Please find a list of our Committees, descriptions, and meeting times below.

**The Data and Evaluation Committee-**

* Meets every other month on the 1st Friday 9:00-10:30
* Contact: Michele LaFleur

The Data Evaluation Committee will collaborate with the Collaborative Applicant’s Data and Evaluation Manager, Board, HMIS platform providers, Green River Warehouse providers, CoC-funded entities, and CoC membership to:

1. Review and support the production and submission of HUD-required reports, including and not limited to:
	1. The sheltered Point-In-Time report (PIT)
	b. The Housing Inventory Count (HIC)
	c. Longitudinal System Analysis (LSA)
	d. The HMIS Annual Performance Report
	e. The HMIS Renewal Project Application
2. Support the Data and Evaluation processes of the CoC, making sure that deliverables are received as needed and on time.
3. Review PIT, HIC, and LSA data in order to assess trends, opportunities, and unmet needs.
4. Make recommendations to the Board regarding CoC priorities, for use in ranking requests for CoC funding.
5. In collaboration with the HMIS Lead, establish performance measures and targets to track the CoCs progress toward reducing and ending homelessness, in consultation with CoC providers.
6. Monitor performance, evaluate outcomes, and make recommendations to the Board regarding actions to be taken to elevate poorly performing programs.
7. Annually review, make recommendations, and help revise if necessary data collection, reporting, and privacy policies. This includes but is not limited to a privacy plan, a data security plan, and a data quality plan, required by HUD for implementation within 6 months of the published HMIS Final Rule.
8. Assure sustainability of the HMIS project by continually seeking new and diversified funding sources.
9. Support and protect the rights and privacy of clients.

**The Ranking Evaluation Committee -**

* Meetings quarterly and then monthly during site monitoring season on the 4th Friday 9:00-10:30a
* Contact: Keleigh Pereira

​The Ranking Evaluation Committee will collaborate with the Collaborative Applicant, Board, Area Service Providers, CoC-Funded Entities, and COC members to:

* 1. **Evaluate the Annual NOFA process and offer feedback to streamline and meet the ever changing and growing HUD expectations, review trends and expectations which might result in changes to the site monitoring and ranking strategies.**
	2. **Read the final approved application annually as well as HUDs final ranking of the Three County CoC and address areas for growth, provide assistance in meeting the outcomes stated and measured.**
	3. **Design and implement a collaborative process for developing a consolidated application for Three County programs and projects seeking CoC funding.**
	4. **Examine other CoC’s practices in regards to Project Ranking and make recommendations to the Board & Collaborative Applicant.**
	5. **Review and revise written policies and procedures for the Ranking Evaluation Committee and seek Board approval.**
	6. **Review findings and program priorities established by the Board or Collaborative APplicant, and the applications for new programs or projects, and make recommendations to the Board about which programs/projects to include in the annual CoC application, and rank projects for the application.**
	7. **Develop and oversee operation of a grievance process for agencies whose applications for funding have not been selected by the CoC.**

**The Coordinated Entry Committee**-

* Meets quarterly on the 2nd Tuesday from 9:00-10:30a
* Contact: Brooke Murphy

The Coordinated Entry Committee will collaborate with the Collaborative Applicant, Board, Area Service Providers, CoC-Funded Entities, and COC membership to:

1. Review and provide feedback to the CoC staff and Board re: Coordinated Entry Policies and Procedures
2. Support the CoC in conducting annual assessment and evaluation of Coordinated Entry programs, including polling and surveys of homeless individuals participating in Coordinated Entry, and keeping Projects accountable to the Housing First Model.
3. Review the Vulnerability Assessment tool annually and make recommendations based on new information or HUD requirements.
4. Remain abreast of the outcome measures for HMIS and Data Warehouses in regards to Coordinated Entry.
5. Review Emerging Practices for other Coordinated Entry systems and make recommendations for Three County CoC based on findings.
6. Offer support and outreach to partner agencies who are or might participate in Coordinated Entry.
7. Support the CoC in expanding their reach to our most vulnerable and hard to reach neighbors by representing the Coordinated Entry system in community and through networks.
8. Identify training needs for partners in conducting vulnerability assessments and support CoC in development of trainings.
9. Collaborate with other CoC committees around CE-related goals and action steps, including the Youth and Young Adult Committee, Equity and Inclusion Committee, and Data Evaluation Committee
10. As needed, identify goals and actions steps for CE Workgroup

**The Equity and Inclusion Committee** -

* Meets monthly on the 3rd Friday from 9:00-10:30a
* Contact: Brooke Murphy\* (\*will be changing contact)

The Equity and Inclusion Committee will:

* 1. Review the Annual Racial Disparities Report and other CoC data reports on equity-related disparities and make recommendations to the Board and Collaborative Applicant based on findings.
	2. Support the CoC in conducting questionnaires and evaluations re: racial equity in our practices annually.
	3. Evaluate CoC policies and procedures on equity, accessibility, and trauma-informed measurements and make recommendations of policy change based on findings
	4. Review language of the policies, procedures, and COC forms to consider content in relation to barriers that may exist for marginalized communities.
	5. Set expectations for and evaluate how the CoC is supporting and including people of varying race, ethnicity, gender, class, disability, economic level, sexuality and other underrepresented groups in their work.
	6. Evaluate and make recommendations for how to effectively implement equal access to housing in HUD programs regardless of sexual orientation or gender identity and implement an anti-discrimination policy.
	7. Support the COC in evaluating accessibility of our entry systems, cultural responsiveness of our programs and practices for various populations, including accessibility for the hearing impaired.
	8. Collaborate with other CoC committees around CE-related goals and action steps, including the Youth and Young Adult Committee, CE Committee, and Data Evaluation Committee

**The Youth/Young Adult Homeless Committee**-

* Meets quarterly on the 2nd Thursday from 4:00-5:30p
* Contact: Lisa Goldsmith

​The YYA Committee, in conjunction with the YAB, area stakeholders, the CoC, and YHDP project representatives will:

1. Support the implementation of the YHDP Coordinated, Community Plan(CCP); develop strategies and measurements in reference to its goals.
2. Make decisions according to the framework developed during the YHDP CCP planning process.
3. Review outcome data and feedback from community partners to identify trends, best practices? evaluate performance, propose, and approve changes to the plan.
4. Include key members of the YHDP Planning Team and participants from the YAB, the CoC, YYA providers, child welfare, justice, education and community partners.
5. Strive to include as many representatives from relevant sectors as possible and maintain a racial, ethnic, sexual orientation and gender identity balance that reflects the community to the greatest extent possible.
6. Perform community outreach to engage partners in participating in the Coordinated Community Plan for ending youth homelessness.

***Workgroups:***

**Racial Equity Workgroup (sub of Equity and Inclusion)** -

* Typically meets monthly on Monday afternoons (time changes)
* Contact: Keleigh Pereira
	+ to provide evaluation of the CoC projects, CoC lead, Board, and Membership in our community effort to creating equitable practices, to provide community trainings and strategy sessions for the development of the CoC’s Racial Equity Action Plan, and to provide leadership in a commitment to anti-racist practices in the Three County area.
	+ To support the CoC in further diversification of it’s board, lead staff, and membership.

**Point in Time Workgroup** -

* Typically meets periodically November-January
* Contact: Michele LaFleur
	+ To conduct a robust, collaborative, equitable, and true count in adherence to Federal and State leadership and regulatory practices to inform stakeholders and funders of annual numbers of persons presenting in sheltered and un-sheltered homelessness; and for the purpose of responding to the PIT and HIC count reports required by HUD.

**HMIS Workgroup (sub of Data and Evaluation Committee)** -

* Meets biweekly on Thursdays 9:00-10:30a but is a temporary workgroup
* Contact: Michele LaFleur
	+ To determine community needs and wishes for the Three County CoC’s HMIS
	+ To develop and put out a request for proposals seeking bids from HMIS vendors
	+ To score proposals and identify the most appropriate vendor for a new HMIS system for the Continuum of Care and the HMIS lead agency.
	+ To ensure the HMIS contract entered with a vendor meets the needs and wishes of the Three County CoC membership

**Coordinated Entry Workgroup (sub of CE Committee)** -

* Meets biweekly on Wednesdays from 3:00-4:30p but is a temporary workgroup and only has 2 more meetings scheduled
* Contact: Brooke Murphy
	+ To redesign the Coordinated Entry process, assessment, and prioritization to center racial equity
	+ To create a community Crisis Triage Tool to better connect households in housing crisis with appropriate resources
	+ To identify system mapping needs to engage agencies in use of Triage tool and understanding of CE system
	+ To redesign current CE assessment tool and adjust prioritization and intake policies to better align CE and housing placement outcomes with our community’s equity-related and HUD-recommended priorities, as well as our outcome goals.