aiding households in addressing barriers.
B. Partnering service providers will support NHA in ensuring appointment notifications to eligible individuals and families and will assist eligible households in getting to meetings with NHA.
C. NHA will establish a window of time for EHV applicants to complete intake interviews for EHV.
D. Partnering service providers will provide some of the following supportive services to EHV referrals based on provider agency's area of expertise:
    i. Assisting eligible household with intake interview, paperwork, and meetings with the NHA.
    ii. Housing search assistance.
    iii. Assistance with lease up process.
    iv. Counseling on compliance with rental lease requirements.
    v. Assistance with referrals for financial assistance.
    vi. Assessment and referral to individuals and families to benefits and supportive services, where applicable.
E. Partnering agencies, including but not limited to those identified below in this MOU, will assist individuals and families housed with these vouchers with supportive services and/or stabilization support to successfully maintain safe and stable housing.
    i. Eliot Community Human Service Agency, Inc. (Eliot CHS)
    ii. Clinical Support Options (CSO)
    iii. Community Action Pioneer Valley (CAPV)
    iv. Others as agreed to by both Partners.

IV. **Northampton Housing Authority Duties:**
A. Coordinate and consult with CoC in developing the services and assistance to be offered under the EHV services fee.
B. Accept direct referrals for eligible individuals through the CoC Coordinated Entry System.
C. Accept direct referrals from identified Domestic Violence Services Providers for vouchers allotted for individuals or families fleeing or attempting to flee violence. Those providers include: NELWCIT, Salasin Center, Safe Passage, and Elizabeth Freeman Center.

D. Commit a sufficient number of staff and necessary resources to ensure that the application, certification, and voucher issuance processes are completed in a timely manner.

E. Commit a sufficient number of staff and resources to ensure that inspection of units are completed in a timely manner.

F. Designate a staff to serve as the lead EHV liaison.

G. Accept offered waivers pursuant to the EHV program, per PHA Administrative Plan.

H. Identify use of services fees.

I. Track status of individuals and families once referred to NHA for EHV vouchers and notify CoC of utilization of vouchers.

J. Provide data to the Three County CoC, as needed and requested.

K. Comply with the provisions of the MOU.

V. **Three County Continuum of Care (CoC) Duties:**

A. Designate and maintain a lead EHV liaison to communicate with NHA.

B. Refer eligible individuals and families to FCRHA using the Three County CoC's Coordinated Entry system.

C. Within the Coordinated Entry system, convene CE providers to identify the following services and support for eligible households:

    i. Support completing and applying for supportive documentation to accompany admissions application to NHA.

    ii. Attend EHV participant briefings when needed.

    iii. Housing search assistance.

    iv. Referral for mainstream benefits and supportive services available to support individuals and families through transition, as appropriate.

VI. Identify and connect supportive service agencies to the CE system for the purpose of referring EHV households to services when needed, including but not limited to Eliot CHS and CSO.

VII. Coordinate with the DV providers making direct referrals to NHA to ensure households referred are connected to support and services offered through CE system.

VIII. Maintain relevant data and provide written information as requested for program evaluation.

IX. Comply with provision of this MOU.

X. **Third Party Entity Roles Responsibilities:**

A. The following **Victim Service Providers**, NELWCIT, Salasin Center, Safe Passage, and Elizabeth Freeman Center, will fulfil the following responsibilities:

    a. Identify eligible individuals and households fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking, and make direct referral to the NHA liaison.

    b. Commit a sufficient number of staff and necessary resources to ensure that the application, certification, and voucher issuance process are completed.

c. Identify service needs of referred household and connect households with appropriate services, including housing search support and services once housed.

d. When necessary, coordinate household's service needs with the Three County CoC CE system and request CoC assistance with connecting eligible households with supportive services.

e. Comply with provisions of this MOU.

B. The following supportive services providers, **Eliot CHS and CSO,** will fulfill the following responsibilities:

a. Accept referrals of eligible EHV households from the CE system and provide support as it is available through their programming to households. Supportive services may include:

i. Assistance with application, certification, and voucher issuance process.

ii. Assistance with housing search and lease-up process.

iii. Assistance with maintaining housing with voucher, including services deemed necessary on an individual basis.

C. The Three County CoC EHV liaison will continue to identify third party entities that can offer supportive services to eligible individuals and families referred for EHV and will identify responsibilities of those agencies as needed.

NHA

Name: Cara Leiper
Position: Executive Director
Date:

Signed:

Three County Continuum of Care

Name: Sara Cummings
Position: Director of Community Services
Date: 7/21/21

Signed:

PUBLIC HOUSING NOTICE 2023-15

To: Local Housing Authorities

From: Fatima Razzaq, Acting Director, Division of Public Housing & Maryssa Schneider McLean, Acting Director, Division of Rental Assistance

RE: Revised Housing Situation Priority Policy and Issuance of a Homeless Priority Verification Checklist

Date: September 14, 2023

> **Need to know:**
>
> Two new tenant selection policies are issued
> - Revised Housing Situation Priority Policy (HSPP)
> - Homeless Priority 1-4 (A-C), Eligibility Checklist
>   - Homeless Priority 1-4 (A-C), Eligibility Checklist Condensed Version

EOHLC continues to make progress in its effort to modernize and streamline tenant selection for state subsidized housing through the implementation of Centralized Screening of Priority 1-4 claims by the Centralized Screening Office (CSO). As part of that process, and in coordination with the launch of Centralized Screening, EOHLC revised the Housing Situation Priority Policy (HSPP) and developed a new homeless verification guide called *Homeless Priority 1-4 (A-C), Eligibility Checklist*. The checklist describes the homeless verification requirements applied by the Centralized Screening Office (CSO).

Housing Situation Priority Policy (HSPP):
The HSPP defines the eligibility requirements for homeless priorities and establishes specific requirements for the following:
- Priority 4A: No Fault Loss of Housing
- Priority 4B: Severe Medical Emergency
- Priority 4C: Abusive Situation

The HSPP has been revised to make the language clear and accessible to applicants and to reflect the role of the Centralized Screening Office (CSO administered by Archipelago Strategies Group). The eligibility criteria for homeless priorities reflect the requirements of 760 CMR 5.00 and remain largely unchanged with the following exceptions:

Priority 4A: No-Fault Loss of Housing
Requires verification of No-Fault Loss of Housing through housing or district court Judgement, Agreement for Judgement, Agreement of the Parties, or other court document requiring the applicant to vacate a Primary Residence. A Notice to Quit is not sufficient verification.
The goal of this change is to provide greater clarity for applicants and the CSO and to identify applicants at greatest risk.

Priority 4C: Abusive Situation
Expands the definition of Abusive Situation to include stalking and sexual assault by a non-family member. The goal is to ensure that the priority reflects applicant experiences.

Homeless Priority 1-4 (A-C), Eligibility Checklist:
The new *Homeless Priority 1-4 (A-C) Eligibility Checklis*t provides guidance to the CSO and applicants about the verification requirements for claims of Priorities 1-4 (A-C) and claims of Veterans and Local Preference. The verification requirements are largely unchanged with the following exceptions:

Proof of displacement or imminent displacement from primary residence
The document clarifies that imminent displacement is defined as a known date of displacement from a Primary Residence rather than a date within 90 days.

Priority 3: Displaced by Public Action: Sanitary Code Violations (Type B)
Checklist clarifies that Priority 3 includes displacement from a Primary Residence due to enforcement of minimum standards of fitness for human habitation established by the State Sanitary Code (105 CMR 410.000), and also includes:
- the Massachusetts State Building Code
- other local ordinances, by-laws, rules or regulations.

Priority 4A: No-Fault Loss of Housing
As noted above, requires verification of No-Fault Loss of Housing through housing or district court Judgement, Agreement for Judgement, Agreement of the Parties, or other court document requiring the applicant to vacate a Primary Residence. A Notice to Quit is not sufficient verification.

Priority 4C- Abusive Situation
Expands the definition of Abusive Situation to include stalking and sexual assault by a non-family member. The goal is to ensure that the priority reflects applicant experiences.

Any questions regarding this PHN should be directed to Melanie Loveland Hale at melanie.loveland-hale@mass.gov.

1441 Main Street, Suite 147

Springfield, MA 01103

413-219-5658

- Service Net

  55 Federal Street

  Greenfield, MA 01301

  413-772-2935

In order for an applicant to be selected from the Centralized Waiting List for the Mainstream program, they must check off the appropriate preferences indicating that the household has at least one disabled member.

A Mainstream Program Applicant will be required to verify their disability and any other qualifying preference when they receive their eligibility determination packet from HRA. Applicants for the Mainstream program must also meet all other Section 8 eligibility criteria. After all eligibility requirements for the Section 8 program and the Mainstream Program have been satisfied, an eligible applicant will attend a briefing session, issued a voucher and with the household's consent, referred to the Mainstream supportive service partners for assistance.

Regular HCV Funding

Regular HCV funding may be used to assist any eligible family on the waiting list. Families are selected from the waiting list according to the policies provided in Section 4-III.C.

4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and

must be based on local housing needs and priorities that can be documented by generally accepted data sources.

<u>HRA Policy</u>

HRA will offer a residency preference (100 points) to any family who lives, works, or has been hired to work in all Franklin County towns; and the Town of Athol. Additional local preferences will be given to local veterans honorably discharged from the United States armed forces and to surviving spouses of such veterans (additional 150 points) and to families who are current Massachusetts Rental Voucher Program (MRVP) participants (additional 75 points) residing in units where the landlords/property managers are no longer choosing to renew MRVP program contracts for tenant rental assistance.

HRA grants an additional preference for eligible families composed of one or more non-elderly persons ages 18-61, with disabilities which may include additional members who are not non-elderly with disabilities. A family where the sole member is an emancipated minor is not an eligible family. The preference is for those eligible families who are homeless. HRA will be limiting this preference to 13 applicants who lease up and utilize their voucher.

Definition of homeless:

Category 1- Literally Homeless-

An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:

- Has a primary nighttime residence that is a public or a private place not meant for human habitation;

- Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid by charitable organizations or by federal, state and local government programs); <u>or</u>

- Is existing an institution where (s)he has resided for 90 days or less <u>and</u> who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution.

Category 2- Imminent Risk of Homelessness

An individual or family, who will imminently lose their primary nighttime residence, provided that:

- The primary nighttime residence will be lost within 14 days of the date of application for homeless assistance;

- No subsequent residence has been identified; and

- The individual or family lacks the resources or support networks, e.g., family, friends, faith-based or other social networks, needed to obtain other permanent housing;

Category 3- Homeless under other Federal statutes

Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition, but who:

- Are defined as homeless under section 387 of the Runaway and Homeless Youth Act (42 U.S.C. 5732a), section 637 of the Head Start Act (42 U.S.C. 9832), section 41403 of the Violence Against Women Act of 1994 (42U.S.C. 14043e-2), section 330(h) of the Public Health Service Act (42 U.S.C. 254b(h)), section 3 of the Food and Nutrition Act of 2008 (7 U.S.C. 2012), Section 17(b) of the Child Nutrition Act of 1966 (42 U.S.C. 1786(b)), or section 725 McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a);

- Have not had a lease, ownership interest, or occupancy agreement in permanent housing at any time during the 60 days immediately preceding the date of application for homeless assistance;

- Have experiences persistent instability as measured by two moved or more during the 60-day period immediately preceding the date of applying for homeless assistance; and

- Can be expected to continue in such status for an extended period of time because of chronic disabilities; chronic physical health or mental health conditions; substance addiction; histories of domestic violence or childhood abuse (including neglect); the presence of a child or youth with a disability; or two or more barriers to employment, which included the lack of a high school degree or General Education Development (GED), illiteracy, low English proficiency, a history of incarceration or detention for criminal activity, and a history of unstable employment; or

Category 4- Fleeing/Attempting to Flee DV

Any individual or family who:

- Is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's

primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence;

- Has no other residence; and

- Lacks the resources or support networks, e.g., family, friends, and faith-based or other social networks, to obtain other permanent housing.

Income Targeting Requirement [24 CFR 982.201(b)(2)]

HUD requires that extremely low-income (ELI) families make up at least 75% of the families admitted to the HCV program during the PHA's fiscal year. Such families are awarded 50 points in HRA's preference system. ELI families are those with annual incomes at or below 30% of the area median income. To ensure this requirement is met, a PHA may skip non-ELI on the waiting list in order to select an ELI family. Very low income families, defined as those earning more than 30 percent up to 50 percent of area median income, receive 25 points in HRA's preference system.

Low income families, defined as households earning more than 50 percent up to 80 percent of area median income, admitted to the program that are "continuously assisted" under the 1937 Housing Act [24 CFR 982.4(b)], as well as low-income or moderate-income families admitted to the program that are displaced as a result of the prepayment of the mortgage or voluntary termination of an insurance contract on eligible low-income housing, are not counted for income targeting purposes [24 CFR 982.201(b)(2)(v)].

HRA Policy

HRA will monitor progress in meeting the ELI requirement. Extremely low-income families will be selected ahead of other eligible families on an as-needed basis to ensure the income targeting requirement is met annually.

Order of Selection

The PHA system of preferences may select families either according to the date and time of application, or by a random selection process [24 CFR 982.207(c)]. When selecting families from the waiting list PHAs are required to use targeted funding to assist only those families who meet the specified criteria, and PHAs are not permitted to skip down the waiting list to a family that it can afford to subsidize when there are not sufficient funds to subsidize the family at the top of the waiting list [24 CFR 982.204(d) and (e)].

HRA Policy

PART IV: FAMILY ELIGIBLTY

TPS-IV.A. OVERVIEW

The CoC or referring agency determines whether the individual or family meets any one of the four eligibility criteria described in Notice PIH 2021-15 and then refers the family to the PHA. The PHA determines that the family meets other eligibility criteria for the HCV program, as modified for the EHV program and outlined below.

TPS-IV.B. REFERRING AGENCY DETERMINATION OF ELIGIBLTY

In order to be eligible for an EHV, an individual or family must meet one of four eligibility criteria:

- Homeless as defined in 24 CFR 578.3;

- At risk of homelessness as defined in 24 CFR 578.3;

- Fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking (as defined in Notice PIH 2021-15), or human trafficking (as defined in the 22 U.S.C. Section 7102); or

- Recently homeless and for whom providing rental assistance will prevent the family's homelessness or having high risk of housing instability as determined by the CoC or its designee in accordance with the definition in Notice PIH 2021-15.

As applicable, the CoC or referring agency must provide documentation to the PHA of the referring agency's verification that the family meets one of the four eligible categories for EHV assistance. The PHA must retain this documentation as part of the family's file.

Cover Page

Community Action Pioneer Valley
Three County Continuum of Care (CoC)

1C-7

PHA Moving on Preference

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing and Housing Choice Voucher Program During FY 2023 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?	Description
Amherst Housing Authority	1%	YES -Limited (only for our Mainstream HCV	No	HCV
Franklin County Regional Housing Authority	6%	Yes	No	EHV & 811
Hearthway	22%	Yes	No	Our ability to track the percentage of newly issued vouchers that were defined as homeless when they were issued a voucher is limited, with the exception of counting the emergency vouchers that were issued through referral from the state. **108 vouchers leased in this this timeframe. how many were EA referred vouchers -** **11 were EHV (Emergency Housing Vouchers) all wouldhave been homeless at the time, 13 were VASH (Veteran's Affairs Supportive Housing) notnecessarily homeless but in a housing crisis.** **As for the remaining 84, we do not currently track the homelessness of these upon issuance. 24/108 =22%**
Northampton Housing Authority	50%	Yes	Yes	HUD - VASH, EHV, 811
Wayfinders	26%	Yes	No	Total New Admission for FY23 = 450. MTW vouchers – 199. PB Vouchers – 133 HCVP - 118. 118/450 = 26%

COMMUNITY ACTION
COMMUNITY RESOURCES
& ADVOCACY

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is made on

the 19ᵗʰ day of July, 2021 between

Northampton Housing Authority
49 Old South Street, Ste 1
Northampton, MA 01060
     And
Three County Continuum of Care
Community Action Pioneer Valley
393 Main Street
Greenfield, MA 01301

The parties agree, as follows:

I. **Introduction and Goals of the Partnership:**

  A. Northampton Housing Authority (NHA) and Three County CoC's commit to administering the Emergency Housing Vouchers in accordance with all program requirements.

  B. NHA and Three County CoC in partnership list the following goals:

    i. To ensure that all Emergency Housing Vouchers (EHV) receive eligible referrals from the Three County Continuum of Care's Coordinated Entry System or directly from one of the following Victim Service Providers: Safe Passage, NELWCIT, Salasin Center, and Elizabeth Freeman Center.

    ii. To create opportunities for individuals and families who are homeless, at-risk of homelessness, fleeing domestic violence and other forms of violence, and recently homeless to participate in the Continuum of Care (CoC) coordinated entry process to gain access to the Emergency Housing Vouchers.

    iii. To connect individuals and families referred for EHV vouchers to appropriate supportive services and housing search support.

    iv. To provide those eligible individuals and families with a voucher to help stabilize and sustain safe, decent, affordable housing and to create opportunities for supportive services.

C. NHA and Three County CoC in partnership commit to the following standards of success:
   i. Referrals for all vouchers to begin between 7/1 and 8/15.
   ii. All vouchers utilized by 7/1/2022.
   iii. All referrals are offered for connection to appropriate supportive services.
D. Identification of staff positions and the NHA and CoC who will serve as the lead EHV liaisons.
   i. Lead NHA Liaison: Jack Redman, Director of Leased Housing
   ii. Lead CoC EHV Liaison: Brooke Murphy, Homeless Services and Billing Manager

II. **Populations eligible for EHV Assistance to be referred by CoC:**
The following populations are eligible for referral for EHV vouchers through the Three County CoC Coordinated Entry system. Prioritization of referrals for the following populations will be based on prioritization of individuals and families overrepresented in the Three County CoC.
A. Individuals and families who are homeless, (pursuant to the definition on page 17-18 in HUD Notice PIH2021-15).
B. Individuals and families who are at-risk of homelessness, (pursuant to the definition on page 18-19 in HUD Notice PIH2021-15).
C. Individuals or families who are fleeing, or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking, (pursuant to the definition on page 19-21 in HUD Notice PIH2021-15).
D. Individual or families who are Recently Homeless, (pursuant to the definition on page 21 in HUD Notice PIH2021-15).

The EHV vouchers will be prioritized for eligible populations as outlined below and the prioritization will include an equity framework, which was developed using Three County data and community input:

- Five (5) vouchers to be allotted for individuals and families fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking, (pursuant to the definition on page 19-21 in HUD Notice PIH2021-15).
- Two (2) vouchers to be allotted as Move On for individuals and families who are Recently Homeless, (pursuant to the definition on page 21 in HUD Notice PIH2021-15).

  The remaining vouchers will prioritize:
  1. Literally Homeless
     a. Household includes one or more members of an overrepresented population in the homeless system when compared to the general population
     b. High risk of severe health impacts from homelessness
     c. Length of time homeless
  2. At-Risk of Homelessness

a. Household includes one or more members of an overrepresented population in the homeless system when compared to the general population
b. High risk of homelessness
c. Other

III. **Services to be provided to eligible EHV individuals and families**
A. Partnering Three County CE service providers will support individuals and families in completing applications and obtaining necessary supporting documentation to support referrals and applications for assistance; while aiding households in addressing barriers.
B. Partnering service providers will support NHA in ensuring appointment notifications to eligible individuals and families and will assist eligible households in getting to meetings with NHA.
C. NHA will establish a window of time for EHV applicants to complete intake interviews for EHV.
D. Partnering service providers will provide some of the following supportive services to EHV referrals based on provider agency's area of expertise:
   i. Assisting eligible household with intake interview, paperwork, and meetings with the NHA.
   ii. Housing search assistance.
   iii. Assistance with lease up process.
   iv. Counseling on compliance with rental lease requirements.
   v. Assistance with referrals for financial assistance.
   vi. Assessment and referral to individuals and families to benefits and supportive services, where applicable.
E. Partnering agencies, including but not limited to those identified below in this MOU, will assist individuals and families housed with these vouchers with supportive services and/or stabilization support to successfully maintain safe and stable housing.
   i. Eliot Community Human Service Agency, Inc. (Eliot CHS)
   ii. Clinical Support Options (CSO)
   iii. Community Action Pioneer Valley (CAPV)
   iv. Others as agreed to by both Partners.

IV. **Northampton Housing Authority Duties:**
A. Coordinate and consult with CoC in developing the services and assistance to be offered under the EHV services fee.
B. Accept direct referrals for eligible individuals through the CoC Coordinated Entry System.
C. Accept direct referrals from identified Domestic Violence Services Providers for vouchers allotted for individuals or families fleeing or attempting to flee violence. Those providers include: NELWCIT, Salasin Center, Safe Passage, and Elizabeth Freeman Center.

D. Commit a sufficient number of staff and necessary resources to ensure that the application, certification, and voucher issuance processes are completed in a timely manner.
E. Commit a sufficient number of staff and resources to ensure that inspection of units are completed in a timely manner.
F. Designate a staff to serve as the lead EHV liaison.
G. Accept offered waivers pursuant to the EHV program, per PHA Administrative Plan.
H. Identify use of services fees.
I. Track status of individuals and families once referred to NHA for EHV vouchers and notify CoC of utilization of vouchers.
J. Provide data to the Three County CoC, as needed and requested.
K. Comply with the provisions of the MOU.

V.   Three County Continuum of Care (CoC) Duties:
A. Designate and maintain a lead EHV liaison to communicate with NHA.
B. Refer eligible individuals and families to FCRHA using the Three County CoC's Coordinated Entry system.
C. Within the Coordinated Entry system, convene CE providers to identify the following services and support for eligible households:
   i. Support completing and applying for supportive documentation to accompany admissions application to NHA.
   ii. Attend EHV participant briefings when needed.
   iii. Housing search assistance.
   iv. Referral for mainstream benefits and supportive services available to support individuals and families through transition, as appropriate.
VI. Identify and connect supportive service agencies to the CE system for the purpose of referring EHV households to services when needed, including but not limited to Eliot CHS and CSO.
VII. Coordinate with the DV providers making direct referrals to NHA to ensure households referred are connected to support and services offered through CE system.
VIII. Maintain relevant data and provide written information as requested for program evaluation.
IX. Comply with provision of this MOU.

X.   Third Party Entity Roles Responsibilities:
A. The following **Victim Service Providers**, NELWCIT, Salasin Center, Safe Passage, and Elizabeth Freeman Center, will fulfil the following responsibilities:
   a. Identify eligible individuals and households fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking, and make direct referral to the NHA liaison.
   b. Commit a sufficient number of staff and necessary resources to ensure that the application, certification, and voucher issuance process are completed.

c. Identify service needs of referred household and connect households with appropriate services, including housing search support and services once housed.

d. When necessary, coordinate household's service needs with the Three County CoC CE system and request CoC assistance with connecting eligible households with supportive services.

e. Comply with provisions of this MOU.

B. The following supportive services providers, **Eliot CHS and CSO,** will fulfill the following responsibilities:

a. Accept referrals of eligible EHV households from the CE system and provide support as it is available through their programming to households. Supportive services may include:

   i. Assistance with application, certification, and voucher issuance process.
   ii. Assistance with housing search and lease-up process.
   iii. Assistance with maintaining housing with voucher, including services deemed necessary on an individual basis.

C. The Three County CoC EHV liaison will continue to identify third party entities that can offer supportive services to eligible individuals and families referred for EHV and will identify responsibilities of those agencies as needed.

NHA

Name: Cara Leiper
Position: Executive Director
Date:

Signed:

Three County Continuum of Care

Name: Sara Cummings
Position: Director of Community Services
Date: 7/21/21

Signed:

ASSISTANT SECRETARY FOR
PUBLIC AND INDIAN HOUSING

February 19, 2013

Dear PHA Executive Director:

On a single night in January 2012, a total of 62,619 Veterans were homeless in the United States, according to HUD's most recent estimates. This represents a decline in homelessness among Veterans of 7.2 percent since 2011 and 17.2 percent since 2009. Without a doubt, the continued decline in Veteran homelessness is encouraging news. However, in order to reach our goal of ending Veteran homelessness by 2015, HUD, VA, and our partners around the country need to more effectively target limited resources and prioritize HUD-VASH vouchers for Veterans that need them the most.

The purpose of this letter is to clarify HUD's and VA's strategies for HUD-VASH moving forward that will help ensure we are on the right track to get to zero by 2015. An explanation of FY 2013 performance goals will be provided, followed by a preview of HUD's policies on the awarding and disbursement of Fiscal Year (FY) 2013 HUD-VASH voucher funding. Finally, an overview of the Housing First policy for HUD-VASH will be explained.

The 2015 goal of ending Veterans homelessness is not just a federal goal, a VA goal, or a HUD goal. It is a community goal, one that cities and towns across the country are embracing and making their own. HUD commends the public housing agencies (PHAs) that have taken ownership of the goal and have become involved significantly in local plans and strategies to make it a reality.

Performance Goals for 2013

Through the combination of intensive case management and long-term housing assistance, HUD-VASH is a robust resource designed to assist highly vulnerable Veterans that have experienced homelessness for extended periods of time. ***Our goal of ending Veteran homelessness by 2015 will be unattainable if HUD-VASH vouchers are not reserved for homeless Veterans with the highest needs, particularly those that are chronically homeless.*** For Veterans with fewer barriers to housing that have experienced homelessness for shorter periods of time, communities need to identify and provide access to other available resources for housing and supportive services, such as the VA's Supportive Services for Veteran Families and Grant and Per Diem programs and HUD's Continuum of Care (CoC) and Emergency Solutions Grants programs. PHAs are strongly encouraged to collaborate with local CoCs to help place homeless Veterans in the most appropriate housing.

Both HUD and VA use the chronically homeless definition provided by the McKinney-Vento Homeless Assistance Act, as amended by the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act of 2012. Under this definition, a chronically homeless household is one that has experienced homelessness for at least 1 year or on at least 4 separate occasions in the last 3 years and has a head of household with a disability.

HUD recognizes that in the past, prioritizing utilization as a performance measure for HUD-VASH may have impacted negatively the targeting of the most vulnerable Veterans. Often the identification, engagement and housing placement processes with chronically homeless Veterans are more time-consuming than they are with less vulnerable Veterans. Local partners may feel that the pressure to meet utilization targets does not allow them sufficient time and flexibility to work with Veterans most in need of HUD-VASH assistance.

This reality has led HUD to assume a more balanced approach to monitoring HUD-VASH performance moving forward. In FY 2013, HUD will join the VA in giving equal weight to the following targets:

1. <u>88 percent utilization of all HUD-VASH vouchers awarded since FY 2008</u>. VA and HUD aim for this goal to be achieved at both a national and local level.

2. <u>65 percent of Veterans entering HUD-VASH case management are chronically homeless</u>. VA and HUD acknowledge that this target is a function of both the number of vouchers assigned to a community and the number of eligible chronically homeless Veterans living in that community. Based on this combination of factors, VA and HUD recognize that although 65% is the national target, not all communities will be able to reach this target at a local level.

It is critical that a balance be achieved between the two objectives of housing chronically homeless Veterans and achieving at least an 88 percent utilization rate. Despite the stronger focus that has been placed on targeting the most vulnerable Veterans, HUD and VA still expect VAMCs and PHAs to lease-up both new vouchers and turnover vouchers as quickly as possible. Maintaining a fast and steady leasing rate is important for the following reasons:

1. <u>Saving lives</u>. Studies have shown that the mortality rate for those experiencing chronic homelessness is 4 to 9 times higher than for the general population. In order to reduce this rate for the most vulnerable homeless Veterans, it is important that they be placed in safe, permanent housing as quickly as possible.

2. <u>Getting to zero by 2015</u>. We need to work faster and smarter in order to end Veteran homelessness in the next 3 years. Achievement of the goal will be measured during the January 2016 PIT Count. Veterans experiencing chronic homelessness have the greatest impact on the Count.

3. <u>Financial stability for PHAs</u>. It is well known that PHAs do not receive administrative fees for unleased vouchers. In addition, PHAs receive renewal funding every year only for those vouchers that have been utilized. As such, if PHAs do not maintain a high utilization rate for all types of vouchers, they risk not having the capacity and enough funding to continue serving the same number of households every year, both through HUD-VASH and their regular Housing Choice Voucher (HCV) programs.

HUD Field Office staff and headquarters will monitor utilization rates and chronically homeless targeting simultaneously through monthly reports provided by the VA. We will also take the two measures into account when awarding new HUD-VASH vouchers.

Preview of Policies for 2013 HUD-VASH Awards

HUD expects the FY 2013 allocation of new, incremental HUD-VASH vouchers to be awarded in the spring of 2013. Not all PHAs currently administering HUD-VASH vouchers will receive 2013 awards, and a few PHAs may receive HUD-VASH vouchers for the first time. For those PHAs administering HUD-VASH vouchers awarded in previous years, HUD expects that disbursement processes for renewal funding will be the same as those applied in Calendar Year (CY) 2012. Further details regarding these processes can be found in Notice PIH 2012-9 and the HCV Funding Notice that will be published after the FY 2013 Appropriations Bill has been passed.

Managing VASH-related funding is admittedly complex, particularly when new increments are awarded on top of an existing HUD-VASH program. The funds from new increments carry more restrictions, since these funds keep their VASH identity until the units are fully leased and renewed in a subsequent year. It has been HUD's practice to disburse automatically funding for new increments and assume an immediate need for the funds. However, when new HUD-VASH vouchers are awarded, partnering PHAs and VAMCs often have not fully leased vouchers awarded in previous years. In such cases, there is an increased risk that the restricted funds will be spent inadvertently on non-VASH vouchers.

To better ensure that the funds from FY 2013 awards are spent as intended, HUD has decided to obligate and disburse the new funding to PHAs when that funding is needed, i.e. when the new vouchers are projected to be leased. The exact date when disbursements begin for each PHA will be established through *funding schedules* that PHAs will submit to HUD as an attachment to their 2013 HUD-VASH applications. To create this schedule, PHAs will need to meet with their partnering VAMCs to figure out the dates when they will be ready to lease the new vouchers. Partnering agencies will also need to ensure that the funding schedules are in line with the 2013 Implementation Plans that PHAs developed with partnering VAMCs, as described in the next section below. Together, the implementation plans and funding schedules for CY 2013 will take the place of the leasing schedules that HUD and VA required partnering agencies to submit in previous years.

The details regarding the new disbursement process and funding schedules are still being finalized. In the next few weeks, HUD will provide guidance on the specific requirements of this process and other aspects of HUD-VASH financial management for 2013.

Applying the Housing First Model to HUD-VASH

The VA and HUD have adopted Housing First as the official policy for housing Veterans through HUD-VASH. Housing First is an evidence-based, cost-effective approach to ending homelessness for the most vulnerable, chronically homeless individuals. The Housing First model prioritizes housing and then assists participants with access to healthcare and other supports that promote housing stabilization and improved quality of life. The model does not require participants to demonstrate sobriety or receive treatment before being placed in permanent housing.
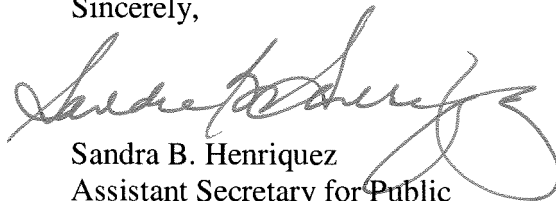
Housing First consistently has been shown to end chronic homelessness for 85 to 95 percent of participants and prevent recurrence of homelessness. In addition, Housing First saves communities money. Numerous studies have shown that it reduces repeated and costly shelter stays, as well as the need for transitional housing and short-term treatment services aimed at preparing Veterans to be "housing ready" or "housing worthy." Housing First also reduces preventable costs incurred through emergency room visits, unscheduled hospitalizations, and incarceration for minor offenses that often are related to mental illness.

Over the past few months, the VA Central Office has provided technical assistance to VAMCs on Housing First and introduced a number of requirements related to the policy's adaptation. One of these requirements was that VAMC directors organize a meeting with partnering PHAs and other organizations to develop a 2013 Implementation Plan with strategies for 1) better targeting the chronically homeless, 2) improving retention, and 3) expediting the leasing process. The implementation plans were captured in a form and submitted by VAMCs to the VA's HUD-VASH program director.

At this time, PHAs are not required to submit this document to HUD. However, for PHAs that are invited to apply for HUD-VASH vouchers in 2013, HUD will ask for the implementation plans to be included as attachments to the applications. The plans should support and enhance partnering agencies' overall efforts to adopt Housing First practices for HUD-VASH and promote housing stability among participating Veterans. The plans should also inform the funding schedules submitted by PHAs receiving 2013 HUD-VASH vouchers.

If you have any questions about the strategies for HUD-VASH expressed in this letter, please contact your local HUD field office. HUD would like to thank PHAs across the country for your extraordinary efforts in support of our shared goal of ending Veteran homelessness. Together we can make it happen.

Sincerely,

Sandra B. Henriquez
Assistant Secretary for Public
  and Indian Housing

Cover Page

Community Action Pioneer Valley

Three County Continuum of Care (CoC)

1D-10a

Lived Experience Support Letter

COMMUNITY ACTION PIONEER VALLEY

COMMUNITY ENGAGEMENT
Community Collaborations
Community Resilience HUB
RSVP of the Pioneer Valley
Three County Coe

COMMUNITY SERVICES
Center for Self-Reliance Food Pantries
Community Resources & Advocacy
Fuel Assistance
Money Matters
WIC

ENERGY PROGRAMS
Electric Efficiency Audits
Heating System Repair
Weatherization

FAMILY SUPPORT PROGRAMS
Family Resource Center
Healthy Families
Massachusetts Family Center/CFCE
ParentChild+

HEAD START & EARLY LEARNING PROGRAMS
Early Head Start
Head Start
Head Start at Home

YOUTH & WORKFORCE DEVELOPMENT PROGRAMS
Adult Workforce Development
Groups & Individual Support
Youth Leadership Development
Youth Workforce Development

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393 Main Street
Greenfield MA 01301
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Fax: 413.773.3834

Hampshire County
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Northampton MA 01060
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Fax: 413.582.4248

North Quabbin
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Orange MA 01364
Phone: 978.544.5423
Fax: 978.544.2805

info@communityaction.us
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October 11, 2024

To whom it may concern,

     The PLE Action Board collaborates closely with the Collaborative Applicant, CoC Board, Area Service Providers, CoC-Funded Entities, & CoC membership to create a safe space where individuals can access needed assistance, share ideas, & ensure their voices are heard. The PLE Action Board offers support & recommendations in areas where the perspectives of those with lived experience are critical. Members explore new solutions, support one another in their journeys, & share strategies to address challenges that others may be facing, drawing from personal experience.

     The PLE Action Board is dedicated to advocacy & system change, actively contributing to efforts aimed at improving the CoC's homelessness response. The PLE Action Board supports the MA-507 priorities of serving individuals and families experiencing homelessness with sever service needs in our geographic area. This includes working alongside the Data & Evaluations Committee to review & support the production & submission of HUD-required reports, such as the PIT Count, the HIC, & the LSA. The board analyzes data to assess trends, identify opportunities, & address unmet needs, making informed recommendations to the CoC Board on funding priorities & other decisions. In partnership with the HMIS Lead, the PLE Action Board helps establish performance measures to track the CoC's progress toward reducing homelessness. The board monitors program performance, evaluates outcomes, & makes recommendations to improve underperforming programs, while protecting the rights & privacy of clients.

     The PLE Action Board also assists the CE Committee by reviewing best practices from other systems & offering recommendations for improvements in the Three County CoC. They support outreach efforts to partner agencies involved in CE & represent the system in the community. Additionally, the board identifies training needs for conducting vulnerability assessments & helps develop relevant trainings to ensure the CoC reaches its most vulnerable neighbors. Overall, the PLE Action Board plays a vital role in shaping CoC policy, offering feedback, & ensuring that the voices of those with lived experience are central to all decisions & actions.

     I wanted to take a moment to express just how much I truly enjoy & value my work, as well as the empowering & uplifting experiences I've had throughout this journey. Since joining the CoC in January 2023 as a PLE, & later becoming the co-chair of the PLE Action Board in July 2024, I have found immense fulfillment in sharing my insights on homelessness & the CE System. The opportunity to contribute meaningfully to improving the system & to help amplify the voices of those with lived experience has been incredibly rewarding. It's a privilege to know that the lived experiences I bring to the table are not only heard but actively shape the policies & processes aimed at addressing homelessness in our community. The CoC has fostered an environment where I feel respected, valued, & fairly compensated for my contributions.

     I am especially grateful to be part of such an eclectic, thoughtful, & innovative team. The support I've received from my colleagues has not only contributed to my professional growth but has also positively impacted me on a personal level. Their encouragement & recognition of my experience have helped build my confidence & reaffirmed my belief in the value of our work. Because of the connections I've made through the CoC, I was able to take the next step in my career by applying for-& being hired as-a Bilingual Outreach Coordinator & Domestic Violence Advocate at a CoC partner agency. This role allows me to expand my advocacy efforts, work directly with those in need, & continue using my lived experience to guide others toward the resources & support they deserve. I am eager to continue this vital work, helping others achieve the same sense of independence, happiness, & purpose that I have found. The CoC's commitment to inclusivity, respect, & continuous improvement has truly inspired me, & I look forward to contributing even more to our shared mission of <u>creating</u> <u>more equitable</u> & supportive system for everyone.

Patricia Toro, PLE Action Board Co-Chair

Cover Page

Community Action Pioneer Valley

Three County Continuum of Care (CoC)

1D-2a

Housing First Evaluation

2024 Subrecipient Project Monitoring
Program Policy & Procedure Checklist

Louison House Northern Berkshire PSH MA0604L1T072205

Project Managers: Please complete this spreadsheet by filling in the "Name(s) of the File(s)" field for each of the Policies listed.

Policies & Procedures related to PARTICIPANT PROCESSES

(CoC/HUD Standard:)	(must include:)	Name(s) of the File (s)	Required to Submit?	Possible Number of Points	Monitoring Checklist Location	CoC Staff: Number of Points
There are written standards describing how the Program conducts intake and enrollment, determines & documents participant eligibility, including practices for verifying homelessness *(HUD refers to this as Intake Policy, but it may be included elsewhere),* **and policies on how client files are maintained.**	*Project eligibility (PSH, RRH, etc.) *Other program-specific eligibility *Prioritization of Chronic Homelessness (PSH *Written for perspective of the participant	Policies for Intake and Enrollment		1	II. Operational Policies and Procedures	1
Program adheres to Housing First Model.	*Defines Housing First *Example/evidence of low-barriers	Anti-Discrimination and Equal Access Policy		1	II. Operational Policies and Procedures	1
The expectations/rules for program participants is outlined in writing & made available to participants	*Reviewed w/ participants at intake *Written for perspective of the participant	PSH Resident Policies, Guidelines, Expectations and Information		1	II. Operational Policies and Procedures	1
There are written standards defining the conditions under which a participant can be terminated from the program as well as the process for appealing a termination	*Process/timeline for notifying CoC of termination *Written for perspective of the participant	Participant Program Policies		1	II. Operational Policies and Procedures	1
Program has established processes that allow participants to provide feedback	*Examples: surveys, focus groups, leadership opportunities, etc.*	in folder see surveys used and one in process review by Adv committee	Yes	1	II. Operational Policies and Procedures	1
Program integrates Next Steps (or "Moving On") planning into Service Planning.	*Written for perspective of the participant	Move On Policy		1	II. Operational Policies and Procedures	1
Total possible points for Section				**6**		**6**

Policies & Procedures related to PROGRAM ADMINISTRATION

(CoC/HUD Standard:)	(must include:)	Name(s) of the File (s)		Possible Number of Points	Monitoring Checklist Location	CoC Staff: Number of Points
Participant files contain all required documentation, are consistently organized & are maintained in accordance w/ HUD requirements.	*File requirements are defined *File organization is defined *Files are maintained for min. of 7 years	Participant Program Policies		1	II. Operational Policies and Procedures	1
Total possible points for Section				**1**		**1**

Policies & Procedures related to SUPPORTIVE SERVICES

(CoC/HUD Standard:)	(must include:)	Name(s) of the File (s)		Possible Number of Points	Monitoring Checklist Location	CoC Staff: Number of Points
Program utilizes Trauma Informed Care practices, including strength-based and client-centered approaches.		Participant Program Policies		1	II. Organizational Policies and Procedures	1
Program has written materials outlining available Supportive Services & assessment/ goal development for each participant.	*List of Services offered *Expectations for participating in Services *Services offered support the following: * Social/Emotional wellbeing, Physical & Mental health, permanent positive connectiong, education/ employment, service integration *Client "voice" incorporated into Services	Participant Program Policies		1	II. Organizational Policies and Procedures	1
Total possible points for Section				**2**		**2**

Policies & Procedures related to EQUITABLE PRACTICES

(CoC/HUD Standard:)	(must include:)	Name(s) of the File (s)		Possible Number of Points	Monitoring Checklist Location	CoC Staff: Number of Points

(CoC/HUD Standard:)	(must include:)	Name(s) of the File (s)		Possible Number of Points	Monitoring Checklist Location	CoC Staff: Number of Points
Under-represented individuals have a significant voice in agency operations	*>=10% of program leadership identifies with traditionally underrepresented populations	N/A; based on answer in Subrecipient Questionnaire	Yes	3	Section IV: Equity of the Subrecipient Questionnaire	3
Persons with lived experience have a significant voice on the agency Board of Directors	*Agency BoD includes at least 2 people (or 10%) with lived experience of homelessness	N/A; based on answer in Subrecipient Questionnaire	Yes	3	Section IV: Equity of the Subrecipient Questionnaire	3
Persons with lived experience have ample opportunity to guide the direction of agency management and policies and procedures	*Program policies are developed with feedback from persons with lived experience of homelessness	N/A; based on answer in Subrecipient Questionnaire	Yes	3	Section IV: Equity of the Subrecipient Questionnaire	3
Programs are low barrier for all persons and evaluate how the barriers that exist might disproportionally affect different populations	*CoC program policies and procedures *Plan for developing/implementing equitable policies	N/A; based on answer in Subrecipient Questionnaire	Yes	3	Section IV: Equity of the Subrecipient Questionnaire	3
Programs are utilizing data & training on equity and outcomes to inform policies and procedures and make changes if needed	*Attendance at one of the Racial Equity *Meaningful use of information from racial equity trainings	N/A; based on answer in Subrecipient Questionnaire	Yes	3	Section IV: Equity of the Subrecipient Questionnaire	3
Agency/program has written policy for Anti-Discrimination & Equal Opportunity.	*Policy applies to Housing *Policy applies to Employment	anti disc and inclusion, fari housing, other policies	Yes	1	organizational policies and procedures	1
Total possible points for Section				16		16
Policies & Procedures related to FISCAL OPERATIONS						
(CoC/HUD Standard:)	(must include:)	Name(s) of the File (s)		Possible Number of Points	Monitoring Checklist Location	CoC Staff: Number of Points
Program has written policy for meeting and documenting Match requirements.	*Match spending plan	Accounting FInancial Policies and Procedures		1	II. Organizational Policies and Procedures	1
Program has written practices for the Treatment of Program Income (Leasing Projects only).		Participant Program Policies		1	II. Organizational Policies and Procedures	1
Program has written process for determining each participant's contribution towards rent (based on income).	*Procedures are reviewed with/available to participants	Accounting FInancial Policies and Procedures		1	II. Organizational Policies and Procedures	1
Program has written process for how participant rent is collected.	*Rent schedule/due dates *Process for submitting rent to staff	Accounting FInancial Policies and Procedures		1	II. Organizational Policies and Procedures	1
Total possible points for Section				4		4
Policies & Procedures related to PRIVACY, SECURITY & HMIS						
(CoC/HUD Standard:)	(must include:)	Name(s) of the File (s)		Possible Number of Points	Monitoring Checklist Location	CoC Staff: Number of Points
Program has a written Privacy Policy	*How PII is protected files are retained *Where the policy is posted (including on website) accessible only to authorized personnel and * The agency has a signed ROI for each client			1	II. Organizational Policies and Procedures	1
	*Process to have a signed HMIS Participation Agreement executed and kept on file * Identifies the designated agency HMIS Adminstrator who serves as the agency's single point of contact for the HMIS Lead					

Program has a written HMIS Policy	* The agency has identified a person to serve as the HMIS Partner Agency Security Offier * How HMIS user agreements are signed and tracked and complete training * Process for conducting a thorough review of internal policies and procedures regarding HMIS every six months * Maintains an active list of HMIS users * All HMIS users complete an HMIS security training within the last 12 months * Notifies the HMIS lead with an employee leaves within 24 hours * HMIS workstations are located in secure locations only accessible to authorized staff. The Security Officer conducts self-audits for HMIS workstations no less than twice per year.			1	II. Organizational Policies and Procedures	1
The Data Collection Notice is publicly posted	* Notice is posted at each intake location	in monitoring folder for PSH	Yes	1	II. Organizational Policies and Procedures	1
Program has a Client Compliant or Grievance Policy.	* Policy is available for clients to review and there is a process for tracking compliance and ability to provide copies to HMIS Lead upon request	in monitoring folder for PSH	Yes	1	II. Organizational Policies and Procedures	1
Program is following the CoC Data Quality Policy	100% of clients are entered into HMIS and minimum data quality standards are met (>95% completeness) Basic client demographic data, client enrollments and program specific data elements are entered into HMIS in the timeframes expected by project type Agency staff review reports from HMIS Lead and address issues within 5 business days or notify HMIS Lead if more time is needed How often client files are spot-checked for accurancy prior to the APR report	N/A CoC staff to review		1	II. Organizational Policies and Procedures	1
Total possible points for Section				5		5

Louison House Anti-Discrimination and Equal Access Policy

Mission Statement

Louison House is committed to preventing and ending homelessness; providing resources and programs targeted to those experiencing homelessness through a housing first model; and using existing CoC data collection and performance measurement practices to ensure successful housing strategies and equitable housing for vulnerable populations. Louison House strives for a practice that is anti-racist, free of bias, and which advances the priorities of those most impacted by housing instability and homelessness. Louison House's geographic area is Northern Berkshire County and its neighboring areas, which may include central or south county when coordinated entry needs designate, and extends into nearby Vermont (Pownal, Stamford), which are only a few miles from Northern Berkshire towns.

Anti-Discrimination Statement

Louison House and the Three County CoC's effort to end homelessness must address the range of issues that result from racial inequity and must promote policies and actions that address systemic discrimination against people with diverse racial, ethnic, and gender identities. This includes assuring affordable, stable housing for all. Louison House and the CoC are committed to ensuring that all homeless families and individuals have equal access to all necessary housing and supportive services. The guidance provided by the CoC on our strategies and procedures are intended to prevent discrimination in our policies and address racial and other disparities in our interaction with tenants, participants, and all persons experiencing homelessness. The Louison House complies with all applicable civil rights and fair housing laws and regulations, including HUD's Equal Access and Gender Identity Rules. Louison House and the Three County recognize that both explicit discriminatory practices and implicit bias are harmful, and we must work to eliminate both.

Civil Rights Obligations of Public Entities and Recipients of Federal Financial Assistance

Federal laws prohibit discrimination in housing and community development programs and activities because of race, color, religion, sex, national origin, familial status, and disability. These obligations extend to recipients of HUD financial assistance, including subrecipients like Louison House.

For example, federal laws prohibit discrimination, including the denial of participation in and benefit of, the following examples of programs and activities: homelessness, transitional housing, permanent supportive housing, the operations of social service organizations, public housing, voucher programs, other affordable housing programs, community development funded facilities, etc. Recipients and other covered entities also must take certain affirmative steps within such programs and activities to provide equal housing opportunities. For Louison House, this policy covers both our state and locally funded programs (including Emergency Sheltering).

- Learn more about these obligations with respect to individuals with disabilities
- Learn more about these obligations with respect to individuals with limited English proficiency

Title VI

Louison House and the Three County CoC will explicitly call out discriminatory actions prohibited by Title VI.

Title VI prohibits recipients of federal financial assistance, which includes CoC-funded recipients and subrecipients (Louison House), from, on the ground of race, color, or national origin:

- Denying housing, accommodations, facilities, services, financial aid, or other benefits or providing these in a way that is different than how it is provided to others
- Subjecting a person to segregation or separate treatment related to the receipt of housing, accommodations, facilities, services, financial aid, or other benefits.
- Restricting access to or enjoyment of housing, accommodations, facilities, services, financial aid, or other benefits.
- Treating a person differently from others in determining whether they satisfy any occupancy, admission, enrollment, eligibility, membership, or other requirements or conditions.
- Denying a person an opportunity to participate in a program or activity.
- Denying a person the opportunity to be a member of a planning or advisory body.
- Utilizing criteria or other methods, or determining the site or location of housing, accommodations, or facilities in a way that has the effect of discriminating or impairing the purpose of the program.

Equal Access Protections

➢ Equal Access Policy

All service providers in the Three County (Berkshire, Hampshire, Franklin) region, including Louison House), are prohibited from discriminating against anyone seeking homeless services based on race, color, national origin, religion, sex, disability, age, gender, gender identity, LGBTQ status, or marital status. This includes, agencies funded through the Continuum of Care (Louison House) and Emergency Solutions Grants (ESG) programs, and service providers funded by other federal and state programs.

In addition, the Three County CoC (which includes Louison House) operates a coordinated entry system that provides equal access to all persons, especially those least likely to seek or receive services, and that allows all participating agencies to comply with all applicable civil rights and fair housing laws and regulations, including HUD's Equal Access and Gender Identity Rules.

➢ Housing First and Coordinated Entry

Louison House is Housing First through Coordinated Entry and at the Program/Project Level.

Louison House is part of the Three County CoC and **Coordinated Entry process** for placement in our housing options. All residents of programs come through referrals and coordinated entry, with those who are in highest need—based on length and character of homelessness and perceived barriers to housing—highest on list and first in line for Emergency Sheltering in a non-congregate motel (ES), Transitional Housing congregate sheltering (TH) or Permanent Supportive Housing in community apartments (PSH) when available. We assess and coordinate to ensure they get into what is available and also which they qualify for and fits their current housing needs.

Louison House also embraces a **Housing First** approach.

- Access to programs is not contingent on sobriety, minimum income requirements, lack of a criminal record, completion of treatment, participation in services, or other unrelated conditions.
- Programs or projects do everything possible not to reject an individual or family on the basis of poor credit or financial history, poor or lack of rental history, minor criminal convictions, or behaviors that are interpreted as indicating a lack of "housing readiness."
- People with disabilities are offered clear opportunities to request reasonable accommodations within applications and screening processes and during tenancy, and building and apartment units include special physical features that accommodate disabilities.

- Housing and service goals and plans are highly tenant-driven.
- Supportive services emphasize engagement and problem-solving over therapeutic goals.
- Participation in services or compliance with service plans are not conditions of tenancy, but are reviewed with tenants and regularly offered as a resource to tenants.
- Services are informed by a harm-reduction philosophy that recognizes that drug and alcohol use and addiction are a part of some tenants' lives. Tenants are engaged in non-judgmental communication regarding drug and alcohol use and are offered education regarding how to avoid risky behaviors and engage in safer practices.
- Substance use in and of itself, without other lease violations, is not considered a reason for eviction.
- Tenants in supportive housing are given reasonable flexibility in paying their share of rent on time and offered special payment arrangements for rent arrears and/or assistance with financial management, including representative payee arrangements.
- Every effort is made to provide a tenant the opportunity to transfer from one housing situation, program, or project to another if a tenancy is in jeopardy. Whenever possible, eviction back into homelessness is avoided.

➤ Equal Access Procedures

Louison House as a provider under CoC, ESG, and other state and local funding will:

- Review this anti-discrimination policy as part of orientation and ongoing training
- Hold staff and volunteers accountable to anti-discrimination policies and procedures in providing homeless services
- Call out explicit or implicit behaviors or activities that may be considered discriminatory based on race, color, national origin, religion, sex, disability, age, gender, gender identity, LGBTQ status, or marital status
- Train staff in historical contexts of racial discrimination and promote equity measures within our programs
- Make sure that staff and volunteers understand that a client may present their gender differently than the way staff and volunteers initially identify their gender.
- Ensure that all staff and volunteers maintain the confidentiality of a client's legal name and sex at birth and understand the potential impact that disclosure can have on a client's progress toward self-sufficiency.
- When possible, ensure that new construction and rehabilitation includes and promotes privacy and safety in sleeping areas, bathrooms and showers.
- Take prompt action to resolve inappropriate behavior, treatment, harassment, or any other equal access issues by staff, volunteers or clients.
  Include policies and procedures in employee handbooks and training that prohibit discrimination and provide guidance to staff to ensure that all persons have equal access to the agency's services.
- Explicitly identify processes for grievances for program participants

Louison House staff will:

- Hold themselves accountable to anti-discrimination policies and procedures in providing homeless services
- identify explicit or implicit behaviors or activities that may be considered discriminatory based on race, color, national origin, religion, sex, disability, age, gender, gender identity, LGBTQ status, or marital status

- Participate in training on historical contexts of racial discrimination and promote equity measures within their work
- Do their best to ensure client safety and prevent harassment.
- Not consider a client or potential client to be ineligible for services because their appearance or behavior does not conform to gender stereotypes.
- Not ask questions or seek information concerning a person's anatomy or medical history beyond that necessary to determine program eligibility.
- Not require a person's gender identity to match the gender listed on an ID or other documents.
- Help clients understand the resources available to help them obtain legal identification documents.
- Use the clients' preferred gender and pronoun.
- Keep clients' transgender status confidential, unless the client wants to share this information.
- Treat clients' gender identity and sex at birth as confidential medical information that will not be disclosed without written time-limited consent.

Involuntary Family Separation Policy

In accordance with HUD's CoC and ESG program regulations, involuntary family separation is prohibited in CoC-funded and ESG-funded projects. CoC-funded and ESG-funded projects may not deny admission to any household on the basis of:

- The age or gender of a child under age 18; or
- the gender of a parent or parents; or
- the marital status of a parent or parents

Faith-Based Activities Policy

Service providers and their staff shall not discriminate against any client or prospective client on the basis of religion, religious beliefs, a refusal to hold a religious belief, or a refusal to attend or participate in religious activities.

Cover Page

Community Action Pioneer Valley

Three County Continuum of Care (CoC)

1E-2

Local Competition Scoring Tool

Appendix A. 2024 Three County CoC Renewal Project Outcomes, Measures, and Scoring Tool

2024 Project Level Measures & Outcomes for Ranking & Evaluation

Total overall points: Adult PSH – 195.5, Adult Joint Component - 201.5, Adult TH – 190.5, YHDP RRH - 186, YHDP Joint Component - 198, YHDP PSH – 194

Outcome	Indicator	Measure	Total Points	Points Spread	Project Type TH	Project Type Joint TH/RRH	Project Type PSH	YHDP Project Type NAV/RRH	YHDP Project Type Joint TH/RRH	YHDP Project Type PSH	YHDP Project Type RRH
Site Monitoring = 85 -all project types											
Written organizational policies and procedures	See site monitoring tool for description	CoC Projects Policies Checklist	40	Participant process=6 pts	40	40	40	40	40	40	40
				Program Administration – Client Files =1 pt							
				Provision and Operations of Supportive Services = 2 pts							
				Equity Factors = 16 pts (see Table B-Equity Factors for detail)							
				Fiscal Operations = 4 pts							
				Privacy, Security and HMIS = 5 pts							
				Program Administration – Grant Management = 6 pts							
Effective utilization of funds	95% funding utilization	Fiscal site monitoring	5		5	5	5	5	5	5	5
Eligible costs and fiscal management	Drawdowns at least quarterly, costs eligible, match, income eligible, staff timesheets	Fiscal site monitoring	6		6	6	6	6	6	6	6
Monthly Billing Packet	LOCCS/Invoice request are accurate,	Fiscal site monitoring	10		10	10	10	10	10	10	10

	Summary Sheets present, Rent Roll includes client portion, Rent GL, Leases, Rent Calculators, Documentation, Payroll GL or Proof of Payment										
Participant Eligibility Information	Homeless Status Documented, Disability Status Documented, Income Status, Chronic Status Documented	Site monitoring file review	4	0.25 pts/participant file review/documentation	4	4	4	4	4	4	4
Rent and Occupancy Charges	Rent/Occupancy Calculation Conducted/Renewed Annually, Rent Calculations in Compliance, program participant not charged a fee beyond applicable occupancy fee	Site monitoring file review	3	0.25 pts/participant file review/factor	3	3	3	3	3	3	3
Supportive Services	Assessment of Needs conducted at intake and annually, supportive services available throughout participant enrollment	Site monitoring file review	2	0.25 pts/participant file review/factor	2	2	2	2	2	2	2
Housing Units and Leases	Lease/Occupancy in place, Lease/Occupancy meets requirements, Correct Lease Parties in Place, HQS Conducted at Initial Lease Signing and	Site monitoring	8	0.25 pts/participant file review/factor	8	8	8	8	8	8	8

Outcome	Indicator	Measure	Total Points	Points Spread	TH	Joint TH/RRH	PSH	NAV/RRH	Joint TH/RRH	PSH	RRH
	Annually Thereafter, FMR for Unit documented, Rent Reasonableness documented, unit meets reasonableness standard or FMR (depending on type), environmental review documented										
Corrective actions	See site monitoring tool for description	Site monitoring	5	None=5 pts Corrections completed=2.5 pts Corrections not completed or major issues=0 pts	5	5	5	5	5	5	5
Total Project Effectiveness (Site Monitoring)			**85**		85	85	85	85	85	85	85
					Project Type			YHDP Project Type			

Outcome	Indicator	Measure	Total Points	Points Spread	TH	Joint TH/RRH	PSH	NAV/RRH	Joint TH/RRH	PSH	RRH
System Performance Measures = 65 – Adult Joint component TH/RRH, 55- Adult TH, 50 - PSH, YHDP PSH & YHDP RRH – 50, YHDP Joint Component – 65											
Episode of homelessness is brief	Average length of participation in transitional project< under 180 days	APR Q22b length of participation - CoC Projects	15	< 180 =15 pts 180-299=10 pts 300-599=5 pts 600-730=2.5 pts +730=0 pts	15	15	N/A	N/A	15	N/A	N/A
*Persons are quickly re-housed	Length of time between project start and housing move-in < 30 days	CoC APR: Q22c Length of Time between project start date and housing move-in date. (searching period)	10	<30=10 pts 30-60=5 pts >60=0 pts	N/A	10	10	10	10	10	10

Outcome	Indicator	Measure	Total Points	Points Spread	TH	Joint TH/RRH	PSH	NAV/RRH	Joint TH/RRH	PSH	RRH
*Limited returns to Homelessness	Less than 15% exits to homelessness	CoC APR Q23c exit destination	15	<15%=15 pts / 15-25% = 5 pts / >25% = 0 (Small programs opt to advocate)	15	15	15	15	15	15	15
Obtain/maintain permanent housing	> 95% of participants retained their housing and/or exited to permanent housing	CoC APR: Q23c Exit Destination	20	>95%=20 pts / 80-95% = 10 pts / <80%=0 pts	N/A	20	20	20	20	20	20
Obtain permanent Housing	> 95% of participants exited to permanent housing	CoC APR: Q23c Exit Destination	20	>95% = 20 pts / 75-95% = 10 pts / 50-74% = 5 pts / <50% = 0 pts	20	N/A	N/A	N/A	N/A	N/A	N/A
Increase income since entrance to the project	>8 % of participants increased their income since project entry	CoC APR Q16-19 to find best measure for your outcomes OR Use SRT Increased Income (Q19 gives final change over time)	2.5	No spread	2.5	2.5	2.5	2.5	2.5	2.5	2.5
Increased income resources	>8% of participants increased non-employment income since project entry	See APR Q17-19. Individuals with increased and earned income	2.5	No spread	2.5	2.5	2.5	2.5	2.5	2.5	2.5
Total System Performance Measures					55	65	50	50	65	50	50

					Project Type			YHDP Project Type			
Outcome	Indicator	Measure	Total Points	Points Spread	TH	Joint TH/RRH	PSH	NAV/RRH	Joint TH/RRH	PSH	RRH
Coordinated Entry = 15 points - all project types											
CE—filling vacancies from the By Name's list	greater than 95%	CE data elements - HMIS, case conferencing (CE APR)	5	TH only: if 80-95%=2.5	5	5	5	5	5	5	5

Outcome	Indicator	Measure	Total Points	Points Spread	TH	Joint TH/RRH	PSH	NAV/RRH	Joint TH/RRH	PSH	RRH
CE—timely Notification of vacancies (within 1 week of vacancy)	for 95% of vacancies	HMIS- current bed/unit inventory vs housing stock, case conferencing (CE APR)	5	No spread	5	5	5	5	5	5	5
CE—attends case conf when needed; conducts assessments when appropriate; participates in referral process	100% of the time per opening	CE case conferencing, CE APR	5	No spread	5	5	5	5	5	5	5
Total Coordinated Entry			**15**		**15**	**15**	**15**	**15**	**15**	**15**	**15**

					Project Type			YHDP Project Type			
Outcome	Indicator	Measure	Total Points	Points Spread	TH	Joint TH/RRH	PSH	NAV/ RRH	Joint TH/RRH	PSH	RRH
CoC Priority Populations = 5 points - all project types											
Serving marginalized groups/high need groups (May include overrepresented populations in local data)	40% of participants meet a high need category (POC, LGBTQ, gender non-conforming, DV survivor)	CoC to determine how to track special populations - CE to track those housed annually/client files	5	40%=5 pts / 20-39%=2.5 pts / <20%=0 pts	5	5	5	5	5	5	5
Total CoC Priority Populations			**5**		**5**	**5**	**5**	**5**	**5**	**5**	**5**
HUD Priority Populations = 15 points - all PSH & YHDP PSH, 5 - Adult Joint Component TH/RRH & TH, 10 - YHDP Nav/TH & YHDP Joint TH/RRH & YHDP RRH											
Serve participants		CoC APRQ16 income range at start	5	50%=5 pts	5	5	5	5	5	5	5

Outcome	Indicator	Measure	Total Points	Points Spread	TH	Joint TH/RRH	PSH	NAV/RRH	Joint TH/RRH	PSH	RRH
with limited income	50% of participants with zero income at entry			30%-49%=2.5 pts							
Serve persons with co-morbidities	50% of participants with more than one disability type	Client file, CoC APRQ13 disabling conditions	5	50%=5 pts / 30-49%=2.5 pts	N/A	N/A	5	N/A	N/A	5	N/A
Serve chronically homeless—Non-YHDP only	80% of participants are chronic	Client file and APR	5	80%=5 pts / 60-79%=2.5 pts	N/A	N/A	5	N/A	N/A	N/A	N/A
serving category 1, 2, and 4 - YYA serving only	All participants are in at least 1 of these categories	client file and APR	5	No spread—0 or 5 pts only	N/A	N/A	N/A	5	5	5	5
Total HUD Priority Populations			**20**		**5**	**5**	**15**	**10**	**10**	**15**	**10**

					Project Type			YHDP Project Type			
Outcome	Indicator	Measure	Total Points	Points Spread	TH	Joint TH/RRH	PSH	NAV/RRH	Joint TH/RRH	PSH	RRH
Other & Local Criteria = 30 points - all project types											
Bed Utilization	Project's utilized beds meets (80% - or 50% for first year program) of the number proposed in its application	CE coordination, CoC Reports, CoCAPRQ5 total number of HoH served within site monitoring APR report timeframe, PIT count in HMIS	10	No spread - annual average (smaller programs may advocate)	10	10	10	10	10	10	10
Data Quality—Completeness	Data quality greater than 95%	Data quality plan, project DQ report	5	>95%=5 pts / 80%-95%= 2.5 pts	5	5	5	5	5	5	5
Data – Completeness	100% of clients are entered into HMIS & annuals performed/if applicable.	Clarity report vs clients entered through CE/Rent Roll	5	No spread	5	5	5	5	5	5	5

Outcome	Indicator	Measure	Total Points	Points Spread	TH	Joint TH/RRH	PSH	NAV/RRH	Joint TH/RRH	PSH	RRH
Data Quality - Timeliness	UDE, PSDE, client enrollments completed in expected timeframe for project type; APR reporting within 45 days of project close	APR reports	0	Will be scored starting next year	0	0	0	0	0	0	0
Data - Accuracy	Data entered into HMIS reflects client's reality	Client file spot checks vs data entry	2.5	No spread	2.5	2.5	2.5	2.5	2.5	2.5	2.5
Participation/ leadership	Chair committee, quarterly participation	Committee meeting tracking	5	Committee chair from project=5 pts / Quarterly mtg participant=2.5 pts	5	5	5	5	5	5	5
Project annual narrative participation	presents to CoC Board of Directors	Written/spoken documentation	2.5	Up to 2.5 points for a Narrative	2.5	2.5	2.5	2.5	2.5	2.5	2.5
Total Other & Local Criteria			**30**		30	30	30	30	30	30	30

Table B – Equity Factors

Outcome	Indicator	Measure	Total Points	Points Spread	Project Type			YHDP Project Type			
					TH	Joint TH/RRH	PSH	NAV/ RRH	Joint TH/RRH	PSH	RRH
Equity Factors - Agency Leadership, Governance, and Policies = 15 points, all project types											
Under-represented individuals have a significant voice in agency operations	Recipient has under-represented individuals (BIPOC, LGBTQ) in managerial, supervisory, and leadership positions	Project self-evaluation % of total program leadership who are part of underrepresented populations	3	>=10% = 3 pts / 6-9% = 2 pts / 1-5% = 1pt / 0% = 0 pts	3	3	3	3	3	3	3
Persons with lived	Recipient's Board of Directors includes	Project self-evaluation and Board of Directors	3	>=10% = 3 pts	3	3	3	3	3	3	3

experience have a significant voice on the agency Board of Directors	representation from more than one person with lived experience	list Representation of at least 10% of people with lived experience of homelessness on the board of directors		<10% with plan = 1.5 pts <10% with o plan = 0 pts							
Persons with lived experience have ample opportunity to guide the direction of agency management and policies and procedures	Recipient has relational process for receiving and incorporating feedback from persons with lived experience	Project self-evaluation and program policies	3	Clear explanation around how feedback is incorporated = 3 points Not developing policies with feedback from PLE or 'yes' with no explanation = 0	3	3	3	3	3	3	3
Agencies are low barrier for all persons and evaluate how the barriers that exist might disproportionally affect different populations	Recipient has reviewed internal policies & procedures with an equity lens & has a plan for dev and implementing equitable policies that addresses historical barriers & do not impose undue barriers	Project self-evaluation and program policies	3	Well-developed plan being implemented = 3pts Well-developed plan exists = 1 pt No plan = 0 pts	3	3	3	3	3	3	3
At the program level, there are	Recipient has reviewed program participant	Project self-evaluation, data evaluation	N/A	Not scored yet	3	3	3	3	3	3	3

equitable participant outcomes or a plan to address equitable housing access	outcomes with an equity lens & is working to address inequity in housing access for persons with disabilities, the LGBTQ community, people of color, or other special populations.										
Programs are utilizing data & training on equity & outcomes to inform policies & procedures & make changes if needed	Recipient participated in the CoC's equity trainings in 2023 & has identified programmatic changes needed to make program participant outcomes more equitable and developed a plan to make those changes	Project self-evaluation and program policies, COC tracking of participation	3	Attendance with meaningful use of the information to create positive programmatic changes/ more equitable outcomes for participants = 3 / Attendance with no follow up – 1.5 pts / No attendance = 0 pts	3	3	3	3	3	3	3
Agency/program has written policy for Anti-Discrimination & Equal Opportunity.	Program has written policies in place	Project self-evaluation and program policies	1	No spread	1	1	1	1	1	1	1
Total Equity Factors - Program Participant Outcomes			**16**		**16**	**16**	**16**	**16**	**16**	**16**	**16**

	PSH (195.5)	TH (190.5)	Joint Component (201.5)
System Performance Measure % (20% target)	20%	29%	27%
Objective Criteria % (33% target)	41%	48%	45%

	YHDP PSH (194)	YHDP RRH (186)	YHDP Joint Component (198)
System Performance Measure % (20% target)	2%	22%	28%
Objective Criteria % (33% target)	39%	41%	46%

Appendix B. New Project Application Evaluation Criteria and Scoring

Does the project meet the threshold criteria for HUD and Three County CoC?
(Yes/No) _____

Section	Total Points	Score
A - Experience	10 Points	__/10
B. HUD Priorities for New Projects for PSH or RRH	5 points	__/5
HUD Priorities for New Projects for Joint TH/RRH	8 points	__/8
C - Financial	12 Points	__/12
D – Implementation Timeline	2 Points	__/2
E - Equity Factors	12 Points	__/12
F. Local Three County CoC Priorities	2 pts each.	__/14
Total	**PSH/RRH - 55** **Joint TH/RRH - 58**	**PSH/RRH - ___/55** **Joint TH/RRH - ___/58**

A. Experience – 10 Points

Criteria	Response Found	Points Available	Points Given
Experience of the applicant in working with the proposed population and in providing housing similar to that proposed in the application. Experience effectively utilizing federal funds and performing activities proposed in the application.	IV.B.1	5 years experience with population/housing type, and 5 years experience in providing housing = 3 Points 5 years experience with population OR 5 years experience providing housing = 2 points Experience but under 5 years = 1 points No experience = 0 points	
Experience in leveraging Federal, State, local, and private sector funds.	IV.B.2	5 years experience with population/housing type, and 5 years experience in providing housing = 3 Points 5 years experience with population OR 5 years experience providing housing = 2 points Experience but under 5 years = 1 points No experience = 0 points	

Experience with using a Housing First approach. Include 1) eligibility criteria; 2) process for accepting new clients; 3) process and criteria for exiting clients. Must demonstrate there are no preconditions to entry and that entry is allowed regardless of past substance abuse, income, criminal records (with exceptions of restrictions imposed by federal, state, or local law or ordinance), marital status, familial status, self-disclosed or perceived sexual orientation, gender identity or gender expression. Must demonstrate the project has a process to address situations that may jeopardize housing or project assistance to ensure that project participation is terminated in only the most severe cases.	IV.B.3	Experience using Housing First approach = 2 points Experience using Low Threshold approach = 1 points No experience using Housing First or Low Threshold = 0 points	
Establishes performance measures for housing and income that are objective, measurable, trackable and meet or exceed established HUD or CoC benchmarks.	IV.C.1c	2 points	

B. HUD New Project Ranking (FY24 NOFO III.C.4.b)

Permanent Supportive Housing or Rapid Rehousing – 5 points

 New Permanent Housing projects must receive at least 4 out of the 5 points available for this project type. **New Permanent Housing projects that do not receive at least 4 points will be rejected**.

Criteria	Response Found	Points Available	Points Given
The type of housing proposed, including the number and configuration of units, will fit the needs of the program participants.	IV.C.1a	1 point	
The type of supportive services that will be offered to program participants will ensure successful retention in or help to obtain permanent housing, including all supportive	IV.C.1b	1 point	

services regardless of funding source.			
The proposed project has a specific plan for ensuring program participants will be individually assisted to obtain the benefits of mainstream health, social, and employment programs for which they are eligible to apply meets the needs of program participants (e.g. Medicare, Medicaid, SSI, SNAP, local Workforce office, early childhood education)	IV.C.13, 14, 15	1 point	
Program participants are assisted to obtain and remain in permanent housing in a manner that fits their needs (e.g. provides the participants with some type of transportation to access needed services, safety planning, case management, and additional assistance to ensure retention of PH).	IV.C.11, 12, 13	1 point	
The average cost per household served is reasonable, meaning that the costs for housing and services provided by the project are consistent with the population the project plans to serve.	IV.A	1 point	

Joint Transitional Housing/Rapid Re-Housing – 8 points

New Joint TH/PH-RRH component project applications must receive at least 6 out of 8 points available for this project type. **New Joint TH/PH-RRH component projects that do not receive at least 6 points will be rejected.**

Criteria	Response Found	Points Available	Points Given
The type of housing proposed, including the number and configuration of units, will fit the needs of the program participants (e.g. two or more bedrooms for families)	IV.C.1a	1 point	
The proposed project will provide enough rapid rehousing assistance to ensure that at any given time a program participant may move from transitional housing to permanent housing. This may be demonstrated by identifying a budget that	IV.C.20	2 points	

has twice as many resources for the RRH portion of the project than the TH portion, by having twice as many PH-RRH units at a point in time as the TH units, or by demonstrating that the budget and units are appropriate for the population being served by the project.			
The type of supportive services that will be offered to program participants will ensure successful retention or help to obtain permanent housing, including all supportive services regardless of funding source.	IV.C.1b	1 point	
The proposed project has a specific plan for ensuring program participants will be individually assisted to obtain the benefits of mainstream health, social, and employment programs for which they are eligible to apply, and which meets the needs of program participants (e.g. Medicare, Medicaid, SSI, Food Stamps, local Workforce office, early childhood education)	IV.C.13, 14, 15	1 point	
Program participants are assisted to obtain and remain in permanent housing in a manner that fits their needs (e.g. provides the participants with some type of transportation to access needed services, safety planning, case management, additional assistance to ensure retention of permanent housing)	IV.C.11, 12, 13	1 point	
The project adheres to a Housing First model as defined in section I.B.2.b.(15) of the NOFO	IV.B.3	1 point	
The average cost per household served is reasonable, meaning that the costs for housing and services provided by the project are consistent with the population the project plans to serve.	IV.A	1 point	

C. Financial – 12 Points

Criteria	Response Found	Points	Points Given
Organization's most recent audit: 1) found no exceptions to standard practices; 2) identified agency as 'low-risk', and 3) indicates no findings.	Review of Audit provided	Meets all 3 criteria = 3 points Findings but addressed = 2 points Findings not addressed = 0 points	
Organization has not returned any funds to HUD (or other federal government agency) or the state on any existing grants in the last two years	IV.D.2	Not returned any funds = 3 points Has returned funds but provided explanation and has controls in place to maximize spending = 2 points	
(If applicable) Have you consistently drawn down funds at least quarterly on all HUD CoC grants in the last two years?	IV.D.3	Not applicable or has consistently drawn down at least quarterly = 3 points Has not drawn consistently but provided explanation and has controls in place = 2 points	
(If applicable) Have you submitted on-time Annual Progress Reports (APRs) for all HUD CoC grants in the last two years?	IV.D.4	Not applicable or yes = 3 points Provided explanation = 2 points	

D. <u>Implementation Timeline – 2 Points</u>

Criteria	Response Found	Points Available	Points Given
Describe the plan for rapid implementation of the program, documenting how the project will be ready to begin housing the first program participant.	IV.E.1	2 points	

E. <u>Equity Factors – Agency Leadership, Governance, and Policies – 12 Points</u>

Criteria	Response Found	Points Available	Points Given
Inclusion of underrepresented individuals in managerial and leadership positions.	IV.F.1	Already in place, satisfactory plan = 3 points Plan to implement/plan needs work = 2 points No plan/unsatisfactory answer= 0 points	
Board of Directors includes representation from more than one person (or 10%, whichever is greater) with lived experience	IV.F.2	Already in place, satisfactory plan = 3 points Plan to implement/plan needs work = 2 points No plan/unsatisfactory answer= 0 points	

Has relational process for receiving and incorporating feedback on policies from persons with lived experience	IV.F.3	Already in place, satisfactory plan = 3 points Plan to implement/plan needs work = 2 points No plan/unsatisfactory answer= 0 points	
Plan for reviewing equity outcomes dashboard to determine whether programmatic changes are needed	IV.F.5	Already in place, satisfactory plan = 3 points Plan to implement/plan needs work = 2 points No plan/unsatisfactory answer= 0 points	

F. <u>Local Three County Priority Bonus Pts.: 2 points</u>

Criteria	Response Found	Points Available	Points Given
Project will utilize HUD's Joint Component for Transitional Housing – PSH-Rapid Rehousing	IV. A. 3.	2	
Project is dedicated to individuals and families of persons experiencing trauma or lack of safety related to fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking survivors of domestic violence. (24CFR 578.3) or 103(b) of the McKinney-Vento Homeless Assistance Act.	IV. A. 2 and IV. A. 3	2	
Project will increase the supply of Permanent Supportive Housing in Berkshire County	IV. A. 3 and IV. C. 1	2	

Project leverages housing resources with housing subsidies or units not funded through the CoC or ESG program	IV. C.16	2	
Project leverages health resources, including a partnership commitment with a healthcare organization	IV. C.17	2	
Project demonstrates a plan to move participants into housing within 30 days from program entrance. (*Examples: Project has acquired housing units/demonstrated agreement with area landlord/Housing authority/will utilize a current inventory of housing resources.*)	IV. C. 2	2	No spread
Agency has reviewed internal policies and procedures with an equity lens demonstrates demonstrate racial equity measures in service delivery; and policies have been introduced in order to ensure safety, privacy, respect, and access regardless of gender identity or sexual orientation for LGBTQ+ persons	IV. F. 4	2	

_____   _____

Signature of Reviewer   Date

_____

Print Name of Reviewer

Cover Page

Community Action Pioneer Valley
Three County Continuum of Care (CoC)

1E-2a

Scored Forms for One Project

Three County CoC Monitoring Form

Project Name:	A Positive Place
Project Grant Number:	MA0401L1T072110
Project Type:	PSH
Recipient Staff Present:	N/A
Reviews Name:	Janna Tetreault, Shaundell Diaz, MIchele LaFleur, Isaac DiGeronimo
Timeframe for file review:	
Number of files reviewed:	4

Overall Monitoring Score

TOTAL SCORE:	Max score:	Final Weighted Score	
156.25	192	81.38%	

I. Monitoring Completeness

		Max. points based on project type			
	Score	TH	NAV/ RRH	Joint TH/RRH	PSH - APP
Program submitted all requirement documentation needed for monitoring on time	2	2	2	2	2

II. Organizational Policies/Procedures (including Housing First)

Program has complete policies and procedures for the following:	Policy Present?	Score	TH	NAV/ RRH	Joint TH/RRH	PSH - APP	RRH
Participant Processes (CoC Priority)	See CoC Projects - Policy Checklist	6	6	6	6	6	5
Program Administration - Client Files (HUD and CoC Standards)	See CoC Projects - Policy Checklist	1	1	1	1	1	1
Provision and Operations of Support Services (578.53)	See CoC Projects - Policy Checklist	2	2	2	2	2	2
Equity Factors	See CoC Projects - Policy Checklist	13	16	16	16	16	5
Fiscal Operations (578.77)	See CoC Projects - Policy Checklist	2	4	4	4	2	4
Privacy, Security and HMIS (CoC Priority)	See CoC Projects - Policy Checklist	5	5	5	5	5	6
Program Administration - Grant Management (HUD and CoC Standards)	See Staff Only - Fiscal Checklist	5	6	6	6	5	4
TOTAL		34	40	40	40	37	27

III. Fiscal Management

What looking for	Y/N	Score	TH	NAV/ RRH	Joint TH/RRH	PSH - APP	RRH
Did the project utilize at least 95% of awarded funding?	86%	3	5	5	5	5	5
Are all cost incurred Eligible CoC expenses and documented and prorated based on actual activities performed specific to the program? (Ex: Overhead costs prorated based on actual use by program and staff taking into account other uses or funding sources)	See Staff Only - Fiscal Checklist	1	1	1	1	1	1

Are all match funds used on eligible CoC expenses?	See Staff Only - Fiscal Checklist	1	1 1 1 1 1
Is any Program Income used on eligible CoC expenses?	See Staff Only - Fiscal Checklist	1	1 1 1 1 1
No funds are combined that are restricted under the CoC Program Interim Rule (ex: Rental Assistance and Operating)	See Staff Only - Fiscal Checklist	1	1 1 1 1 1
Staff Timesheets note real-time allocation specific to eligible CoC Program costs	See Staff Only - Fiscal Checklist	1	1 1 1 1 1
Review of Monthly Billing Packet	See Staff Only - Fiscal Checklist	10	10 10 10 10
Match Documentation	See Staff Only - Fiscal Checklist	1	1 1 1 1
	TOTAL	**19**	**21** **21** **21** **21** **10**

IV. Participant File Review

Participant Eligibility Information

Scoring
Each file is worth **.25 points**, meaning a maximum score of **1** is possible for each participant whose files are being reviewed.
If documented, put a **Y** in the top half of the box. If not, **N**.

							Max. points based on project type				
Client Identifier Initials	AROV	IR	JG	JM	**Score**	**Comments**	**TH**	**NAV/ RRH**	**Joint TH/RRH**	**PSH - APP**	**RRH**
Homeless Status Documented	Y 0.25	Y 0.25	Y 0.25	Y 0.25	**1**		1	1	1	1	1
Disability Status Documented	Y 0.25	Y 0.25	Y 0.25	Y 0.25	**1**		1	1	1	1	1
Income Status (for rent/occ only)	N 0	N 0	Y 0.25	N 0	**0.25**		1	1	1	1	1
Chronic Status Documented (if admitted to program after Jan 2016)	N/A 0	Y 0.25	Y 0.25	N/A 0	**0.5**		1	1	1	1	1
				Total	**2.75**		**4**	**4**	**4**	**3.5**	**4**

Rent and Occupancy Charges

Scoring
Each file is worth **.25 points**, meaning a maximum score of **1** is possible for each participant whose files are being reviewed.
If Yes, put a **Y** in the top half of the box. If not, **N**.

							Max. points based on project type				
Client Identifier Initials	AROV	IR	JG	JM	**Score**	**Comments**	**TH**	**NAV/ RRH**	**Joint TH/RRH**	**PSH - APP**	**RRH**
Rent/Occupancy Calculation Conducted and Renwed Annually?	Y 0.25	Y 0.25	Y 0.25	Y 0.25	**1**		1	1	1	1	1
Rent Calculations In Compliance Based on Type (Leasing vs. Rental	Y	Y	Y	Y							

Based on Type (Leasing vs. Rental Assistance)	0.25	0.25	0.25	0.25	1		1	1	1	1	1
The program participant was not charged a fee (beyond an applicable occupancy fee)	Y	Y	Y	Y							
	0.25	0.25	0.25	0.25	1		1	1	1	1	1
				Total	3		3	3	3	3	3

Supportive Services

Scoring **manually fill in total

Each file is worth **.25 points**, meaning a maximum score of **1** is possible for each participant whose files are being reviewed.

							Max. points based on project type				
Client Identifier Initials	AROV	IR	JG	JM	Score	Comments	TH	NAV/ RRH	Joint TH/RRH	PSH - APP	RRH
Assessment of Needs Conducted at Intake and Annually	0.25	0.25	0.25	0.25	1		1	1	1	1	1
Supportive Services Available Throughout Participant Enrollment	0.25	0.25	0.25	0.25	1		1	1	1	1	1
				Total	2		2	2	2	2	2

Housing Units and Leases

Scoring

If Yes, put a **Y** in the top half of the box. If not, **N**.

							Max. points based on project type				
Client Identifier Initials	AROV	IR	JG	JM	Score	Comments	TH	NAV/ RRH	Joint TH/RRH	PSH - APP	RRH
Lease/Occupancy in place for Participant	Y	Y	Y	Y							
	0.25	0.25	0.25	0.25	1		1	1	1	1	1
Lease/Occupancy Meets Requirements	Y	Y	Y	Y							
	0.25	0.25	0.25	0.25	1		1	1	1	1	1
Correct Lease Parties in Place (Leasing vs. Rental Assistance)	Y	Y	Y	Y							
	0.25	0.25	0.25	0.25	1		1	1	1	1	1
HQS Conducted at Initial Lease Signing and Annually Thereafter?	Y	Y	Y	Y							
	0.25	0.25	0.25	0.25	1		1	1	1	1	1
FMR for Unit Documented	N/A	N/A	N/A	N/A							
	0	0	0	0	0		0	0	0	0	1
Rent Reasonableness is documented	Y	Y	Y	Y							
	0.25	0.25	0.25	0.25	1		1	1	1	1	1
Rental Assistance: Unit meets Reasonableness Standard (even if above FMR) **OR**	Y	Y	Y	Y							
Leasing: Unit meets FMR or Rent Reasonableness	0.25	0.25	0.25	0.25	1		1	1	1	1	1
Environmental Review Documented											
	0	0	0	0	0		0	0	0	0	1
				Total	6		6	6	6	6	8

Corrective Action				Scoring (all project types)
Item/Action Required		**Due Date**	**Resolved**	No corrective actions=**5 pts**
remove reference to 80% AMI Income limit in SHP Policy document		7/27/2024	yes	Corrections completed=**2.5 pts**
Add to SHP Policies - when to notify the COC that a tenant has vacated for CE - send CoC policy		7/27/2024	yes	Corrections not completed OR major issues=**0 pts**
income - rent is calculated but back up income documentation was not included		7/27/2024	for JG	
Recommended to make data privacy and security policies accessible on the agency's website				**Total**	**2.5**
JG rent reasonableness documentation is not sufficient - missing the comparison page		7/27/2024	yes	

PROJECT OUTCOMES - this section is done outside of site monitoring and does not contribute to the overall monitoring score. It does contribute to the overall project score and ranking for the funding application process. These are preliminary results that will be used for project ranking.

Preliminary Project Outcome Score:				Max scores				
85	Total Possible Project Outcome Score by Project Type: Adult System: TH = 110, RRH = 105, TH/RRH = 120, PSH = 115			107.5	102.5	117.5	112.5	102.5
Outcome measure	**Point spread**	**Result**	**Comments**	**Max. points based on project type**				
	System Performance Measures			**TH**	**NAV/ RRH**	**Joint TH/RRH**	**PSH**	**RRH**
Average length of participation in transitional housing project < 180 days (TH, Joint, Navigation)	<180=**15 pts** 180-299=**10 pts** 300-599=**5 pts** 600-730=**2.5 pts** +730=**0 pts**	N/A		15	N/A	15	N/A	N/A
Average length of time between project start and housing move in (PSH, RRH, Joint Component)	<30=**10 pts** 30-60=**5 pts** >60=**0 pts**	0	225 days (1 move in)	N/A	10	10	10	10
< 15% exits to homelessness	<15%=**15 pts** 15-25%=**5 pts** Small programs opt to advocate	15	0%	15	15	15	15	15
> 95% of participants retained their housing and/or exited to permanent housing (**PH only**)	>95%=**20 pts** 80-95%=**10 pts** <80%=**0 pts**	10	92%	N/A	20	N/A	20	20
> 95% of participants exited to permanent housing (all other project types)	>95%=**20 pts** 75-95%=**10 pts** 50-74%=**5 pts**	N/A		20	N/A	20	N/A	N/A
>8 % of participants increased their income since project entry	n/a (**2.5 pts**)	2.5	77%	2.5	2.5	2.5	2.5	2.5
>8% of participants increased non-employment income since project entry	n/a (**2.5 pts**)	2.5	69%	2.5	2.5	2.5	2.5	2.5
Total System Performance Measures		30		55	50	65	50	50
Outcome measure	**Point spread**	**Result**	**Comments**	**Max. points based on project type**				

				TH	NAV/ RRH	Joint TH/RRH	PSH	RRH
		Coordinated Entry						
>95% of project vacancies are filled from the By Name's List	>95%=**5 pts**		100% of project vacancies are filled from the BNL, when there is someone who fits the eligibility criteria.	5	5	5	5	5
	TH only: 80=95%=**2.5 pts**	5						
Project notifies the CoC of >95% of project vacancies within 1 week	n/a (**5 pts**)	5	Project notifies the Coc of 100% of project vacancies within 1 week.	5	5	5	5	5
Project conducts vulnerability assessments and attends CoC case conferencing (when appropriate) 100% of the time per opening	n/a (**5 pts**)	5	Project conducts vulnerability assessments and attends CoC case conferencing 100% of the time when there is an opening.	5	5	5	5	5
Total Coordinated Entry		**15**		15	15	15	15	15
Outcome measure	**Point spread**	**Result**	**Comments**	**Max. points based on project type**				
				TH	NAV/ RRH	Joint TH/RRH	PSH	RRH
		CoC Priority Populations						
40% of participants meet a high need category (POC, gender non-conforming, DV survivor)	40%=**5 pts**							
	30-39%=**2.5 pts**							
	<30%=0 pts	**5**	100%	5	5	5	5	5
Total CoC Priority Populations		**5**		5	5	5	5	5
Outcome measure	**Point spread**	**Result**	**Comments**	**Max. points based on project type**				
				TH	NAV/ RRH	YYA Joint TH/RRH	PSH	RRH
		HUD Priority Populations						
> 50% of participants have zero income at entry	>50%=**5 pts**							
	30-50%=**2.5 pts**	0	23% of adults	5	5	5	5	5
> 50% of participants have more than one disability type (PSH)	>50%=**5 pts**							
	30-50%=**2.5 pts**	5	86%	N/A	N/A	N/A	5	N/A
> 80% of participants are chronically homeless (PSH)	>80%=**5 pts**							
	60-80%=**2.5 pts**	5	86%	N/A	N/A	N/A	5	N/A
Total HUD Priority Populations		**10**		5	5	5	15	5
Outcome measure	**Point spread**	**Result**	**Comments**	**Max. points based on project type**				
				TH	NAV/ RRH	Joint TH/RRH	PSH	RRH
		Other and Local Criteria						
Utilization of >80% (or 50% for first year projects) of the beds proposed in project application	n/a (**10 pts**)	10	105%	10	10	10	10	10
Data quality >95%	>95%=**5 pts**							
	80%-95%=**2.5 pts**	5	100%	5	5	5	5	5
100% of clients entered into HMIS & applicable annual updates recorded	n/a (**5 pts**)	5		5	5	5	5	5
Client profiles and enrollments completed in expected timeframe for project type; APR report data submitted within 45 days of report due date	<2 weeks=**2.5 pts**							
	>2 weeks late = **1 pt**	N/A	**this will be scored next year	N/A	N/A	N/A	N/A	N/A

Criteria	Scoring	Points		1	2	3	4	5
Data entered in HMIS matches data in client files	n/a (**2.5 pts**)	2.5		2.5	2.5	2.5	2.5	2.5
Project staff act as a committee chair or participate in CoC ccommittees at least quarterly	Committee chair from project=**5 pts** At least quarterly meeting participation=**2.5 pts**	2.5		5	5	5	5	5
Total Other and Local Criteria		**25**		**27.5**	**27.5**	**27.5**	**27.5**	**27.5**

	PSH (195.5)	**TH (190.5)**	**Joint Component (201.5)**
System Performance Measure % (20% target)	20%	29%	27%
Objective Criteria % (33% target)	41%	48%	45%

2024 Subrecipient Project Monitoring
Program Policy & Procedure Checklist

Policies & Procedures related to PARTICIPANT PROCESSES

(CoC/HUD Standard:)	(must include:)	Name(s) of the File (s)	Required to Submit?	Possible Number of Points	Monitoring Checklist Location	CoC Staff: Number of Points
There are written standards describing how the Program conducts intake and enrollment, determines & documents participant eligibility, including practices for verifying homelessness *(HUD refers to this as Intake Policy, but it may be included elsewhere),* and policies on how client files are maintained.	*Project eligibility (PSH, RRH, etc.) *Other program-specific eligibility *Prioritization of Chronic Homelessness (PSH *Written for perspective of the participant	Policy for PSH eligibility: SHP Policies	Yes	1	II. Operational Policies and Procedures	1
Program adheres to Housing First Model.	*Defines Housing First *Example/evidence of low-barriers	Housing First Policy	No	1	II. Operational Policies and Procedures	1
The expectations/rules for program participants is outlined in writing & made available to participants	*Reviewed w/ participants at intake *Written for perspective of the participant	Program Agreement	No	1	II. Operational Policies and Procedures	1
There are written standards defining the conditions under which a participant can be terminated from the program as well as the process for appealing a termination	*Process/timeline for notifying CoC of termination *Written for perspective of the participant	Termination of Rental Subsidy; SHP Policies	No	1	II. Operational Policies and Procedures	1
Program has established processes that allow participants to provide feedback	*Examples: surveys, focus groups, leadership opportunities, etc.	Policy for Equitable, Trauma Informed, Culturally LInguistic	No	1	II. Operational Policies and Procedures	1
Program integrates Next Steps (or "Moving On") planning into Service Planning.	*Written for perspective of the participant	Moving On Policy	No	1	II. Operational Policies and Procedures	1
Total possible points for Section				**6**		**6**

Policies & Procedures related to PROGRAM ADMINISTRATION

(CoC/HUD Standard:)	(must include:)	Name(s) of the File (s)		Possible Number of Points	Monitoring Checklist Location	CoC Staff: Number of Points
Participant files contain all required documentation, are consistently organized & are maintained in accordance w/ HUD requirements.	*File requirements are defined *File organization is defined *Files are maintained for min. of 7 years	Client Records Policy	No	1	II. Operational Policies and Procedures	1
Total possible points for Section				**1**		**1**

Policies & Procedures related to SUPPORTIVE SERVICES

(CoC/HUD Standard:)	(must include:)	Name(s) of the File (s)		Possible Number of Points	Monitoring Checklist Location	CoC Staff: Number of Points
Program utilizes Trauma Informed Care practices, including strength-based and client-centered approaches.		Policy for Equitable, Trauma Informed, Culturally Linguistic Responsive Care	No	1	II. Organizational Policies and Procedures	1
Program has written materials outlining available Supportive Services & assessment/ goal development for each participant.	*List of Services offered *Expectations for participating in Services *Services offered support the following: * Social/Emotional wellbeing, Physical & Mental health, permanent positive connecting, education/ employment, service integration *Client "voice" incorporated into Services	SHP Policies	No	1	II. Organizational Policies and Procedures	1
Total possible points for Section				**2**		**2**

Policies & Procedures related to EQUITABLE PRACTICES

(CoC/HUD Standard:)	(must include:)	Name(s) of the File (s)		Possible Number of Points	Monitoring Checklist Location	CoC Staff: Number of Points
Under-represented individuals have a significant voice in agency operations	*>=10% of program leadership identifies with traditionally underrepresented populations	N/A; based on answer in Subrecipient Questionnaire	Yes	3	Section IV: Equity of the Subrecipient Questionnaire	3
Persons with lived experience have a significant voice on the agency Board of Directors	*Agency BoD includes at least 2 people (or 10%) with lived experience of homelessness	N/A; based on answer in Subrecipient Questionnaire	No	3	Section IV: Equity of the Subrecipient Questionnaire	0
Persons with lived experience have ample opportunity to guide the direction of agency management and policies and procedures	*Program policies are developed with feedback from persons with lived experience of homelessness	N/A; based on answer in Subrecipient Questionnaire	Yes	3	Section IV: Equity of the Subrecipient Questionnaire	3
Programs are low barrier for all persons and evaluate how the barriers that exist might disproportionally affect different populations	*CoC program policies and procedures *Plan for developing/implementing equitable policies	N/A; based on answer in Subrecipient Questionnaire	Yes	3	Section IV: Equity of the Subrecipient Questionnaire	3
Programs are utilizing data & training on equity and outcomes to inform policies and procedures and make changes if needed	*Attendance at one of the Racial Equity *Meaningful use of information from racial equity trainings	N/A; based on answer in Subrecipient Questionnaire	Yes	3	Section IV: Equity of the Subrecipient Questionnaire	3
Agency/program has written policy for Anti-Discrimination & Equal Opportunity.	*Policy applies to Housing *Policy applies to Employment	Policy for Equal Access		1		1
Total possible points for Section				**16**		**13**

Policies & Procedures related to FISCAL OPERATIONS

(CoC/HUD Standard:)	(must include:)	Name(s) of the File (s)		Possible Number of Points	Monitoring Checklist Location	CoC Staff: Number of Points
Program has written policy for meeting and documenting Match requirements.	*Match spending plan	Match Policy	No	1	II. Organizational Policies and Procedures	1
Program has written practices for the Treatment of Program Income (Leasing Projects only).		N/A	No	N/A	II. Organizational Policies and Procedures	0
Program has written process for determining each participant's contribution towards rent (based on income).	*Procedures are reviewed with/available to participants	Policy for Leasing Up for Subsidy	Yes	1	II. Organizational Policies and Procedures	1
Program has written process for how participant rent is collected.	*Rent schedule/due dates *Process for submitting rent to staff	N/A	No	N/A	II. Organizational Policies and Procedures	0
Total possible points for Section				**2**		**2**

Policies & Procedures related to PRIVACY, SECURITY & HMIS

(CoC/HUD Standard:)	(must include:)	Name(s) of the File (s)		Possible Number of Points	Monitoring Checklist Location	CoC Staff: Number of Points

Program has a written Privacy Policy	*How PII is protected files are retained *Where the policy is posted (including on website) accessible only to authorized personnel and * The agency has a signed ROI for each client		No	1	II. Organizational Policies and Procedures	1
Program has a written HMIS Policy	*Process to have a signed HMIS Participation Agreement executed and kept on file * Identifies the designated agency HMIS Adminstrator who serves as the agency's single point of contact for the HMIS Lead * The agency has identified a person to serve as the HMIS Partner Agency Security Offier * How HMIS user agreements are signed and tracked and complete training * Process for conducting a thorough review of internal policies and procedures regarding HMIS every six months * Maintains an active list of HMIS users * All HMIS users complete an HMIS security training within the last 12 months * Notifies the HMIS lead with an employee leaves within 24 hours * HMIS workstations are located in secure locations only accessible to authorized staff. The Security Officer conducts self-audits for HMIS workstations no less than twice per year.		No	1	II. Organizational Policies and Procedures	1
The Data Collection Notice is publicly posted	* Notice is posted at each intake location	provide photo of policy posted	Yes	1	II. Organizational Policies and Procedures	1
Program has a Client Compliant or Grievance Policy.	* Policy is available for clients to review and there is a process for tracking compliance and ability to provide copies to HMIS Lead upon request	**Participant Grievance Policy**	No	1	II. Organizational Policies and Procedures	1
Program is following the CoC Data Quality Policy	100% of clients are entered into HMIS and minimum data quality standards are met (>95% completeness) Basic client demographic data, client enrollments and program specific data elements are entered into HMIS in the timeframes expected by project type Agency staff review reports from HMIS Lead and address issues within 5 business days or notify HMIS Lead if more time is needed How often client files are spot-checked for accurancy prior to the APR report	**N/A CoC staff to review**		1	II. Organizational Policies and Procedures	1
Total possible points for Section				5		5

2024 Subrecipient Project Monitoring
Financial Management and Billing Checklist

I. Overall Grant Management

Yes	No	N/A	Indicator	Comments:	Possible Number of Points	Monitoring Checklist Location	CoC Staff: Number of Points
X			Subcontract signed in timely manner, on file		1	II. Organizational Policies and Procedures	1
X			Appropriate accounting systems for grant management in place *(May vary depending on agency)*		1	II. Organizational Policies and Procedures	1
X			Project budget and use of funds adhere to HUD application		1	II. Organizational Policies and Procedures	1
X			Duties and responsibilities of financial management are clearly defined in Agency Fiscal Policy and Procedure Manual		1	II. Organizational Policies and Procedures	1
		X	*If budget amendment has been requested ,* submission is properly documented	No budget amendment submitted by recipient	0	II. Organizational Policies and Procedures	0
X			Monthly request for reimbursement- consistently received no later than 1-month past billing period		1	II. Organizational Policies and Procedures	1
Total Possible Points for Section					**5**		**5**

II. Eligible Costs and Fiscal Management

Yes	No	N/A	Indicator	Comments:	Possible Number of Points	Monitoring Checklist Location	CoC Staff: Number of Points
X			Are all costs incurred Eligible CoC expenses and documented and prorated based on actual activities performed specific to the program? (Ex: Overhead costs prorated based on actual use by program and staff taking into account other uses or funding sources)		1	III. Fiscal Management	1
X			Are all match funds used on eligible CoC expenses?		1	III. Fiscal Management	1
X			Is any Program Income used on eligible CoC expenses? No funds are combined that are restricted under the CoC Program Interim Rule (ex: Rental Assistance and Operating)		1	III. Fiscal Management	1
X			No funds are combined that are restricted under the CoC Program Interim Rule (ex: Rental Assistance and Operating)		1	III. Fiscal Management	1
X			Staff Timesheets Note Real-Time Allocation Specific to eligible CoC Program Costs		1	III. Fiscal Management	1
Total Possible Points for Section					**5**		**5**

III. Review of Monthly Billing:

Yes	No	N/A	Indicator	Applies to:	Possible Number of Points	Monitoring Checklist Location	CoC Staff: Number of Points
X			Billing Package has signed Cover Page; fields correctly filled in *(To/From/Amount)*	All	1	III. Fiscal Management	1
X			LOCCS/Invoice for Services Rendered Current request & YTD totals are accurate Budget in adherence to signed subcontract	All	1	III. Fiscal Management	1
X			Summary Sheets present per category *(Form may vary depending on project)*	All	1	III. Fiscal Management	1
X			Rent Roll *(Form may vary depending on project)* Includes actual client portion received, if using as match income and not otherwise documented in match summary	Leasing, Rental Assistance	1	III. Fiscal Management	1
X			Rent GL (If not in file, can produce upon request)	Leasing, Rental Assistance	1	III. Fiscal Management	1

Yes	No	N/A		Applies to:	Possible Number of Points	Monitoring Checklist Location	CoC Staff: Number of Points
X			Program Participant Rent Calculators	Leasing, Rental Assistance	1	III. Fiscal Management	1
X			Program Participant Lease or Subleases	Leasing, Rental Assistance	1	III. Fiscal Management	1
x			Documentation of: Rent Reasonableness (if Rental Assistance) or FMR (Fair Market Rent) (if leasing)	Leasing, Rental Assistance	1	III. Fiscal Management	1
X			Payroll GL or Proof of Payment (Form may vary depending on project, but should be agreed upon by CAPV and project)	Support Svcs Operating *(if staffing),* HMIS *(if staffing)*	1	III. Fiscal Management	1
X			Back-up documentation includes invoices for all purchases (includes services, project supplies, etc.)	Support Svcs Operating, HMIS	1	III. Fiscal Management	1
Total Possible Points for Section					**10**		**10**

IV. Match Requirements:

Yes	No	N/A	Indicator	Applies to:	Possible Number of Points	Monitoring Checklist Location	CoC Staff: Number of Points
X			Match Summary, showing: Match requirement per application Tracks per month	All	0.5	III. Fiscal Management	0.5
X			Match Back-Up (Requirements for match back-up are the same requirements for any CoC expense, see section above)	All	0.5	III. Fiscal Management	0.5
Total Possible Points for Section					**1**		**1**

MAX SCORE PER PROJECT TYPE

Leasing

Rental Assistance

Cover Page

Community Action Pioneer Valley
Three County Continuum of Care (CoC)

1E-5

Notification of Projects Rejected-Reduced

From:	Janna Tetreault
Sent:	Friday, October 11, 2024 11:19 AM
To:	Marianne Winters
Cc:	Shaundell Diaz; Michele LaFleur
Subject:	Safe Passage application
Attachments:	Safe Passage FY24 denial letter.pdf

Hi Marianne,

As we discussed yesterday, the CoC did not move the Safe Passage application forward in the FY24 Competition. Attached is the official notification.

Thank you,
--Janna

Janna Tetreault (she/her)
Associate Director of Programs
Community Action Pioneer Valley
393 Main Street, Greenfield, MA 01301
P: 413-376-1177

10/11/2024

Safe Passage
DV Bonus Application
Attn: Marianne Winters

Re: New Project Application for $324,622.92

Dear Marianne:

I am writing to inform you that the CoC Ranking and Evaluation Committee reviewed the Safe Passage DV Bonus application and did not move this project forward for selection.

We had a competitive application round and could not fund all of the projects that applied. This year, HUD released specific criteria in the NOFO that new projects must meet in order to be funded. These criteria were included in Appendix B of the Three County RFP starting on page 3. The R&E Committee did not feel that this application would earn the required 4 out of 5 points HUD to be funded.

If you would like to discuss this further, please let me know.

Sincerely,

Shaundell Diaz

Shaundell Diaz
Program Director, Continuum of Care
Community Action Pioneer Valley

Cover Page

Community Action Pioneer Valley
Three County Continuum of Care (CoC)

1E-5a
Notification of Projects Accepted

Janna Tetreault

Hi Betsy,

As follow up to my voicemail yesterday, we pleased to inform you that the APP expansion project has been approved to move forward in the competition. Attached is the approval letter and the final ranking results.

Michele will set you up with a new e-snaps application for this expansion. He will need to know what you want to call it (APP Expansion?). Please let him know ASAP. We are asking all new applicants to get their e-snaps applications entered by October 18 2024 and we will be available for assistance.

Thank you!
--Janna

Janna Tetreault (she/her)
Associate Director of Programs
Community Action Pioneer Valley
393 Main Street, Greenfield, MA 01301
P: 413-376-1177

10/11/2024

Cooley Dickinson Hospital
A Positive Place Expansion
Attn: Betsy Shalley-Jensen

Re: New Expansion Project Application for $60,822

Dear Betsy,

I am writing to inform you that the CoC Ranking and Evaluation Committee reviewed the new expansion project application that you submitted to expand A Positive Place and selected this project to move forward. The Three County CoC Board voted on October 9, 2024, to include the new expansion application in the FY2024 Project Ranking that will be submitted to HUD no later than October 30, 2024. This project is ranked #16 and is in Tier 2 with a final score of 70.91% Attached is a copy of the Final Project Ranking. This document is also posted on the CoC website.

New project applicants are required to enter their applications into e-snaps no later than October 18, 2024. We will notify you when the application is ready and are available to provide technical support in using e-snaps.

We are pleased to include your important programming in the CoC funding project application. Let us know if you have any questions.

Sincerely,

Shaundell Diaz

Shaundell Diaz
Program Director, Continuum of Care
Community Action Pioneer Valley

Access ▪ Opportunity ▪ Community

From:	Janna Tetreault
Sent:	Friday, October 11, 2024 11:26 AM
To:	Shally-Jensen, Betsy
Cc:	Shaundell Diaz
Subject:	APP renewal approval
Attachments:	APP approval FY24.pdf; FY24 MA-507 Local Competition Selection Results.pdf

Hi Betsy,

Attached is formal notification that APP's renewal application has been included in the FY24 Competition.

Thank you,
--Janna

Janna Tetreault (she/her)
Associate Director of Programs
Community Action Pioneer Valley
393 Main Street, Greenfield, MA 01301
P: 413-376-1177

10/11/2024

Cooley Dickinson Hospital
A Positive Place
Attn: Betsy Shally-Jensen

Re: Renewal Project Application #MA0401 for $138,836

Dear Betsy,

I am writing to inform you that you have submitted a completed renewal project application in esnaps, by 9/27/2024, the deadline set in the FY24-FY25 RFP issued by the Three County CoC. The CoC Board voted on October 9, 2024, to include A Positive Place's renewal application in the FY2024 Project Ranking that will be submitted to HUD no later than October 30, 2024. A Positive Place is ranked #8 in Tier 1 with a final score of 81.38%. Attached is a copy of Final Project Ranking. This document is also posted on the CoC website.

We are pleased to include your important programming in the CoC funding project application. Let us know if you have any questions.

Sincerely,

Shaundell Diaz

Shaundell Diaz
Program Director, Continuum of Care
Community Action Pioneer Valley

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Janna Tetreault

From:	Janna Tetreault
Sent:	Friday, October 11, 2024 11:10 AM
To:	Clare Higgins; Lisa Lapierre
Cc:	Shaundell Diaz; Michele LaFleur
Subject:	CAPV YHDP approval letter
Attachments:	CAPV YHDP FY24 approval letter.pdf; FY24 MA-507 Local Competition Selection Results.pdf

Clare and Lisa,

As I mentioned yesterday, we pleased to inform you that CAPV's YHDP replacement application for RRH has been approved to move forward in the competition. Attached is the approval letter and the final ranking results.

You will need to set up an e-snaps account for this project. The instructions were included in the NOFO and are posted here: Microsoft Word - Appendix H. ESNAPS Submissions (communityaction.us).

After you set up the account, please notify Michele and he will set you up with an e-snaps application for this project. He will need to know what you want to call the project. We are asking all new applicants to get their e-snaps applications entered by October 18 2024 and we will be available for assistance.

Thank you!
--Janna

Janna Tetreault (she/her)
Associate Director of Programs
Community Action Pioneer Valley
393 Main Street, Greenfield, MA 01301
P: 413-376-1177

10/11/2024

Community Action Pioneer Valley
CAPV YHDP RRH
Attn: Clare Higgins

Re: YHDP Reallocation Project for $206,376

Dear Clare,

I am writing to inform you that the Three County CoC received your application for the YHDP reallocation funds for the MHA RRH Navigators project and it has been included in the FY2024 Project Ranking that will be submitted to HUD no later than October 30, 2024. YHDP projects are not competitively ranked in the FY-24-FY25 Competition. Attached is a copy of the Final Project Ranking. This document is also posted on the CoC website.

New project applicants are required to enter their applications into e-snaps no later than October 18, 2024. We will notify you when the application is ready and are available to provide technical support in using e-snaps.

We are pleased to include your important programming in the CoC funding project application. Let us know if you have any questions.

Sincerely,

Shaundell Diaz

Shaundell Diaz
Program Director, Continuum of Care
Community Action Pioneer Valley

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Janna Tetreault

From: Janna Tetreault
Sent: Friday, October 11, 2024 11:27 AM
To: pringwood@dialself.net
Cc: Shaundell Diaz
Subject: Dial Self Joint Component Renewal approval
Attachments: Dial Self approval FY24.pdf; FY24 MA-507 Local Competition Selection Results.pdf

Hi Phil,

Attached is formal notification that Dial Self's Joint Component renewal application has been included in the FY 24 competition.

--Janna

Janna Tetreault (she/her)
Associate Director of Programs
Community Action Pioneer Valley
393 Main Street, Greenfield, MA 01301
P: 413-376-1177

10/11/2024

Dial/Self Youth and Community Services
Dial/Self Joint Component
Attn: Phil Ringwood

Re: Renewal Project Application #MA0634 for $98,255

Dear Phil,

I am writing to inform you that you have submitted a completed renewal project application in esnaps, by 9/27/2024, the deadline set in the FY24-FY25 RFP issued by the Three County CoC. The CoC Board voted on October 9, 2024, to include Dial/Self Joint Component renewal application in the FY2024 Project Ranking that will be submitted to HUD no later than October 30, 2024. Dial/Self's Joint Component is ranked #7 in Tier 1 with a final score of 81.78%. Attached is a copy of Final Project Ranking. This document is also posted on the CoC website.

We are pleased to include your important programming in the CoC funding project application. Let us know if you have any questions.

Sincerely,

Shaundell Diaz

Shaundell Diaz
Program Director, Continuum of Care
Community Action Pioneer Valley

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Janna Tetreault

From: Janna Tetreault
Sent: Friday, October 11, 2024 11:29 AM
To: pringwood@dialself.net
Cc: Shaundell Diaz
Subject: Dial Self YHDP renewal application
Attachments: Dial Self YHDP approval FY24.pdf; FY24 MA-507 Local Competition Selection Results.pdf

Hi Phil,

Attached is formal notification that Dial Self's YHDP renewal application has been included in the FY 24 competition.

--Janna

Janna Tetreault (she/her)
Associate Director of Programs
Community Action Pioneer Valley
393 Main Street, Greenfield, MA 01301
P: 413-376-1177

10/11/2024

Dial/Self Youth and Community Services
Dial/Self YHDP RRH
Attn: Phil Ringwood

Re: Renewal Project Application #MA0734 for $71,660

Dear Phil,

I am writing to inform you that you have submitted a completed renewal project application in esnaps, by 9/27/2024, the deadline set in the FY24-FY25 RFP issued by the Three County CoC. The CoC Board voted on October 9, 2024, to include Dial/Self YHDP RRH renewal application in the FY2024 Project Ranking that will be submitted to HUD no later than October 30, 2024. Dial/Self's YHDP RRH is not competitively ranked, as outlined in the FY24-FY25 NOFO. Attached is a copy of Final Project Ranking. This document is also posted on the CoC website.

We are pleased to include your important programming in the CoC funding project application. Let us know if you have any questions.

Sincerely,

Shaundell Diaz

Shaundell Diaz
Program Director, Continuum of Care
Community Action Pioneer Valley

Janna Tetreault

From:	Janna Tetreault
Sent:	Friday, October 11, 2024 11:31 AM
To:	Emily English
Cc:	Shaundell Diaz
Subject:	Gandara YHDP renewal application
Attachments:	Gandara YHDP approval FY24.pdf; FY24 MA-507 Local Competition Selection Results.pdf

Hi Emily,

Attached is formal notification that Gandara's SHINE YHDP renewal application has been included in the FY 24 competition.

--Janna

Janna Tetreault (she/her)
Associate Director of Programs
Community Action Pioneer Valley
393 Main Street, Greenfield, MA 01301
P: 413-376-1177

10/11/2024

Gandara
Gandara SHINE YHDP Joint Component
Attn: Emily English

Re: Renewal Project Application #MA0733 for $416,785

Dear Emily,

I am writing to inform you that you have submitted a completed renewal project application in esnaps, by 9/27/2024, the deadline set in the FY24-FY25 RFP issued by the Three County CoC. The CoC Board voted on October 9, 2024, to include Gandara's SHINE YHDP Joint Component renewal application in the FY2024 Project Ranking that will be submitted to HUD no later than October 30, 2024. SHINE YHDP Joint Component is not competitively ranked, as outlined in the FY24-FY25 NOFO. Attached is a copy of Final Project Ranking. This document is also posted on the CoC website.

We are pleased to include your important programming in the CoC funding project application. Let us know if you have any questions.

Sincerely,

Shaundell Diaz

Shaundell Diaz
Program Director, Continuum of Care
Community Action Pioneer Valley

Janna Tetreault

From:	Janna Tetreault
Sent:	Friday, October 11, 2024 11:32 AM
To:	Dave Christopolis
Cc:	Shaundell Diaz
Subject:	Hilltown VCA Renewal application
Attachments:	Hilltown VCA approval FY24.pdf; FY24 MA-507 Local Competition Selection Results.pdf

Hi Dave,

Attached is formal notification that Hilltown CDC's renewal application for Village Center Apartment shas been included in the FY 24 competition.

--Janna

Janna Tetreault (she/her)
Associate Director of Programs
Community Action Pioneer Valley
393 Main Street, Greenfield, MA 01301
P: 413-376-1177

10/11/2024

Hilltown Community Development Corporation
Village Center Apartments
Attn: Dave Christopolis

Re: Renewal Project Application #MA0468 for $70,134

Dear Dave,

I am writing to inform you that you have submitted a completed renewal project application in esnaps, by 9/27/2024, the deadline set in the FY24-FY25 RFP issued by the Three County CoC. The CoC Board voted on October 9, 2024, to include Hilltown CDC's Village Center Apartments renewal application in the FY2024 Project Ranking that will be submitted to HUD no later than October 30, 2024. Village Center Apartments is ranked #9 and is in Tier 1 with a final score of 77.28% Attached is a copy of the Final Project Ranking. This document is also posted on the CoC website.

We are pleased to include your important programming in the CoC funding project application. Let us know if you have any questions.

Sincerely,

Shaundell Diaz

Shaundell Diaz
Program Director, Continuum of Care
Community Action Pioneer Valley

From:	Janna Tetreault
Sent:	Friday, October 11, 2024 11:12 AM
To:	Thomas Kegelman; Peter Serafino
Cc:	Shaundell Diaz; Michele LaFleur
Subject:	Home City Housing PSH application
Attachments:	Home City Housing FY24 approval letter.pdf; FY24 MA-507 Local Competition Selection Results.pdf

Hi Tom and Peter,

As I mentioned to Peter yesterday, we pleased to inform you that Home City Housing's application for 11 Ferry Street PSH has been approved to move forward in the competition. Attached is the approval letter and the final ranking results.

You will need to set up an e-snaps account for this project. The instructions were included in the NOFO and are posted here: Microsoft Word - Appendix H. ESNAPS Submissions (communityaction.us).

After you set up the account, please notify Michele and he will set you up with an e-snaps application for this project. He will need to know what you want to call the project (11 Ferry Street PSH?). We are asking all new applicants to get their e-snaps applications entered by October 18 2024 and we will be available for assistance.

Thank you!
--Janna

Janna Tetreault (she/her)
Associate Director of Programs
Community Action Pioneer Valley
393 Main Street, Greenfield, MA 01301
P: 413-376-1177

10/11/2024

Home City Housing
11 Ferry Street PSH
Attn: Thomas Kegelman

Re: New Project Application for $235,400

Dear Thomas,

I am writing to inform you that the CoC Ranking and Evaluation Committee reviewed the new project application that you submitted for 11 Ferry Street and selected this project to move forward. The Three County CoC Board voted on October 9, 2024, to include the new application in the FY2024 Project Ranking that will be submitted to HUD no later than October 30, 2024. This project is ranked #15 and is in Tier 2 with a final score of 74.54% Attached is a copy of the Final Project Ranking. This document is also posted on the CoC website.

New project applicants are required to enter their applications into e-snaps no later than October 18, 2024. We will notify you when the application is ready and are available to provide technical support in using e-snaps.

We are pleased to include your important programming in the CoC funding project application. Let us know if you have any questions.

Sincerely,

Shaundell Diaz

Shaundell Diaz
Program Director, Continuum of Care
Community Action Pioneer Valley

Janna Tetreault

From:	Janna Tetreault
Sent:	Friday, October 11, 2024 11:33 AM
To:	president@ihscontact.com; Jessica Bossie
Cc:	Shaundell Diaz
Subject:	IHS renewal application
Attachments:	IHS approval FY24.pdf; FY24 MA-507 Local Competition Selection Results.pdf

Hi Jess,

Attached is formal notification that I.H.S's PSH renewal application has been included in the FY 24 competition.

--Janna

Janna Tetreault (she/her)
Associate Director of Programs
Community Action Pioneer Valley
393 Main Street, Greenfield, MA 01301
P: 413-376-1177

10/11/2024

Independent Housing Solutions
Independent Housing Solutions PSH
Attn: Jessica Bossie

Re: Renewal Project Application #MA0731 for $146,433

Dear Jessica,

I am writing to inform you that you have submitted a completed renewal project application in esnaps, by 9/27/2024, the deadline set in the FY24-FY25 RFP issued by the Three County CoC. The CoC Board voted on October 9, 2024, to include Independent Housing Solution's PSH renewal application in the FY2024 Project Ranking that will be submitted to HUD no later than October 30, 2024. Independent Housing Solutions is ranked #10 and straddles Tier 1 and Tier 2. Attached is a copy of the Final Project Ranking. This document is also posted on the CoC website.

We are pleased to include your important programming in the CoC funding project application. Let us know if you have any questions.

Sincerely,

Shaundell Diaz

Shaundell Diaz
Program Director, Continuum of Care
Community Action Pioneer Valley

From:	Janna Tetreault
Sent:	Friday, October 11, 2024 11:34 AM
To:	Kathy Keeser
Cc:	Shaundell Diaz
Subject:	Bracewell renewal application
Attachments:	LH Bracewell approval FY24.pdf; FY24 MA-507 Local Competition Selection Results.pdf

Hi Kathy,

Attached is formal notification that Louison House's Bracewell renewal application has been included in the FY 24 competition.

--Janna

Janna Tetreault (she/her)
Associate Director of Programs
Community Action Pioneer Valley
393 Main Street, Greenfield, MA 01301
P: 413-376-1177

10/11/2024

Louison House
Louison House Bracewell
Attn: Kathy Keeser

Re: Renewal Project Application #MA0768 for $113,700

Dear Kathy,

I am writing to inform you that you have submitted a completed renewal project application in esnaps, by 9/27/2024, the deadline set in the FY24-FY25 RFP issued by the Three County CoC. The CoC Board voted on October 9, 2024, to include Louison House's Bracewell renewal application in the FY2024 Project Ranking that will be submitted to HUD no later than October 30, 2024. Bracewell is ranked #3 and is in Tier 1. Attached is a copy of the Final Project Ranking. This document is also posted on the CoC website.

We are pleased to include your important programming in the CoC funding project application. Let us know if you have any questions.

Sincerely,

Shaundell Diaz

Shaundell Diaz
Program Director, Continuum of Care
Community Action Pioneer Valley

From:	Janna Tetreault
Sent:	Friday, October 11, 2024 11:35 AM
To:	Kathy Keeser
Cc:	Shaundell Diaz
Subject:	Northern Berkshire PSH renewal application
Attachments:	LH Northern Berk PSH approval FY24.pdf; FY24 MA-507 Local Competition Selection Results.pdf

Hi Kathy,

Attached is formal notification that Louison House's Northern Berkshire PSH renewal application has been included in the FY 24 competition.

--Janna

Janna Tetreault (she/her)
Associate Director of Programs
Community Action Pioneer Valley
393 Main Street, Greenfield, MA 01301
P: 413-376-1177

10/11/2024

Louison House
Northern Berkshire PSH
Attn: Kathy Keeser

Re: Renewal Project Application #MA0604 for $177,843

Dear Kathy,

I am writing to inform you that you have submitted a completed renewal project application in esnaps, by 9/27/2024, the deadline set in the FY24-FY25 RFP issued by the Three County CoC. The CoC Board voted on October 9, 2024, to include Louison House's Northern Berkshire PSH renewal application in the FY2024 Project Ranking that will be submitted to HUD no later than October 30, 2024. Northern Berkshire PSH is ranked #5 and is in Tier 1 with a final score of 94.88% Attached is a copy of the Final Project Ranking. This document is also posted on the CoC website.

We are pleased to include your important programming in the CoC funding project application. Let us know if you have any questions.

Sincerely,

Shaundell Diaz

Shaundell Diaz
Program Director, Continuum of Care
Community Action Pioneer Valley

From:	Janna Tetreault
Sent:	Friday, October 11, 2024 11:36 AM
To:	Kathy Keeser
Cc:	Shaundell Diaz
Subject:	LH Transitional Housing renewal application
Attachments:	LH TH approval FY24.pdf; FY24 MA-507 Local Competition Selection Results.pdf

Hi Kathy,

Attached is formal notification that Louison House's Transitional Housing renewal application has been included in the FY 24 competition.

--Janna

Janna Tetreault (she/her)
Associate Director of Programs
Community Action Pioneer Valley
393 Main Street, Greenfield, MA 01301
P: 413-376-1177

10/11/2024

Louison House
Louison House TH
Attn: Kathy Keeser

Re: Renewal Project Application #MA0144 for $139,091

Dear Kathy,

I am writing to inform you that you have submitted a completed renewal project application by 9/27/2024, the deadline set in the FY24-FY25 RFP issued by the Three County CoC. The CoC Board voted on October 9, 2024, to include the Louison House TH renewal application in the FY2024 Project Ranking that will be submitted to HUD no later than October 30, 2024. This project is ranked #6 and is in Tier 1 with a final score of 85.23% Attached is a copy of the Final Project Ranking. This document is also posted on the CoC website.

We are pleased to include your important programming in the CoC funding project application. Let us know if you have any questions.

Sincerely,

Shaundell Diaz

Shaundell Diaz
Program Director, Continuum of Care
Community Action Pioneer Valley

Access ▪ Opportunity ▪ Community

From:	Janna Tetreault
Sent:	Friday, October 11, 2024 11:37 AM
To:	Kathy Keeser; Jeffrey Handler
Cc:	Shaundell Diaz
Subject:	MOC + LH PSH renewal application
Attachments:	MOC + LH PSH approval FY24.pdf; FY24 MA-507 Local Competition Selection Results.pdf

Kathy and Jeff,

Attached is formal notification that the MOC + LH PSH renewal application has been included in the FY 24 competition.

I am going to work on getting this application into e-snaps next week. If I have any questions on what you have submitted, I will be in touch.

--Janna

Janna Tetreault (she/her)
Associate Director of Programs
Community Action Pioneer Valley
393 Main Street, Greenfield, MA 01301
P: 413-376-1177

10/11/2024

Louison House
Making Opportunity Count, Inc
MOC & LH PSH
Attn: Kathy Keeser and Jeff Handler

Re: Renewal Project Application #MA0633 for $741,202

Dear Kathy and Jeff,

I am writing to inform you that you have submitted a combined, completed renewal project application by 9/27/2024, the deadline set in the FY24-FY25 RFP issued by the Three County CoC. The CoC Board voted on October 9, 2024, to include the MOC & LH PSH renewal application in the FY2024 Project Ranking that will be submitted to HUD no later than October 30, 2024. This project is ranked #4 and is in Tier 1 with a final combined score of 93.71% Attached is a copy of the Final Project Ranking. This document is also posted on the CoC website.

We are pleased to include your important programming in the CoC funding project application. Let us know if you have any questions.

Sincerely,

Shaundell Diaz

Shaundell Diaz
Program Director, Continuum of Care
Community Action Pioneer Valley

Access · Opportunity · Community

From:	Janna Tetreault
Sent:	Friday, October 11, 2024 11:14 AM
To:	kreed@mocinc.org; Jeffrey Handler
Cc:	Shaundell Diaz; Michele LaFleur
Subject:	MOC YHDP PSH approval
Attachments:	MOC YHDP FY24 approval letter.pdf; FY24 MA-507 Local Competition Selection Results.pdf

Kevin and Jeff,

We pleased to inform you that MOC's YHDP replacement application for PSH has been approved to move forward in the competition. Attached is the approval letter and the final ranking results.

You will need to set up an e-snaps account for this project. The instructions were included in the NOFO and are posted here: Microsoft Word - Appendix H. ESNAPS Submissions (communityaction.us).

After you set up the account, please notify Michele and he will set you up with an e-snaps application for this project. He will need to know what you want to call the project. We are asking all new applicants to get their e-snaps applications entered by October 18 2024 and we will be available for assistance.

Thank you!
--Janna

Janna Tetreault (she/her)
Associate Director of Programs
Community Action Pioneer Valley
393 Main Street, Greenfield, MA 01301
P: 413-376-1177

10/11/2024

Making Opportunity Count
MOC YHDP PSH
Attn: Kevin Reed

Re: YHDP Reallocation Project for $179,124

Dear Kevin,

I am writing to inform you that the Three County CoC received your application for the YHDP reallocation funds for the MHA Hope for Home PSH project and it has been included in the FY2024 Project Ranking that will be submitted to HUD no later than October 30, 2024. YHDP projects are not competitively ranked in the FY-24-FY25 Competition. Attached is a copy of the Final Project Ranking. This document is also posted on the CoC website.

New project applicants are required to enter their applications into e-snaps no later than October 18, 2024. We will notify you when the application is ready and are available to provide technical support in using e-snaps.

We are pleased to include your important programming in the CoC funding project application. Let us know if you have any questions.

Sincerely,

Shaundell Diaz

Shaundell Diaz
Program Director, Continuum of Care
Community Action Pioneer Valley

Janna Tetreault

From:	Janna Tetreault
Sent:	Friday, October 11, 2024 11:16 AM
To:	Kristel Applebee; Becky
Cc:	Shaundell Diaz; Michele LaFleur
Subject:	Salasin Project RRH approval
Attachments:	Salasin WMTC FY24 approval letter.pdf; FY24 MA-507 Local Competition Selection Results.pdf

Hi Kristel and Becky,

As I mentioned yesterday to Becky, we pleased to inform you that Salasin Projects' RRH DV Bonus project application has been approved to move forward in the competition. Attached is the approval letter and the final ranking results.

You will need to set up an e-snaps account for this project. The instructions were included in the NOFO and are posted here: Microsoft Word - Appendix H. ESNAPS Submissions (communityaction.us).

After you set up the account, please notify Michele and he will set you up with an e-snaps application for this project. He will need to know what you want to call the project. We are asking all new applicants to get their e-snaps applications entered by October 18 2024 and we will be available for assistance.

Thank you!
--Janna

Janna Tetreault (she/her)
Associate Director of Programs
Community Action Pioneer Valley
393 Main Street, Greenfield, MA 01301
P: 413-376-1177

10/11/2024

Western Massachusetts Training Consortium
Salasin Project Housing Navigation
Attn: Kristel Applebee

Re: New DV Bonus Project Application for $318,571

Dear Kristel,

I am writing to inform you that the CoC Ranking and Evaluation Committee reviewed the DV Bonus project application that you submitted for Salasin Project Housing Navigation and selected this project to move forward. The Three County CoC Board voted on October 9, 2024, to include the new application in the FY2024 Project Ranking that will be submitted to HUD no later than October 30, 2024. This project is ranked #14 and is in Tier 2 with a final score of 80% Attached is a copy of the Final Project Ranking. This document is also posted on the CoC website.

New project applicants are required to enter their applications into e-snaps no later than October 18, 2024. We will notify you when the application is ready and are available to provide technical support in using e-snaps.

We are pleased to include your important programming in the CoC funding project application. Let us know if you have any questions.

Sincerely,

Shaundell Diaz

Shaundell Diaz
Program Director, Continuum of Care
Community Action Pioneer Valley

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Cover Page

Community Action Pioneer Valley
Three County Continuum of Care (CoC)

1E-5b

Local Competition Selection Results

Project Name	Score	Status	Rank	Amount Requested from HUD	Reallocated Funds
Three County CoC: Planning FY24		Accepted	Not Ranked	$149,612	$0
Three County CoC: HMIS FY24		Accepted	1	$80,079	$0
Three County CoC SSO-CE FY24		Accepted	2	$236,393	$0
Three County CoC YHDP Coordinated Entry FY24		Accepted	Not Ranked	$60,000	$0
Three County CoC: YHDP HMIS FY24		Accepted	Not Ranked	$44,000	$0
Gandara SHINE YHDP Joint Component FY24		Accepted	Not Ranked	$416,785	$0
Mental Health Association YHDP RRH Navigators		Replaced	Not Ranked	$0	($206,376)
Mental Health Association YHDP PSH Hope for Home		Replaced	Not Ranked	$0	($179,124)
CAPV YWDP YHDP RRH		Accepted	Not Ranked	$206,376	$0
MOC YHDP PSH		Accepted	Not Ranked	$179,124	$0
Dial/Self YHDP RRH FY24 2025-2026		Accepted	Not Ranked	$71,660	$0
Louison House Bracewell 2024		Accepted	3	$113,170	$0
Three County PSH FY24	93.71%	Accepted	4	$741,202	$0
Louison House Northern Berkshire PSH 2024	94.88%	Accepted	5	$177,843	$0
Louison House TH 2024	85.23%	Accepted	6	$139,091	$0
Dial/Self Joint Component 2024 2025-2026	81.78%	Accepted	7	$98,255	$0
A Positive Place PSH 2024	81.38%	Accepted	8	$138,836	$0
Hilltown CDC: Village Center Apartments FY24	77.28%	Accepted	9	$70,134	$0
Independent Housing Solutions PSH 2024	79.56%	Accepted	10	$17,863	$0
			Tier 1 Total	**$1,812,866**	
Independent Housing Solutions PSH 2024	79.56%	Accepted	10	$128,570	$0
Salasin Project	80.00%	Accepted	11	$318,571	$0
Home City Housing Development	74.54%	Accepted	12	$235,400	$73,860
A Positive Place (Expansion)	70.91%	Accepted	13	$60,822	$0
Safe Passage RRH SSO	69.10%	Rejected	Not Ranked	$0	$0
Adult Independent Living Program	41.09%	Fully Reallocated		$0	($43,412)
Paradise Pond	92.18%	Fully Reallocated		$0	($30,448)
			Tier 2 Total	**$743,363**	

		Tier 1	(CoC ARD - YHDP) * 90%	$1,812,866	
		Tier 2	(Project budget beyond 90% ARD less YHDP)	$743,363	
			Total	**$2,556,229**	
			DV ARD	$236,393	
			YHDP ARD	$977,945	
			CoC ARD	$2,992,241	
			Prelim Pro Rata Need (PPRN)	**$2,488,821**	
			DV Bonus	$373,323	
			CoC Bonus	$359,069	

Cover Page

Community Action Pioneer Valley
Three County Continuum of Care (CoC)

2A-6

HUD's Homeless Data Exchange (HDX) Competition Report

2024 HDX Competition Report

This workbook contains summary information about your CoC's data as it was entered into HDX 1.0 and HDX 2.0 for your use as part of the 2024 Competition.

To Print this Workbook:

This document has been configured as printable with preset print areas of relevant sections. To print it, go to "File", then "Print", then select "Print Entire Workbook" or "Print Active Sheets" depending on your needs.

To Save This Workbook as a PDF:

Click the "File" Tab, then click "Save As" or "Save a Copy", then click "Browse" or "More Options" then select "PDF", click "Options", select "Entire Workbook", press "OK", and click "Save". These instructions may change depending on your version of Microsoft Excel.

On Accessibility, Navigability, and Printability:

This workbook attempts to maximize accessibility, navigability, printability, and ease of use. Merged cells have been avoided. All tables and text boxes have been given names. Extraneous rows and columns outside printed ranges have been hidden. Formulas may include references to hidden rows and columns or data tables. For ease of use, these referenced sources have been hidden but can be unhidden by any useer at any time. Raw data sources contained in this workbook are named according to the module and fiscal year from which they originate - e.g. "HIC_2024" is the Housing Inventory Count raw data from Fiscal Year 2024.

For Questions:

If you have questions, please reach out to HUD via the "Ask a Question" page, https://www.hudexchange.info/program-support/my-question/ and choose "HDX" as the topic.

V 2024.42.1

2024 HDX Competition Report

2024 Competition Report - Summary
MA-507 - Pittsfield/Berkshire, Franklin, Hampshire Counties CoC

HDX Data Submission Participation Information

Government FY and HDX Module Abbreviation	Met Module Deadline*	Data From	Data Collection Period in HDX 2.0
2023 LSA	Yes	Government FY 2023 (10/1/22 - 9/30/23).	November 2023 to January of 2024
2023 SPM	Yes	Government FY 2023 (10/1/22 - 9/30/23).**	February 2024 to March 2024
2024 HIC	Yes	Government FY 2024. Exact HIC and PIT dates will vary by CoC. For most CoCs, it will be last Wednesday in January of 2024.	March 2024 to May 2024
2024 PIT	Yes	Government FY 2024. Exact HIC and PIT dates will vary by CoC. For most CoCs, it will be last Wednesday in January of 2024.	March 2024 to May 2024

1) FY = Fiscal Year
2) *This considers all extensions where they were provided.
2) **"Met Deadline" in this context refers to FY23 SPM submissions. Resubmissions from FY 2022 (10/1/21 - 9/30/22) were also accepted during the data collection period, but these previous year's submissions are voluntarily and are not required.

2024 Competition Report - LSA Summary & Usability Status
MA-507 - Pittsfield/Berkshire, Franklin, Hampshire Counties CoC
FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

LSA Usability Status 2023

Category	EST AO	EST AC	EST CO	RRH AO	RRH AC	RRH CO	PSH AO	PSH AC	PSH CO
Fully Usable				☑	☑	☑	☑		☑
Partially Usable									
Not Usable	☑	☑	☑					☑	

EST

Category	2021	2022	2023
Total Sheltered Count	1,009	1,058	1,432
AO	824	764	1,072
AC	157	238	323
CO	31	32	3

RRH

Category	2021	2022	2023
Total Sheltered Count	118	142	190
AO	93	112	147
AC	22	27	40
CO	0	0	0

2024 Competition Report - LSA Summary & Usability Status
MA-507 - Pittsfield/Berkshire, Franklin, Hampshire Counties CoC
FY 2023 Reporting Year: 10/1/2022 - 9/30/2023
PSH

Category	2021	2022	2023
Total Sheltered Count	255	468	495
AO	208	420	452
AC	46	48	43
CO	0	0	0

1) Glossary: EST = Emergency Shelter, Save Haven, & Transitional Housing; RRH = Rapid Re-housing; PSH = Permanent Supportive Housing; AO = Persons in Households without Children; AC = Persons in Households with at least one Adult and one Child; CO=Persons in Households with only Children
2) Because people have multiple stays in shelter over the course of a year and stay in different household configurations, a single person can be counted in more than one household type. Therefore, the sum of the number of people by household type may be greater than the unique count of people.
3) Total Sheltered count only includes those served in HMIS participating projects reported by your CoC.
4) For CoCs that experienced mergers during any of these reporting periods, historical data will

2024 Competition Report - SPM Data
MA-507 - Pittsfield/Berkshire, Franklin, Hampshire Counties CoC
FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than the look back stop date or client's date of birth, whichever is

Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.

Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

Metric	Universe (Persons)	Average LOT Homeless (bed nights)	Median LOT Homeless (bed nights)
1.1 Persons in ES-EE, ES-NbN, and SH	1,387	167.0	90.0
1.2 Persons in ES-EE, ES-NbN, SH, and TH	1,516	196.8	90.0

2024 Competition Report - SPM Data
MA-507 - Pittsfield/Berkshire, Franklin, Hampshire Counties CoC
FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

b. This measure is based on data element 3.917

This measure includes data from each client's Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-In. This information is added to the client's entry date, effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

Metric	Universe (Persons)	Average LOT Homeless (bed nights)	Median LOT Homeless (bed nights)
1.1 Persons in ES-EE, ES-NbN, SH, and PH (prior to "housing move in")	1,420	476.5	138.0
1.2 Persons in ES-EE, ES-NbN, SH, TH, and PH (prior to "housing move in")	1,565	494.2	185.0

2024 Competition Report - SPM Data

MA-507 - Pittsfield/Berkshire, Franklin, Hampshire Counties CoC
FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 2: Returns to Homelessness for Persons who Exit to Permanent Housing (PH) Destinations

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

Metric	Total # of Persons Exited to a PH Destination (2 Yrs Prior) Count	Returns to Homelessness in Less than 6 Months (0 - 180 days) Count	% of Returns	Returns to Homelessness from 6 to 12 Months (181 - 365 days) Count	% of Returns4	Returns to Homelessness from 13 to 24 Months (366 - 730 days) Count	% of Returns6	Number of Returns in 2 Years Count	% of Returns8
Exit was from SO	30	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Exit was from ES	181	14	7.7%	4	2.2%	8	4.4%	26	14.4%
Exit was from TH	78	4	5.1%	1	1.3%	4	5.1%	9	11.5%
Exit was from SH	0	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Exit was from PH	42	2	4.8%	0	0.0%	3	7.1%	5	11.9%
TOTAL Returns to Homelessness	331	20	6.0%	5	1.5%	15	4.5%	40	12.1%

2024 Competition Report - SPM Data

MA-507 - Pittsfield/Berkshire, Franklin, Hampshire Counties CoC
FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts
Please refer to PIT section for relevant data.

Metric 3.2 – Change in Annual Counts
This measures the change in annual counts of sheltered homeless persons in HMIS.

Metric	Value
Universe: Unduplicated Total sheltered homeless persons	1,573
Emergency Shelter Total	1,447
Safe Haven Total	0
Transitional Housing Total	229

2024 Competition Report - SPM Data

MA-507 - Pittsfield/Berkshire, Franklin, Hampshire Counties CoC
FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

This measure is divided into six tables capturing employment and non-employment income changes for system leavers and stayers. The project types reported in these metrics are the same for each metric, but the type of income and universe of clients differs. In addition, the projects reported within these tables are limited to CoC-funded projects.

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

Metric	Value
Universe: Number of adults (system stayers)	112
Number of adults with increased earned income	15
Percentage of adults who increased earned income	13.4%

2024 Competition Report - SPM Data
MA-507 - Pittsfield/Berkshire, Franklin, Hampshire Counties CoC
FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

Metric	Value
Universe: Number of adults (system stayers)	112
Number of adults with increased non-employment cash income	42
Percentage of adults who increased non-employment cash income	37.5%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

Metric	Value
Universe: Number of adults (system stayers)	112
Number of adults with increased total income	56
Percentage of adults who increased total income	50.0%

Metric 4.4 – Change in earned income for adult system leavers

Metric	Value
Universe: Number of adults who exited (system leavers)	75
Number of adults who exited with increased earned income	5
Percentage of adults who increased earned income	6.7%

2024 Competition Report - SPM Data

MA-507 - Pittsfield/Berkshire, Franklin, Hampshire Counties CoC
FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric 4.5 – Change in non-employment cash income for adult system leavers

Metric	Value
Universe: Number of adults who exited (system leavers)	75
Number of adults who exited with increased non-employment cash income	18
Percentage of adults who increased non-employment cash income	24.0%

Metric 4.6 – Change in total income for adult system leavers

Metric	Value
Universe: Number of adults who exited (system leavers)	75
Number of adults who exited with increased total income	22
Percentage of adults who increased total income	29.3%

2024 Competition Report - SPM Data

MA-507 - Pittsfield/Berkshire, Franklin, Hampshire Counties CoC
FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 5: Number of Persons who Become Homeless for the First Time

This measures the number of people entering the homeless system through ES, SH, or TH (Metric 5.1) or ES, SH, TH, or PH (Metric 5.2) and determines whether they have any prior enrollments in the HMIS over the past two years. Those with no prior enrollments are considered to be experiencing homelessness for the first time.

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

Metric	Value
Universe: Person with entries into ES-EE, ES-NbN, SH or TH during the reporting period.	1,231
Of persons above, count those who were in ES-EE, ES-NbN, SH, TH or any PH within 24 months prior to their entry during the reporting year.	237
Of persons above, count those who did not have entries in ES-EE, ES-NbN, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	994

2024 Competition Report - SPM Data

MA-507 - Pittsfield/Berkshire, Franklin, Hampshire Counties CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

Metric	Value
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	1,373
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	293
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	1,080

2024 Competition Report - SPM Data
MA-507 - Pittsfield/Berkshire, Franklin, Hampshire Counties CoC
FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects
Measure 6 is not applicable to CoCs in this reporting period.

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing
This measures positive movement out of the homeless system and is divided into three tables: movement off the streets from Street Outreach (Metric 7a.1); movement into permanent housing situations from ES, SH, TH, and RRH (Metric 7b.1); and retention or exits to permanent housing situations from PH (other than PH-RRH).

Metric 7a.1 – Change in SO exits to temp. destinations, some institutional destinations, and permanent housing destinations

Metric	Value
Universe: Persons who exit Street Outreach	26
Of persons above, those who exited to temporary & some institutional destinations	7
Of the persons above, those who exited to permanent housing destinations	19
% Successful exits	100.0%

2024 Competition Report - SPM Data
MA-507 - Pittsfield/Berkshire, Franklin, Hampshire Counties CoC
FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric 7b.1 – Change in ES, SH, TH, and PH-RRH exits to permanent housing destinations

Metric	Value
Universe: Persons in ES-EE, ES-NbN, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	870
Of the persons above, those who exited to permanent housing destinations	256
% Successful exits	29.4%

Metric 7b.2 – Change in PH exits to permanent housing destinations or retention of permanent housing

Metric	Value
Universe: Persons in all PH projects except PH-RRH who exited after moving into housing, or who moved into housing and remained in the PH project	462
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	451
% Successful exits/retention	97.6%

2024 Competition Report - SPM Data

MA-507 - Pittsfield/Berkshire, Franklin, Hampshire Counties CoC
FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

System Performance Measures Data Quality

Data coverage and quality will allow HUD to better interpret your SPM submissions.

Metric	All ES, SH	All TH	All PSH, OPH	All RRH	All Street Outreach
Unduplicated Persons Served (HMIS)	1,521	229	594	198	83
Total Leavers (HMIS)	890	104	69	61	26
Destination of Don't Know, Refused, or Missing (HMIS)	337	11	3	11	0
Destination Error Rate (Calculated)	37.9%	10.6%	4.4%	18.0%	0.0%

2024 Competition Report - SPM Notes
MA-507 - Pittsfield/Berkshire, Franklin, Hampshire Counties CoC
FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Notes For Each SPM Measure
Note: Cells may need to be resized to accomodate notes with lots of text.

Measure	Notes
Measure 1	No notes.
Measure 2	The HMIS switched to an open sharing system in 2022 which has resulted in more effective de-duplication and as a result more people are being identified as having returns to homelessness when they re-enter a program at a different agency.
Measure 3	The state of massachusetts declared an ongoing emergency in 2023 around the shelter capacity for families and the increased number of families experiencing homelessness following the arrival or a number of migrants from Haiti. The state is utilizing a few hotels/motels in the MA-507 region to shelter a number of these families due to the relatively inexpensive and available hotel/motel beds in the suburban and rural areas, which has in some cases increased the number of people
Measure 4	No notes.
Measure 5	The number of people experiencing homelessness for the first time has also increased due to the number of migrant families who moved to the area and placed in shelter last year.
Measure 6	No Notes. Measure 6 was not applicable to CoCs in this reporting period.
Measure 7	No notes.
Data Quality	No notes.

2024 HDX Competition Report

2024 Competition Report - HIC Summary
MA-507 - Pittsfield/Berkshire, Franklin, Hampshire Counties CoC
For HIC conducted in January/February of 2024

HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Year-Round, Current Beds in HMIS or Comparable Database	Total Year-Round, Current, Non-VSP Beds	Removed From Denominator: OPH EHV† Beds or Beds Affected by Natural Disaster*	Adjusted Total Year-Round, Current, Non-VSP Beds	Adjusted HMIS Bed Coverage Rate for Year-Round, Current Beds
ES	443	404	417	0	417	96.9%
SH	7	0	7	0	7	0.0%
TH	171	146	146	0	146	100.0%
RRH	475	106	475	0	475	22.3%
PSH	578	529	578	0	578	91.5%
OPH	218	185	218	0	218	84.86%
Total	**1,892**	**1,370**	**1,841**	**0**	**1,841**	**74.4%**

2024 Competition Report
MA-507 - Pittsfield/Berkshire,
For HIC conducted in January

HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Year-Round, Current, VSP Beds in an HMIS-Comparable Database	Total Year-Round, Current, VSP Beds	Removed From Denominator: OPH EHV† Beds or Beds Affected by Natural Disaster**	Adjusted Total Year-Round Current, VSP Beds	HMIS Comparable Bed Coverage Rate for VSP Beds
ES	443	26	26	0	26	100.00%
SH	7	0	0	0	0	NA
TH	171	25	25	0	25	100.00%
RRH	475	0	0	0	0	NA
PSH	578	0	0	0	0	NA
OPH	218	0	0	0	0	NA
Total	**1,892**	**51**	**51**	**0**	**51**	**100.00%**

2024 HDX Competition Report

2024 Competition Report
MA-507 - Pittsfield/Berkshire,
For HIC conducted in January

HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Year-Round, Current, HMIS Beds and VSP Beds in an HMIS-Comparable Database	Adjusted Total Year-Round, Current, Non-VSP and VSP Beds	HMIS and Comparable Database Coverage Rate
ES	443	430	443	97.07%
SH	7	0	7	0.00%
TH	171	171	171	100.00%
RRH	475	106	475	22.32%
PSH	578	529	578	91.52%
OPH	218	185	218	84.86%
Total	**1,892**	**1,421**	**1,892**	**75.11%**

2024 Competition Report - HIC Summary
MA-507 - Pittsfield/Berkshire, Franklin, Hampshire Counties CoC
For HIC conducted in January/February of 2024

Rapid Re-housing Beds Dedicated to All Persons

Metric	2020	2021	2022	2023	2024
RRH beds available to serve all pops. on the HIC	175	86	169	165	475

1) † EHV = Emergency Housing Voucher
2) *This column includes Current, Year-Round, Natural Disaster beds not associated with a VSP that are not HMIS-participating. For OPH Beds, this includes beds that are Current, Non-HMIS, and EHV-funded.
3) **This column includes Current, Year-Round, Natural Disaster beds associated with a VSP that are not HMIS-participating or HMIS-comparable database participating. For OPH Beds, this includes beds that are Current, VSP, Non-HMIS, and EHV-funded.
4) Data included in these tables reflect what was entered into HDX 2.0.
5) In the HIC, "Year-Round Beds" is the sum of "Beds HH w/o Children", "Beds HH w/ Children", and "Beds HH w/ only Children". This does not include Overflow ("O/V Beds") or Seasonal Beds ("Total Seasonal Beds").
6) In the HIC, "Current" beds are beds with an "Inventory Type" of "C" and not beds that are Under Development ("Inventory Type" of "U").
7) For historical data: Aggregated data from CoCs that merged are not displayed if HIC data were created separately - that is, only data from the CoC into which the merge occurred are displayed. Additional reports can be requested via AAQ for any CoCs that have been subsumed into other CoCs.

2024 HDX Competition Report

2024 Competition Report - PIT Summary
MA-507 - Pittsfield/Berkshire, Franklin, Hampshire Counties CoC
For PIT conducted in January/February of 2024

Submission Information

Date of PIT Count	Received HUD Waiver
1/31/2024	Not Applicable

Total Population PIT Count Data

Category	2019	2020	2021	2022	2023	2024
PIT Count Type	Sheltered and Unsheltered Count	Sheltered and Unsheltered Count	Sheltered and full unsheltered count	Sheltered and Unsheltered Count	Sheltered and Unsheltered Count	Sheltered and Unsheltered Count
Emergency Shelter Total	323	302	287	373	423	731
Safe Haven Total	0	0	0	3	6	5
Transitional Housing Total	189	188	88	99	109	139
Total Sheltered Count	512	490	375	475	538	875
Total Unsheltered Count	34	101	50	67	84	86
Total Sheltered and Unsheltered Count*	546	591	425	542	622	961

1) *Data included in this table reflect what was entered into HDX 1.0 and 2.0. This may differ from what was included in federal reports if the PIT count type was either sheltered only or partial unsheltered count.

2) Aggregated data from CoCs that merged is not displayed if PIT data were entered separately - that is, only data from the CoC into which the merge occurred are displayed. Additional reports can be requested via AAQ for any CoCs that have been subsumed into other CoCs.

3) In 2021, for CoCs that conducted a "Sheltered and partial unsheltered count", only aggregate and not demographic data were

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Community Action Pioneer Valley

Three County Continuum of Care (CoC)

3A-1a

Housing Leveraging Commitments

Home City Development, Inc.

Thomas P. Kegelman
Executive Director

261 Oak Grove Ave., Springfield MA 01109
Tel: (413) 785-5312   Fax: (413) 328-7212

February 15, 2024

Edward Augustus, Secretary
Executive Office of Housing and Livable Communities
100 Cambridge Street, Suite 300
Boston, MA 02114

Re: One Stop Application for 4% and 9% LIHTC
      11 Ferry Street, Easthampton, MA

Dear Secretary Augustus:

Home City Development, Inc. (HCDI) is pleased to submit **two** applications for the 11 Ferry Street affordable housing project in Easthampton. Two One Stop applications are submitted for this "twin" project which utilizes both 4% and 9% Federal Low-Income Housing Tax Credits, State Low-Income Housing Tax Credits, Affordable Housing Trust Funds, Facilities Consolidation Funds-DMH, Housing Innovation Funds, Housing Stabilization Funds, HOME Investment Partnership Program, Affordable Accessible Housing Grant funds, National Housing Trust Fund, MRVP rental assistance, and Section 8 project based rental subsidies. These combined resources will enable HCDI to create 96 new rental apartments including 91 affordable units in Easthampton. Twenty seven (27) or 28% of the apartments will be set aside for households with incomes at or below 30% of Area Median Income (AMI). Sixty-four (64) of the apartments will be set aside for households with incomes between 30% and 60% of AMI, and five apartments will be rented at market rate.

The Ferry Street project fits within two of the five priority categories for funding as identified in the Executive Office of Housing and Livable Communities' (EOHLC) 2022-2023 Qualified Allocation Plan:

- **Priority Category 1.** The project provides 27 rental apartments (28% of total) for extremely low-income (ELI) households earning less than 30 percent of AMI. Of these apartments reserved for ELI households, homeless households will be given a preference for 10 apartments, or 10% of the total apartments. Further, the project includes 3 apartments reserved for clients of the Department of Mental Health (DMH).
- **Priority Category 5.** The project will result in new rental housing for families and individuals in a community with less than 12% of its housing stock defined as affordable in accordance with the state Subsidized Housing Inventory (SHI). As of June 29, 2023, the SHI listed 555 affordable housing units, or 7.12% as affordable in Easthampton.

HCDI has established site control of the 11 Ferry Street development parcel through an executed option agreement to enter into a long-term lease with the property owner, One Industrial Lofts, LLC (OIL). OIL owns the 7.16-acre former mill complex that includes the development parcel. The managing member of OIL is Michael Michon, who also owns the redeveloped mill complex at 180 Pleasant Street in Easthampton. Mr. Michon is the master developer of the Ferry Street Mill complex and brings valuable experience to the development team from his work in permitting, abatement, demolition, and adaptive re-use of the former industrial property, and with the marketing and lease-up of 3 Ferry Street and 5 Ferry Street.

Demand is strong for quality affordable housing in Easthampton and Hampshire County. Though its population of around 16,000 has remained fairly stable in the last three decades, Easthampton is gaining households faster than its total population, reflecting the national trend of gradual decline in household size. According to the American Community Survey, Easthampton's population includes almost 20% of people aged 65 or older. The City's median age-the midpoint between youngest and oldest residents-has increased from 35.9 to 45 years of age. The number of children and young adults has steadily declined. Average household size has declined from 2.51 to 2.20 people in just under 30 years. Between 1990 and 2018, the number of families dropped 4% and the number of families with children dropped 16%. The number of one-person households has increased faster than total household growth, and this trend is expected to continue. This data translates to a need for smaller size housing units.

The 11 Ferry Street project is proposed for a 2.73-acre (119,069 s.f.) site located at 11 Ferry Street. The site is appropriately zoned for the proposed development. In July 2018, the City of Easthampton created a Ferry Street Development District (the District) which includes the property. In November 2018 the City's Planning Board approved a Special Permit and Site Plan Approval to allow for full redevelopment of the 7.16-acre former mill complex into a mixed-use, multiple building complex including demolition, rehabilitation of certain existing structures, new construction and site work to allow for new dwelling units and up to 60,000 square feet of commercial/retail/office spaces. In August 2023 the City's Zoning Board of Appeals approved a variance to allow buildings up to 60 feet and six stories in height within the District. In September 2023 the City's Planning Board approved an amendment to the Special Permit and Site Plan Approval to allow for an increase in the number of residential apartments to 225 within the District. To date, OIL has created 33 apartments in the District.

Plans call for a five-story, wood frame building, constructed on top of a steel pedestal. A rooftop solar array and Electric Vehicle charging stations will be included at the property. A bike lane through the property will connect Ferry Street to the Manhan bike trail at the rear of the parcel. The property will include parking for 134 vehicles. HCDI intends to use panelized construction to reduce costs and the time required to build the project. The completed building will be highly energy-efficient. Easthampton has adopted the Massachusetts Stretch Energy Code, and the all-electric building will be designed to achieve Energy Star certification.

The property will include 5 apartments (5%) for persons with physical impairments and 3 apartments (3%) for persons with sensory impairments. Two of the non-rental subsidized handicapped-accessible apartments will be funded with Affordable Accessible Housing Grant (AAHG) funds. The AAHG-funded units will have a preference for holders of Alternative

Housing Voucher Program (AHVP) Rental Vouchers. Ten apartments (10%) will have a preference for homeless households and 5 apartments (5%) will have a preference for veterans of the US military. The property will have the following mix of unit sizes and income restrictions:

Units	1 BR	2 BRs	Total
30% AMI-Sec. 8	4	4	8
30% AMI-MRVP	10	9	19
60% AMI	47	17	64
Market Rate	0	5	5
Total:	61	35	96

HCDI has worked towards providing a full range of housing opportunities for moderate and low-income families and individuals in the Springfield area. It currently owns 462 residences in eight properties in Western Massachusetts. Appleton Corporation will provide property management services for the completed property. Appleton has experience managing projects developed with LIHTC, MRVP, Section 8, and other state and federal housing programs. It currently manages over 2,100 apartments in Massachusetts and 2.5 million square feet of commercial space in MA and CT.

HCDI requests EOHLC to conditionally commit the following affordable housing resources to the "twin" project. The break-out per "project" is included with each application:

- $1,000,000 of 9% Low Income Housing Tax Credits
- $1,326,280 of 4% Low Income Housing Tax Credits
- $2,000,000 of MA Low Income Housing Tax Credits ($1,000,000 for each of the two twin projects)
- $3,796,528 from the Affordable Housing Trust Fund
- $730,000 of Facilities Consolidation Fund-Department of Mental Health funds
- $2,000,000 in Housing Innovation Funds
- $1,000,000 of Housing Stabilization Funds
- $700,000 of HOME Investment Partnership Program funds
- $400,000 of Affordable Accessible Housing Grant funds
- $4,000,000 of National Housing Trust funds
- Eight (8) Section 8 project based rental subsidies
- Nineteen (19) Massachusetts Rental Voucher subsidies.

The soft debt requested above equates to $138,753 per affordable housing unit. An alternate mix of resources sufficient to fund the project would be acceptable to HCDI. HCDI would also accept up to three (3) Section 811 PBVs in lieu of MRVPs, in support of certain individuals with disabilities as certified by the Massachusetts Rehabilitation Commission. HCDI would also accept AHVP vouchers in lieu of MRVP-PBVs.

In addition to the State resources listed above, financing for the $50 million "twin" project includes: a low-interest Development Increment Financing loan and a Community Preservation grant from the City of Easthampton; construction and permanent loans and; deferred developer fee.
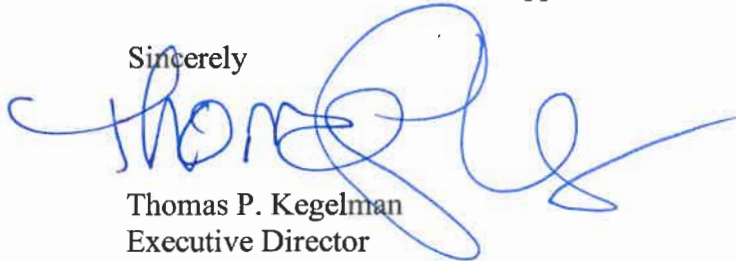
The experienced team listed below has been assembled to design, build and manage the project:

Developer/Owner:	Home City Development, Inc., Springfield, MA
Development Consultant:	Joseph+Browne Development Associates, Washington, D.C.
Architect:	Khalsa Design, Inc., Somerville, MA
Structural Engineer:	McNamara Salvia Structural Engineers, Boston, MA
Civil Engineer:	R Levesque Associates, Inc., Westfield, MA
Environmental Engineer:	Atlas Technical Consultants, West Springfield, MA
Geotech Engineer:	GeoEngineers USA, PC, Boston, MA
MEP Engineer:	Allied Consulting Engineering Services, Westford, MA
Construction Manager:	Tocci Construct, LLC, Woburn, MA
Permitting & Title:	Shatz, Schwartz and Fentin, P.C., Springfield, MA
Closing & Tax Counsel:	Klein Hornig, LLP, Boston, MA
Bond Issuance:	MassHousing
Bond Counsel:	Bowditch & Dewey, Boston, MA
Supportive Services:	Mental Health Association, Inc., Springfield, MA
Property Manager:	Appleton Corporation, Holyoke, MA

The project is vigorously supported by elected officials including Easthampton Mayor Nicole LaChapelle, Senator John Velis, State Representative Daniel Carey, the Easthampton Affordable and Fair Housing Partnership, and the Western Massachusetts Network to End Homelessness. HCDI hopes that EOHLC will also support the development of 11 Ferry Street in the Winter 2024 funding competition.

I would like to thank you for your ongoing support and assistance in providing resources for the work of our organization. Construction of 11 Ferry Street will provide much needed affordable housing for underserved low and moderate-income households in Hampshire County. Your favorable review of our application will be greatly appreciated.

Sincerely

Thomas P. Kegelman
Executive Director

cc: Mayor Nicole LaChapelle
        Michael Michon

Cover Page

Community Action Pioneer Valley

Three County Continuum of Care (CoC)

3A-2a

Healthcare Formal Agreements

October 15, 2024

Janna Tetreault
Associate Director of Programs
Three County CoC Community Action Pioneer Valley
393 Main Street
Greenfield MA 01301

RE: A Positive Place, Cooley Dickinson Hospital

Dear Ms. Tetreault:

Cooley Dickinson Hospital, Inc is pleased to write this Healthcare Formal Agreement in support of the 2024 expansion application for A Positive Place's Permanent Supportive Housing Program (CoC grant number MA0401L1TO72211). The new project will provide 5 homeless transgender, non-binary, and/or gender nonconforming individuals *at risk of* acquiring/transmitting HIV, Hepatitis C, and sexually transmitted infections with individual housing subsidies and support services.

Cooley Dickinson Hospital commits to provide access to our Transgender Health Navigation services to eligible participants of this program. This includes linkage to gender affirming primary care and other health services, treatment for HCV, STIs, HIV, Syphilis, education & linkage to PrEP, insurance coverage assistance and other federal, state, local benefits, name and gender marker help, housing search, support & advocacy, connection to trauma and recovery care and services, surgery education and navigation, employment support, medical care coordination, overdose education, harm and risk reduction education and safe smoking/injecting supplies.

These services will be made available during the grant period February 2025-January 2026 and are valued at $15,205.00, or 25% of the total requested. The sources of these funds derive from state contracts.

Project eligibility for program participants in the new project will be based on CoC Program fair housing requirements and will not be restricted by our health care system.

The Hospital is pleased to be a partner with the Three County Continuum of Care to operate this program which provides permanent supportive housing to homeless individuals living with and at risk of HIV in our community. We look forward to our continued relationship and success.

Sincerely,

Debra H. Rogers
Interim President and COO