



2024-2025 Continuum of Care Competition Roles & Responsibilities of the Three County Continuum of Care

The Three County (Berkshire, Franklin Hampshire) CoC Board of Directors is responsible for establishing policy priorities for the CoC.

The CoC Ranking and Evaluation Committee is charged with evaluating and ranking CoC projects for inclusion in the annual application for funding submitted to HUD by the Collaborative Applicant. The R&E Committee must include members who are not CoC funded subrecipients, and should reflect the voices of people with lived experience of homelessness & under-represented populations.

Annually, members of the CoC Project Ranking and Evaluation Committee will:

1. Attest that they do not have a conflict of interest in reviewing and ranking any of the CoC's new or renewal projects.
2. Design and implement a collaborative process for developing a consolidated application for Three County programs and projects seeking CoC funding.
3. Assess the review and ranking process for renewal and new CoC applications and, if necessary, make recommendations to improve the process, based on previous conditions within the CoC or NOFO/HUD changes & recommendations.
4. Review findings and program priorities established by the Board or Collaborative Applicant and the applications for new programs or projects, and make recommendations to the Board about which programs/projects to include in the annual CoC application, and rank projects for the application.
5. Develop and oversee operation of a grievance process for agencies whose applications for funding have not been selected by the CoC.
6. Agree to commit approximately 6-10 hours on an annual basis to undertake the duties described above.

Note: Final Approval for Submission and Ranking of New and Renewal Projects will be determined by the CoC Board of Directors.

Adopted by the Three County CoC Board, updated August 2021.

